

NOTICE  
OF  
MEETING  
**BERKSHIRE PENSION BOARD**

will meet on

**THURSDAY, 2ND SEPTEMBER, 2021**

**At 11.00 am**

by

**VIRTUAL MEETING - ONLINE ACCESS, ON [RBWM YOUTUBE](#)**

TO: MEMBERS OF THE BERKSHIRE PENSION BOARD

ALAN CROSS (CHAIRMAN), NIKKI CRAIG, JEFF FORD, ARTHUR PARKER (VICE-CHAIRMAN) AND TONY PETTITT

Karen Shepherd – Head of Governance - Issued: August 24<sup>th</sup> 2021

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **Andy Carswell** 01628 796319

**Recording of Meetings** – In line with the council's commitment to transparency the Part I (public) section of the virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video, you are giving consent to being recorded and acknowledge that the recording will be in the public domain. If you have any questions regarding the council's policy, please speak to Democratic Services or Legal representative at the meeting.

## **AGENDA**

### **PART I**

#### **STANDING ITEMS**

<b><u>ITEM</u></b>	<b><u>SUBJECT</u></b>	<b><u>PAGE NO</u></b>
1.	<b><u>INTRODUCTION AND APOLOGIES</u></b> To receive any apologies for absence.	-
2.	<b><u>INTRODUCE DAMIEN PANTLING</u></b> To welcome Damien Pantling, Head of Pension Fund.	-
3.	<b><u>DECLARATION OF INTEREST</u></b> To receive any declarations of interest.	5 - 6
4.	<b><u>MINUTES</u></b> To approve the Part I minutes of the meeting held on May 27 <sup>th</sup> 2021.	7 - 14
5.	<b><u>SCHEME AND REGULATORY UPDATE</u></b> To receive and note the latest update.	15 - 16
6.	<b><u>ADMINISTRATION REPORT</u></b> To note the contents of the report.	17 - 26

#### **NON-STANDING ITEMS**

<b><u>ITEM</u></b>	<b><u>SUBJECT</u></b>	<b><u>PAGE NO</u></b>
7.	<b><u>RISK ASSESSMENT REGISTER</u></b> To note and discuss the contents of the register.	27 - 34
8.	<b><u>GOVERNANCE PROGRESS UPDATE</u></b> To note the report.	35 - 38
9.	<b><u>INTERNAL AUDIT REPORT</u></b> To note the report.	39 - 44

10.	<u>EXTERNAL AUDIT PLANNING REPORT</u> To note the report.	45 - 64
11.	<u>EXTERNAL AUDIT PROGRESS MATRIX</u> To note the report.	65 - 76

### **BERKSHIRE PENSION FUND COMMITTEE**

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
12.	<u>PART I PENSION COMMITTEE PAPERS FOR SEPTEMBER 20 2021</u> For members to review and comment on various draft papers ahead of final versions being presented to the Pension Committee on September 20 <sup>th</sup> 2021.	-

### **EMERGING ISSUES**

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
13.	<u>WORK PROGRAMME</u> To discuss any issues relating to the ongoing work programme.	-
14.	<u>ANY OTHER BUSINESS</u> To discuss any other items of business.	-