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NOTICE OF MEETING

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HIGHWAYS, TRANSPORT AND ENVIRONMENT OVERVIEW AND SCRUTINY PANEL

will meet on

WEDNESDAY, 23RD JANUARY, 2019

At 6.00 pm

in the

DESBOROUGH SUITE - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE HIGHWAYS, TRANSPORT AND ENVIRONMENT OVERVIEW AND SCRUTINY PANEL

COUNCILLORS HARI SHARMA (CHAIRMAN), EILEEN QUICK (VICE-CHAIRMAN), WISDOM DA COSTA, MAUREEN HUNT, JULIAN SHARPE, SHAMSUL SHELMIM AND EDWARD WILSON

SUBSTITUTE MEMBERS

COUNCILLORS MOHAMMED ILYAS, GARY MUIR, DEREK SHARP, GEOFF HILL, WESLEY RICHARDS, JOHN STORY AND LYNDA YONG

Karen Shepherd – Service Lead - Governance - Issued: 15 January 2019

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Wendy Binmore** 01628796251

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES</u> To receive any apologies for absence.	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any Declarations of Interest.	5 - 6
3.	<u>MINUTES</u> To confirm the Part I Minutes of the previous meeting.	7 - 10
4.	<u>ADDITIONAL HIGHWAYS INVESTMENT 2018/19</u> To receive the above report.	To Follow
5.	<u>CYCLING ACTION PLAN</u> To receive the above report.	To Follow

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MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 3

HIGHWAYS, TRANSPORT AND ENVIRONMENT OVERVIEW AND SCRUTINY PANEL

MONDAY, 19 NOVEMBER 2018

PRESENT: Councillors Hari Sharma (Chairman), Eileen Quick (Vice-Chairman), Wisdom Da Costa, Maureen Hunt, Shamsul Shelim and Edward Wilson

Also in attendance: Councillor Phillip Bicknell

Officers: Ben Smith and Shilpa Manek

APOLOGIES

Apologies for absence received from Julian Sharpe.

DECLARATIONS OF INTEREST

No declaration of interest were received.

MINUTES

The minutes of the meeting held on 17 September 2018 were Unanimously Agreed to be a true and accurate record.

Councillor Hunt raised concern that the date and time of the meetings had been changed too frequently.

WORK PROGRAMME

The Panel discussed the Work Programme.

The Chairman suggested that Councillor Da Costa discussed with Ben Smith, specific timeframes on the items that he had suggested on the work programme. These included Street Lighting, Road Maintenance and Council Waste.

ACTION: Ben Smith to organise meeting with Councillor Da Costa before the next Panel

Councillor Quick requested an update on the Hatch Lane/Dedworth Road, Windsor Junction. Ben Smith informed the Panel that a report had been drafted and some trials were being carried out. A report could be presented to the Panel at the March Meeting.

ACTION: Clerk to add dates to items on the Work Programme and add to March 2019 Agenda.

The Chairman requested information on the current routes of buses at the next Panel in February 2019. Ben Smith informed the Panel that there were no imminent changes to the bus routes. The team had taken a more holistic, overview of all the services offered and were still data gathering and discussing future services to make more sustainable. The Chairman asked for the Panel to be informed of suggested changes. The Rural Wards would continue to be supplemented.

The Chairman suggested inviting Darren Gotch, Highways, to the next Panel to share some innovative ways for the future such as uber style buses, electric buses and fixed routes for rural wards.

A lot more funding was required from central government.

ACTION: Invite Darren Gotch to next Panel

ELECTRIC POOL CARS AND CHARGING POINTS UPDATE

Ben Smith, Head of Commissioning, informed the Panel that Cabinet had agreed to change the fleet of pool cars to electric cars. At the time, the current provider was only offering BMW cars which were very expensive. There were now many more cars being offered and therefore at the end of the current contract, electric/hybrid vehicles would be investigated and selected.

The use of pool cars had been advertised by HR and subsequently there had been an increase in the use of pool cars. All planners now used the pool cars.

There had also been a lot of work done on identifying a Partner to trial a pilot scheme within one of the major developments, where the council could block book the cars during the daytime and midweek and residents could use the cars in the evenings and at weekends. This was being considered further at another Forum.

The Chairman pointed out that it was the same report presented to the Panel which they had scrutinised in September 2017. The Chairman suggested that ward members and parish councillors be contacted for suggestions on where they felt residents would require charging points to be installed. Ben Smith informed the Panel that a website had been live for more than 9 months and suggestions could have been posted on the website.

The Panel asked if the 75% funding from central government had been applied for, which was available for the use of electric cars. Ben Smith informed the Panel that the company that we were working with, Connected Curb, had put forward an application for a developing system and another application had been put forward for charging points.

Councillor Quick pointed out that it would be the rapid chargers that would be more beneficial. Currently there were three charging points in the council in one of the car parks but these were hardly used.

Councillor Shelim requested information on rapid chargers and installation at households. He also requested further information on who paid for the electricity usage on public charging points and who maintained them. Ben Smith informed the Panel that private chargers were funded privately but a grant could be applied for. The electricity usage for public points was provided by the provider and the public would sign up to the provider and pay for usage.

The Panel asked who would provide the administrative process for the car share/car-pooling and it was confirmed that this would be managed by the company/developer. This would address the insurance issues.

Councillor E Wilson commented on the report and pointed out that it was a good report but was covered three separate points in one report, pool cars, car club and on street electric vehicle points pilot, this would not include RBWM points such as Braywick and Oak Leisure Centre. Councillor E Wilson felt that there was no one policy objective, there were many different objectives. Ben Smith commented that in any future report, this could be addressed.

Councillor Da Costa asked why there had been such a long delay in taking this forward and was informed that this was because of the current lease and since the current booking system/car system was so well embedded. Also previously only one car was on offer but there were many more details now available. However, there would be 10 vehicles available early next year. The budget would remain similar as no termination fee was to be paid, before it was only the BMW offered and now other cars were available.

Councillor Da Costa asked if the charging points were industry standard and had best practice been considered and was informed that a major research document was in place with statistical data. A lot of research had been completed and was in place. Officers had also considered research from Oxford City Council.

The Chairman requested more detail be presented to the next Panel meeting with more detailed information such as timelines and costings and more information on the car club. It would be useful to see and understand the choice and costings of different vehicles on offer.

ACTION: More detail to be presented to next Panel.

BIG BELLY BINS - BOROUGH WIDE PILOT

Ben Smith, Head of Commissioning - Communities, Commissioning, gave some background information to the Panel on the big belly bins. Ben Smith explained that a trial had been carried out in central Windsor and the feedback had been very good. The residents had noticed that the number of cigarette butts had almost disappeared. Residents had been happy to see that something had been done about litter. The smart bins were solar powered which could recognise when the bin was getting full to a fixed, set percentage and then would alert the contact centre so it could be emptied. The solar power worked equally well in this country too considering there was no sunshine all year round. The rubbish in the bins would be compressed so they could be emptied less frequently.

A report was going to be presented to Cabinet on 22 November to expand the trial to five more bins. The smart bins were split into one, two or three compartments, each collecting different types of rubbish.

The Chairman further informed the Panel that these smart bins had started in America and were working really well. Many other countries in the UK were using them too. The Chairman commented the officers for the cautious and pragmatic approach to introduce these very innovative bins.

Other points raised by the Panel included the following:

- ☆ these smart bins would be better placed in big busy cities, not rural areas.
- ☆ there had been concerns about dirty handles on the bins which the public did not like to touch but this had been carried resolved by adding foot pedals.
- ☆ the repairing costs were a concern.
- ☆ the smell from the bins was a concern but some sort of air freshener/odour neutraliser system in the smart bin may work to resolve this.
- ☆ compressed waste causes gases, what happened to these?

Councillor E Wilson highlighted that the trial had been successful so why were further trials required? Or was this a phased implementation?

Councillor Bicknell, Lead member for Highways, Transport and Windsor, informed the Panel that we were currently in a contract, that could not be suddenly ended. This was a phased implementation, there was going to be a gradual release of labour against the contract, future contracts would be adjusted to comply with more bins. The Panel felt this could be included in the report.

The Panel Unanimously Agreed the two recommendations in the report.

APPENDIX H - PARKING INCOME PRESSURE

Ben Smith, Head of Commissioning - Communities, Commissioning, went through the report. The three main factors that had attributed included an significant increase in the take up of the

Advantage Card, overall usage in car parks were down by 17% in Maidenhead on the same period last year and the financial benefits of purchasing a season ticket against paying daily charges.

Points raised by the Panel included the following:

- Disappointing figures considering the borough had had two royal weddings. Ben Smith informed the Panel that visitors coming into Windsor were advised not to drive and some of the car parks were closed.
- There had been a 2.2% reduction in footfall in Maidenhead.
- £750K was being spent on replacing the parking systems to a new more advanced system.
- Councillor Quick asked if the new operators were checking the residential areas for off-street parking. Ben Smith informed the Panel that the inspectors had deployed hours and had patrols in the outer areas during evening and weekends. Members could inform officers of regularly abused areas so the contractor could be informed. There was a self-managing contract was in place.
- It was suggested that non-residents should be charged for car parking in the borough at all car parks. Ben Smith said he would look into this further.
- Councillor Da Costa asked if the revenue would be down as the estimates were higher than the actuals. Ben Smith explained that since the tariffs went up, the income target had increased too so would remain about the same.
- A great deal was offered to our residents and there had been a change in usage of our car parks.
- New equipment was being installed which would give greater clarity on the data

ACTION: To report back at next Panel

The meeting, which began at 5.00 pm, finished at 7.00 pm

CHAIRMAN.....

DATE.....