

NOTICE
OF
MEETING

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CORPORATE OVERVIEW & SCRUTINY PANEL

will meet on

WEDNESDAY, 25TH SEPTEMBER, 2019

At 6.30 pm

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE CORPORATE OVERVIEW & SCRUTINY PANEL

COUNCILLORS LYNNE JONES, JULIAN SHARPE, CHRIS TARGOWSKI (CHAIRMAN),
LEO WALTERS (VICE-CHAIRMAN) AND SIMON WERNER

SUBSTITUTE MEMBERS

COUNCILLORS CLIVE BASKERVILLE, PHIL HASELER, GEOFF HILL,
ROSS MCWILLIAMS AND JOHN STORY

Karen Shepherd – Service Lead Governance - Issued: 17/09/2019

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **David Cook** 01628 796560

Accessibility - Members of the public wishing to attend this meeting are requested to notify the clerk in advance of any accessibility issues.

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AGENDA

PART I

| <u>ITEM</u> | <u>SUBJECT</u> | <u>PAGE NO</u> |
|-------------|---|--------------------|
| 1. | <u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence. | - |
| 2. | <u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest. | 5 - 6 |
| 3. | <u>MINUTES</u> To approve the minutes of the meeting held on the 30 th July 2019. | 7 - 12 |
| 4. | <u>INTERNAL AUDIT REVIEW - HIGHWAYS CONTRACT PERFORMANCE TERMS OF REFERENCE</u> To consider the terms of reference of the internal audit review. | 13 - 16 |
| 5. | <u>Q1 PERFORMANCE REPORT</u> To consider the report. | 17 - 46 |
| 6. | <u>ANNUAL COMPLAINTS AND COMPLIMENTS REPORT 2018-19</u> To consider the report. | 47 - 94 |
| 7. | <u>KEY RISK REPORT</u> To consider the report. | 95 - 114 |
| 8. | <u>WORK PROGRAMME</u> To consider the Panel work programme and scrutiny items suggested by the public if applicable. | 115 - 116 |

