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NOTICE OF MEETING

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SCHOOL IMPROVEMENT FORUM

will meet on

THURSDAY, 24TH OCTOBER, 2019

At 5.00 pm

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE SCHOOL IMPROVEMENT FORUM

COUNCILLORS CATHERINE DEL CAMPO, STUART CARROLL (CHAIR) AND
DAVID COPPINGER (VICE-CHAIRMAN)

SUBSTITUTE MEMBERS

COUNCILLORS DAVID HILTON, SAYONARA LUXTON AND AMY TISI

Karen Shepherd – Head of Governance – Issued: 16th October 2019

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Mark Beeley** 01628796251

Accessibility - Members of the public wishing to attend this meeting are requested to notify the clerk in advance of any accessibility issues.

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate in the Town Hall Car Park, Park Street, Maidenhead (immediately adjacent to the Town Hall) and do not re-enter the building until told to do so by a member of staff.

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES</u> To receive any apologies for absence.	-
2.	<u>DECLARATIONS OF INTEREST</u> To receive any Declarations of Interest.	5 - 6
3.	<u>MINUTES</u> To confirm the minutes of the meeting held on 26 th June 2019.	7 - 10
4.	<u>EFFECTIVENESS OF PROJECTS TO SUPPORT PUPILS IN RECEIPT OF ADDITIONAL FUNDING AS A RESULT OF LOW INCOME</u> To consider the above item to include: <ul style="list-style-type: none">• Update from Foundations for Learning• Summer Active Camp (impact)	Verbal Report
5.	<u>UPDATE ON COLLABORATIVE WORK TO SUPPORT PUPIL PREMIUM CHILDREN</u> To receive the above presentation to include: Admission criteria for Pupil Premium children in our schools.	Verbal Report

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MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 3

SCHOOL IMPROVEMENT FORUM

WEDNESDAY, 26 JUNE 2019

PRESENT: Councillors Campo, Stuart Carroll (Chair) and David Coppinger (Vice-Chairman)

Also in attendance: Councillor Donna Stimson

Officers: David Cook, Clive Haines, Helen Daniels and Kevin McDaniel

APOLOGIES

There were no apologies received. Cllr Coppinger reported he was running late.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES OF THE LAST MEETING

Resolved unanimously: that the minutes of the meeting held on 18 October 2018 be approved.

STANDARD AND QUALITY EDUCATION- A REVIEW OF THE ACADEMIC YEAR 2017-2018

The Forum considered the report that detailed attainment levels of the Royal Borough schools for the 2017/18 academic year. The Chairman informed that the report had also been considered by the Adults, Children and Health O&S Panel. He informed that for this meeting he had asked officers to focus on the performance levels of disadvantaged pupils and work being undertaken to help improve attainment for them.

Officers informed the Forum that it had not been possible to present the exam results of schools in the Royal Borough until now because validated data was not available until February 2019 at the earliest and there were the local elections. There was some concern of attainment levels of disadvantaged pupils and work had already started on making improvements.

(Cllr Coppinger joined the meeting)

Attainment levels were lower than the national average even though there was a low number of disadvantaged pupils within Royal Borough schools. Tackling this issue had been a priority. The Forum were informed that this was a sensitive issue as some disadvantaged families in the Royal Borough did not want additional support as it would make any perceived social stigma worse and make their children stand out. It was noted that similar issues existed in the other Berkshire schools.

The early years setting had focused on reception classes with 14 schools taking part in an improvement project. Schools needed three pupils on pupil premium to take part in the project. Schools were encouraged to take part as long as they were prepared to 'buy into' the work by committing to attend meetings.

Barriers and what could be done were discussed, they looked at what percentage of children were on track, they undertook walk around schools, implemented action plans, networking and

training. Peer advice had also been undertaken with support from Lewisham. There had been an Improving Outcomes for all conference held and midyear data submitted by project schools showed the pupil cohort on track had improved from 30% to 50%. Three schools had received additional support from specialists leads in education, writing sessions for all schools had been provided and officers were revisiting what could be improved following data submissions.

The Chairman asked about best practice and the support from Lewisham and was informed that action planning and the project had been discussed as well as shared documents to help understand schools better. There was also training delivered and school improvement. Work was also undertaken in barriers to achievement with the main three being special needs, looked after children and language; not just pupil premium.

The Chairman also asked about learning walks and was informed that this covered support with a teacher or senior leader to help teaching and CPD, for example this could include putting up examples of good work to help encourage other pupils to try and get better.

The Forum were informed that there was a small team of advisor who visited schools and an area that they would be targeting was pupil premium. They were encouraging schools to have a pupil premium champion on their leadership teams and there were also champion network meetings. They were encouraging schools to share best practice.

The Sutton Trust report had been looked at for high impact strategies, they looked at how teachers worked and fed back information to children and language was also examined. Officers also flagged up resources such as books and research that teachers could access. In October there would be a focus on helping teacher assistants and in January 2020 how schools manage change.

The Forum were informed that the next steps were to look at other barriers to attainment and not just financial restrictions for example SEN or looked after children.

Cllr Coppinger asked if breakfast clubs helped and was informed that it was difficult to get data on this however experience showed that having a meal and a calm start to the day was beneficial.

Cllr Del Campo reiterated the importance of breakfast clubs and the quality of teaching; children should not be going to school hungry. In response the forum were informed that they had also introduced a 'cabin club' for a quieter homework environment where snacks were also provided.

The Chairman asked what else could be done and was informed that it was important to get into all schools and bed down the work already done. Not all schools engaged with the education improvement meetings. Both engagement with schools and parents was important.

Cllr Stimson asked if parents were reluctant to engage and were informed that some parents may have had bad experiences at school themselves and thus were reluctant to engage. Some parents engaged at after school clubs but the lack of engagement was a national issue. Due to the small cohort there could also be feeling of inadequacy that can be a barrier.

The Chairman thanked officers for the update and looked forward to hear about future progress.

FUTURE MEETING DATES & ITEM SUGGESTIONS

The Chairman reported that Forum members should feel free in contacting him or the clerk if they wish to add items to future agendas. In response to questions he informed that he would like the forum to focus on disadvantaged pupils and also undertake a scrutiny role. He

proposed writing to the leadership candidates of the Conservatives and Liberal Democrats about concerns of attainment of disadvantaged pupils.

Cllr Coppinger mentioned that it was also important to look at how head teachers could bring issues to this Forum.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100 (A)(4) of the Local Government Act 1972, the public can be excluded from the remainder of the meeting on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 and 3 of Part I of Schedule 12A of the act.

Resolved unanimously: that the Part II minutes of the meeting held on 18 October 2018 be approved.

The meeting, which began at 5.00 pm, finished at 6.00 pm

CHAIRMAN.....

DATE.....

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