

CORPORATE OVERVIEW & SCRUTINY PANEL

MONDAY, 15TH JUNE, 2020

At 6.15 pm

by

VIRTUAL MEETING - ONLINE ACCESS ON RBWM [YOUTUBE](#)

SUPPLEMENTARY AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
7.	<u>ANNUAL SCRUTINY REPORT</u> To agree and sign off the Annual Scrutiny Report that will be sent to Full Council in July.	3 - 6

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Report Title:	Corporate Overview and Scrutiny Panel - Annual Report
Contains Confidential or Exempt Information?	No - Part I
Member reporting:	Councillor Chris Targowski, Chairman of the Panel
Lead Officers:	Duncan Sharkey, Managing Director
Meeting and Date:	Full Council July 2020

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REPORT SUMMARY

Part 9A B4 of the [council constitution](#) requires an Overview and Scrutiny Panel to report annually to full Council on *'its workings and make recommendations for future work programmes and amended working methods if appropriate'*.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That full Council notes the annual report of the Corporate Overview and Scrutiny Panel.

2. CHAIRMAN'S INTRODUCTION

- 2.1 The Corporate Overview and Scrutiny panel met seven times (twice more than originally timetabled) and scrutinised 25 separate reports.
- 2.2 The Chairman would like to thank all members of the panel and Officers of the Council for the time and effort that they have put into the successful running of the panel.
- 2.3 The terms of reference for the Corporate Overview and Scrutiny panel can be found in Part 4 B of the Council Constitution.

3. TOPICS SCRUTINISED DURING THE MUNICIPAL YEAR 2019/20

- 3.1 The 25 reports scrutinised included.
 - Annual Governance Statement
 - CIPFA Review
 - GDPR Compliance Progress Report
 - LGA Peer Review
 - Key Risk Report
 - External Audit IAS260
- 3.2 Details of topics scrutinised can be found here
<https://rbwm.moderngov.co.uk/ieListMeetings.aspx?Committeeld=594>

4. CALL-INS CONSIDERED DURING THE MUNICIPAL YEAR 2019/20

- 4.1 Maidenhead United Football Club - Request for Relocation. The panel agreed to take no further action on the call in and requested that the next Cabinet report on Maidenhead United Football Club request for relocation comes to the Corporate Overview and Scrutiny Panel to be scrutinised. Full details of the decision can be found here.
<https://rbwm.moderngov.co.uk/mgAi.aspx?ID=14376>

5. RESIDENT SUGGESTIONS CONSIDERED DURING THE MUNICIPAL YEAR 2019/20

- 5.1 Resident scrutiny topic on shopping trolleys in car parks around Maidenhead. The Panel decided to send the report to Maidenhead Town Forum for consideration at their next meeting.

6. TASK AND FINISH GROUPS ESTABLISHED DURING THE MUNICIPAL YEAR 2019/20

- 6.1 Highways contract outsourcing. Scope and membership of group established. Meeting cancelled due to global pandemic. Will be rearranged when suitable to do so.

7. PROPOSALS FOR IMPROVED WORKING METHODS

- 7.1 Being more proactive with T&F. The highway outsourcing was requested at the first meeting of the municipal year but no meeting arranged until the last 3 months.
- 7.2 Continue to assess current issues and bring forward reports on those topics
- 7.3 Continue to follow best practices on scrutiny.

8. THANKS

- 8.1 The Panel would like to thank the following individuals and organisations for their involvement in the scrutiny process this year:
1. Mark Beeley
 2. Nabihah Hassan-Farooq
 3. CIPFA
 4. Maidenhead United Football Club
 5. Maidenhead Athletics Club

9. PROPOSED WORK PROGRAMME FOR THE MUNICIPAL YEAR 2020/21

9.1 The Panel proposes to consider the following topic areas for scrutiny in the coming municipal year:

- Annual Complaints Report
- Performance Q1/2/3/4 Reports
- Key Risk Report
- Budget Report
- 2020/21 Interim Audit and Investigation Report
- Annual Statement of Accounts

Topics already in progress/carried over from 2019/20:

- Maidenhead United – Request for Relocation
- Annual Governance Statement Progress Reports

10. APPENDICES

10.1 This report is supported by two appendices:

- Appendix A - 2019 Member Survey on Overview and Scrutiny – analysis
- Appendix B – Corporate Overview and Scrutiny Panel Work Programme 2020/21

REPORT HISTORY

Decision type: For information	Urgency item? No	To Follow item? No
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