

NOTICE
OF
MEETING
ONE BOROUGH

will meet on

WEDNESDAY, 11TH SEPTEMBER, 2019

At 10.00 am

in the

SPORTS HALL, 4 MARLOW ROAD, MAIDENHEAD SL6 7YR

TO: MEMBERS OF THE ONE BOROUGH

COUNCILLOR SAMANTHA RAYNER, KARNAIL PANNU (CHAIRMAN)

Karen Shepherd – Service Lead - Governance - Issued: September 3rd 2019

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Andy Carswell** andy.carswell@rbwm.gov.uk

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Do not re-enter the building until told to do so by a member of staff.

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>WELCOME AND INTRODUCTIONS</u> To welcome Forum members.	-
2.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence.	-
3.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest.	3 - 4
4.	<u>MINUTES OF PREVIOUS MEETING</u> To consider the minutes of the previous meeting, held on June 12 th 2019.	5 - 8
5.	<u>CITIZENS ADVICE BUREAU</u> To receive a verbal report on the CAB's 80 th anniversary celebrations and new initiatives.	-
6.	<u>DEMENTIA ACTION ALLIANCE AND ASCOT AREA ALZHEIMERS</u> To receive an introduction to the work of the DAA and AAA.	-
7.	<u>ETON COLLEGE VOLUNTEER PROGRAMME</u> To receive an introduction on the volunteer programme.	-
8.	<u>ARMED FORCES COVENANT UPDATE</u> To receive an update from Vanessa Faulkner.	-
9.	<u>MEMBERSHIP UPDATES</u> To receive updates from Forum Members.	-
10.	<u>FUTURE MEETING DATES</u> To note the date of the next meeting: Wednesday 12 th December 2019 Council Chamber, Maidenhead Town Hall	-

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 4

ONE BOROUGH

WEDNESDAY, 12 JUNE 2019

PRESENT: Karnail Pannu (Chairman), Councillor S Rayner, Paul Samuels, Jeffery Pick, Zena Pike, Nicola Davidson, Barbara Grossman, Parvati Mistry, Anita Ambasni, John Diak, Ramesh Kukar, Sheila Holmes

Officers: Alison Bradshaw, Vanessa Faulker, Andy Aldridge, Trish Calzioni, Elaine Keating, Nabihah Hasan-Farooq

ELECTION OF THE CHAIRMAN AND VICE-CHAIRMAN

RESOLVED UNANIMOUSLY; That Karnail Pannu be elected as Chairman of the One Borough Group for the Municipal Year 2019/2020.

RESOLVED UNANIMOUSLY; That Paul Samuels be elected as the Vice-Chairman of the One Borough Group for the Municipal year 2019/2020.

WELCOME AND INTRODUCTIONS FROM THE NEW CHAIRMAN

The Chairman welcomed all attendees to the meeting and asked that each member introduce themselves and their representative organisation.

APOLOGIES FOR ABSENCE

Apologies of absence were received from David Scott (RBWM), Madhuri Bedi (Radian Housing), Shabana Farooq (Radian Housing), Michael Gammage (Baha'I representative), Ravinder Zandhu (Sikh faith representative), Ila Gangotra (WAMCF)

DECLARATIONS OF INTEREST

None.

TERMS OF REFERENCE

Members were informed that this item was deferred to the next meeting.

MINUTES OF THE LAST MEETING HELD ON THE 4TH MARCH

RESOLVED UNANIMOUSLY; That the minutes of the meeting held on the 4th March were agreed as a true and accurate record of the meeting.

ARMED FORCES COVENANT UPDATE

Vanessa Faulkner (RBWM), gave a verbal report on the above titled item. Members were told that currently RBWM were aspiring to achieve gold standard and were currently looking at options to enhance their current silver awarded recognition award. The Forum were told that a meeting with the account manager in Aldershot had occurred and that a questionnaire would be sent to all RBWM staff capturing as much detail as possible into whether they had been in active service or a reservist.

ACTION- Vanessa Faulkner to provide figures of how many RBWM staff are currently acting reservists at the next OBG meeting scheduled for the 11th September.

Councillor S Rayner stated that she was the military champion for the Council and that there was a bigger commitment to elevate the platform. Members were reminded that the Household Cavalry would soon be leaving the borough and that recently a Freedom March had taken place in Windsor to commemorate the presence of the cavalry. Members were informed that Princess Anne had been in attendance and that the borough was keen in welcoming the Welsh Guards to their new home in Windsor.

KEY DETAILS OF ONE BOROUGH GROUP MEMBERS

Members of the One Borough Group were reminded of the action agreed at the last meeting to create and collate a directory of all members key organisational details. It was confirmed that work had occurred and that a joint up approach with Adult Social Care was being worked upon to ensure better transparency and accessibility to this information for our residents.

Members were reminded to forward their key details to the clerk at democratic.services@rbwm.gov.uk

COMMUNITY WARDENS

Andy Aldridge and Trish Calzioni outlined the above titled item. Members were informed that post the royal wedding that there had been a restructure to the Community Warden team. It was outlined that there were two limbs, to tackle low level anti-social behaviour and homelessness along with various outreach work streams. There was now a problem solving and knowledge team. A MEAM co-ordinator had been in post for 6 months and that they directly reported into a panel of statutory and non-statutory partners. It was highlighted that there were 10 engaged stakeholders and that a robust referral mechanism was in place to assist the assessment team. Forum members were told that best practice had been identified by visiting other local authorities to see how the MEAM co-ordinator worked in practice and there was re-assurance that the MEAM co-ordinator for RBWM had gone beyond expectations in their work. The MEAM co-ordinator provided a wraparound service and there were currently 8 people being worked with and 3 pending referrals.

Members were told that there was a strong culture of support before enforcement for those individuals who had previously refused support. It was outlined that the first course of action would be working positively with individuals who had refused support and that Community Protection Orders would be issued where necessary. It was highlighted that community wardens worked 24hours a day and that operational and strategy groups had been set up. Next steps included further work around mental health support and scheduling of appointments where further intrinsic outreach was needed. Trish Calzioni stated that the community wardens were managed under the Neighbourhood teams and held community based hubs and were able to signpost accordingly. Community wardens were able to provide advice and assistance and carry out high visibility patrols, issue fixed penalty notices, safeguard vulnerable residents and work with stakeholder/partners to resolve community issues.

Community wardens contributed to the night time economy and anti social behaviour concerns. It was noted that there was a specialised community warden who dealt specifically with welfare concerns. Further work would be carried out to cluster the area as RBWM were not currently doing so. It was outlined that there were currently 25 community wardens but that some were purely administrative support. At the conclusion of the update, the forum thanked the community wardens for their time and dedication to providing a safe borough for residents.

SECURITY OF FAITH CENTRES

The Chair outlined the above titled item. Members were informed that there had been an IAG meeting with Thames Valley Police to raise the concerns of faith centres across the borough following the recent tragic mosque attack in New Zealand. Saghir Ahmed outlined that there had been multiple incidents globally and as a local community that there had been concerns.

There had been review security measures for Maidenhead Mosque which included having more visible security and CCTV cameras. Andy Aldridge highlighted that there was a patrol plan for the local community wardens and that an increased presence could be arranged. Members felt that there had been a lack of engagement post the Christchurch shooting and that community cohesion was key to tackling security issues. Members were told that Faith group leaders had met and discussed a chain of communication in the worst case scenario. There were designated persons for communicating matters and members were assured that this was a good system for any security issues to be shared effectively and quickly.

GIVE AND TAKE CARE- PROJECT UPDATES

Anita Ambasni (Give and Take Care), gave an update on the above titled item. Members were told that there were currently three members of staff focussing on the Maidenhead area. It was outlined that there had been a recent ambition to host a project which would encourage young persons to recycle and upcycle their clothing whilst enhancing their skill set. It was outlined that older persons would be able to exchange useful sewing skills to younger persons and that there were spaces for 20 persons. Members of the forum were encouraged to communicate details of the project.

It was also highlighted that there a gardening buddies scheme which would take place in September/October and that this would promote gardening skills with exchange of skills from older persons to young persons. Members were told that the food academy had also been successful and that this was a good showcase of how to eat and cook healthily. Members were informed that there would be a showcase of talent and skills at the end of each project and the ambition was to develop confidence and life skills for our borough's young people. Further work with isolated mothers was being carried out with older persons through church groups. It was also highlighted that there was an art project commencing at Eton School and the next meeting of the group would be on the 27th June 2019 at Thames Valley Police Station.

MAIDENERGY CO-OP

Nicola Davidson outlined the above titled item. It was highlighted that MaidEnergy Co-op had been in existence for the past five years and that its intention was to rejuvenate renewable energy sources across the borough. Forum members were informed that there had been 10 identified sites across the borough, including Maidenhead Synagogue, various schools, TPAK, leisure centres and Churches. It was highlighted that a share offer would be going out shortly and that there were savings to be made. Members were asked to communicate this information via their networks. It was outlined that there would be a 5% ROI on and that RBWM were currently receiving dividends .

MEMBERSHIP UPDATES

Nicola Davidson reinforced the launch of MaidEnergy Co-op Share offer, details to be communicated through the clerk.

Parvati Mistry highlighted that ipad workshops were being held Dedworth libraries. And that details would be circulated to the wider forum.

Ramesh Kukar highlighted that the next WAM forum would be held on the 26th August and would include details of falls prevention.

Sheila Holmes highlighted that the Older Persons Advisory Forum supported both health and social care and that currently work was being carried out with the Chariot group to support research in dementia treatment advancements and cognitive functioning support.

John Diak informed the Forum that there had been a myriad of scams across the borough and that work was being carried out to deter fraud and education residents against potential scams. Members were told that promotion of the website, www.friendsagainstscams.org provided useful hints and tips to protect against scams.

Karun Passi (RBWM) highlighted that there was now a senior dementia lead in place at the authority and that partnership working was helping support the good work locally to raise awareness for dementia.

Paul Samuels highlighted his enthusiasm for the group and was pleased to be appointed as the vice chairman for the municipal year. It was outlined that there were currently 25 individuals who attended Mens Matter and that meetings were well attended.

Jeff Pick (Thames Valley Police) highlighted that there was a live TVP alert system which would provide community messaging. Details of IT training for children for online safety had also been rolled out. There were also three videos accessible through the Thames Valley Police website which helped provide support for online scams and that the Windsor Drama Guild had worked together with TVP to produce these videos. Members were also asked to refer any young persons who may be interested in the food academy directly.

Zena Pike highlighted that the mental health recovery college had been running for two years successfully and that there had been a struggle to find suitable venues in Windsor. If members had any details of suitable venues, they were asked to email the following address; wam.recoverycollege@berkshire.nhs.uk

Elaine Keating (RBWM) outlined that a proposal for a RBWM based Youth Council would be drafted shortly and submitted to the Senior Leadership Team for approval. The Youth Council would seek to elevate the voice of our young people and an information session would be held in July. Members were informed that there was a second round of applications for Youth Voice; Your Choice and members were encouraged to nominate any suitable young person for this award.

Alison Bradshaw (RBWM) informed the forum that there was an early help hub which wanted to strengthen community links. It was requested that Alison provide an update at the next meeting on the early help hub and its work.

FUTURE MEETING DATES

The date of the next meeting was confirmed as follows:

11th September- 10am, Venue to be confirmed.

The meeting, which began at 10am, finished at 11.29am

CHAIRMAN.....

DATE.....