Appendix 4 - Project programme

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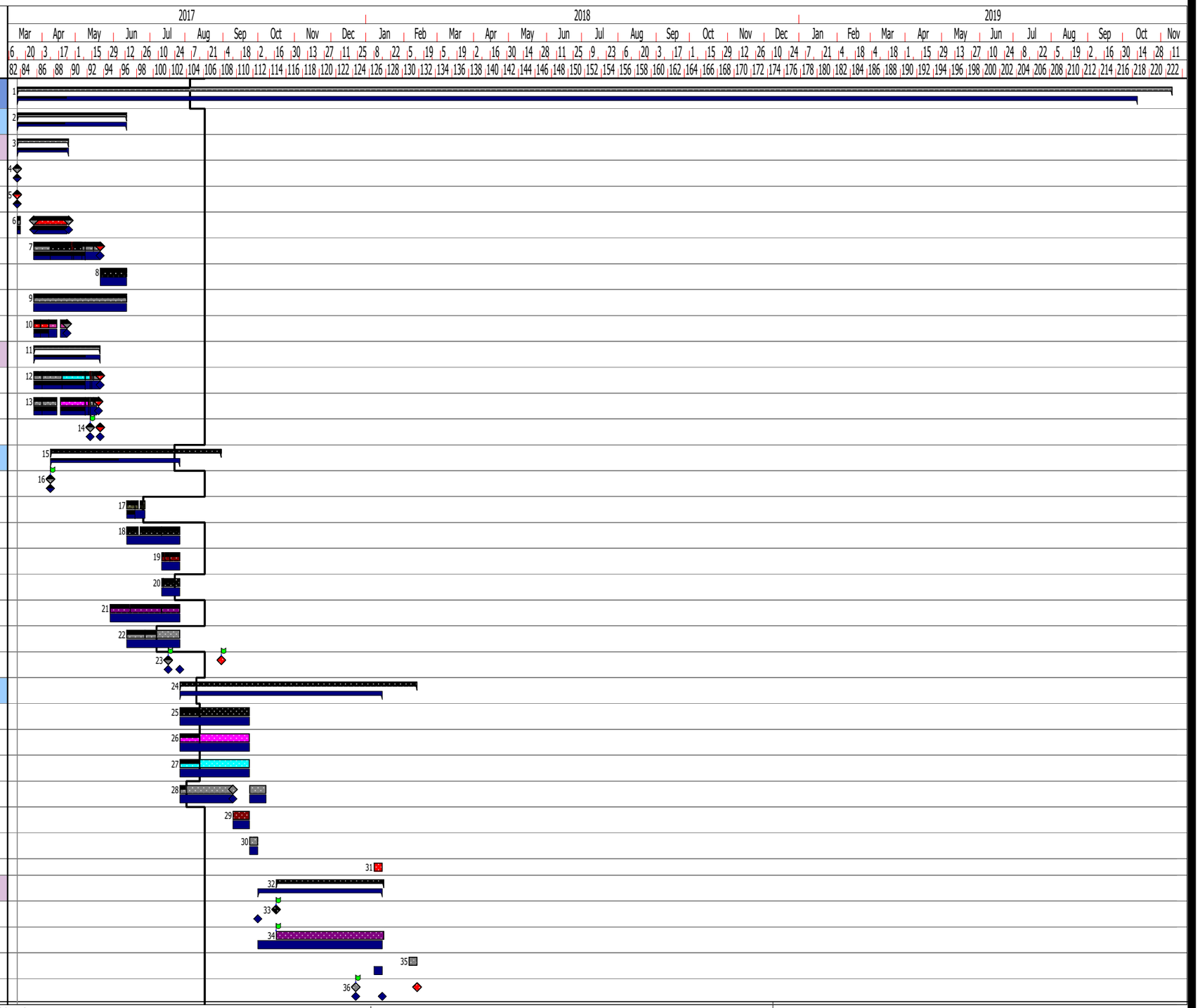
RBWM - Braywick Leisure Centre

J. Crozier

17/08/2017

The Royal Borough of Windsor and Maidenhead

Line	Id	Name
1	11229	**Braywick Leisure Centre**
2	11268	**Strategic Definition and Preparation and Brief - Stages 0 + 1**
3	11171	**Project Governance**
4	11177	Appointment of Development Manager
5	11168	Establish Project Board
6	11185	Draft Project Initiation Document
7	13108	Appoint Architect
8	13226	Initial design options
9	13220	Identify required site surveys and procure
10	13753	Stakeholder Identification and Communications Strategy
11	11182	**Project Team Appointments**
12	13122	Appoint Structural Engineer
13	13129	Appoint M+E Engineer
14	11180	Gateway 1: Stage end review and request Project Board approval to proceed
15	11190	**Concept Design - Stage 2**
16	13961	PO for Geotechnical survey
17	13242	Geotechnical and other Site surveys
18	13147	Produce concept design
19	11372	Concept cost plan
20	13758	Produce models and rendered visualisations for stakeholder consultations
21	13198	Local Authority to comment on pre-planning application
22	13757	Stakeholder engagement
23	13810	Overview and Scrutiny Panel
24	11197	**Developed Design - Stage 3**
25	13058	Produce developed design
26	12439	M+E design strategy
27	12440	Structural design strategy
28	13759	Stakeholder engagement
29	13059	Developed design cost plan and create cost reports
30	13061	Approval of Developed Designs & Cost Plans from Project Executive
31	14019	Gateway 2: Stage end review, Cabinet Regeneration Sub Committee approval to proceed
32	13071	**Planning application**
33	12425	Submit planning application
34	12430	Planning determination period
35	11194	Prepare Developed Design Report
36	13835	Gateway 3: Stage end review and request Cabinet Regeneration Sub-Committee approval to proceed



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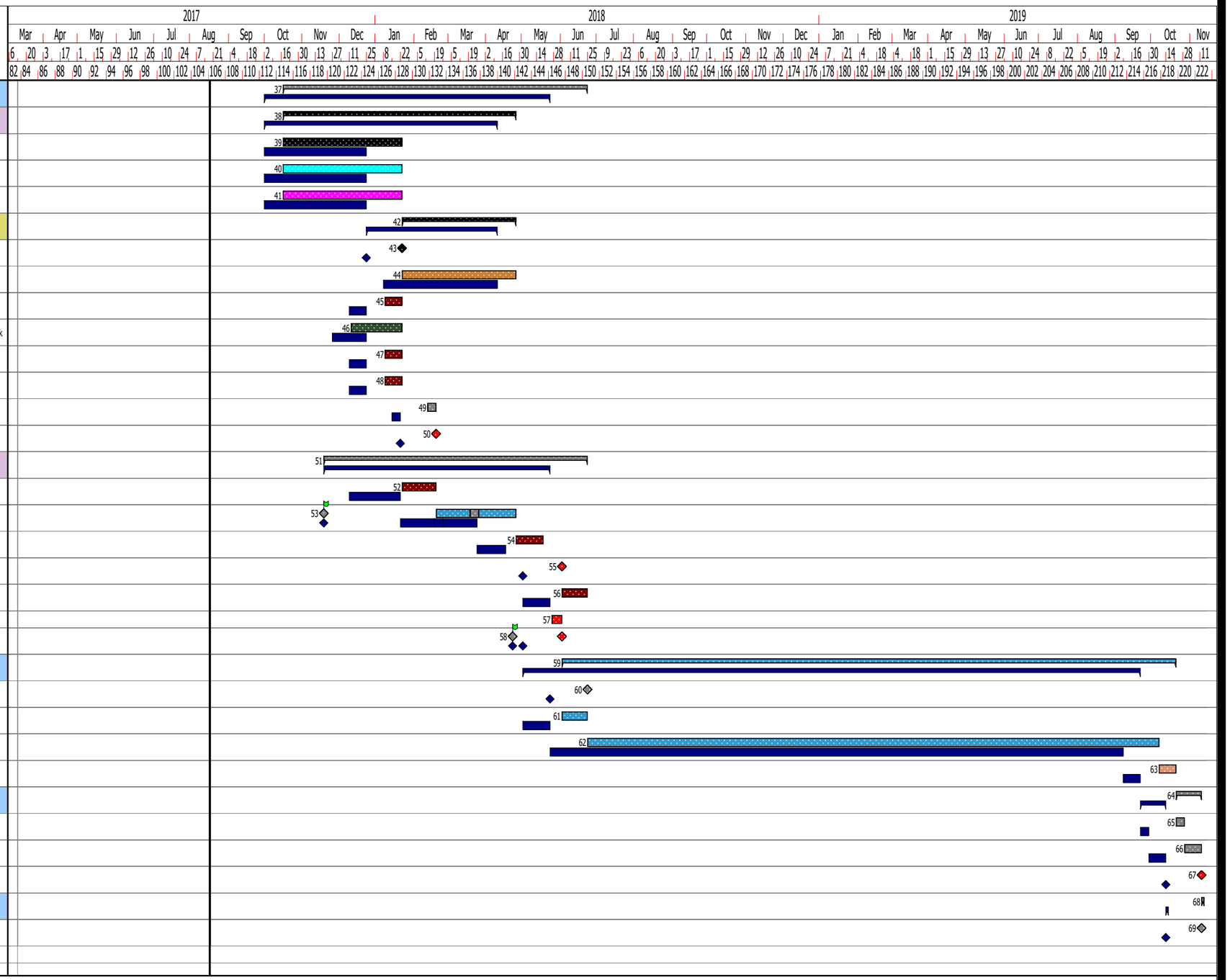
Line	Id	Name
37	11217	**Technical Design - Stage 4**
38	13669	**Technical Design**
39	13675	Prepare technical design
40	13166	Prepare technical design: Structural
41	13167	Prepare technical design: M+E
42	13069	**Building regulations**
43	11388	Building regulation submission
44	11389	Building regulation consideration
45	13676	Cost Check & Pre-Tender Estimate
46	13177	Principal Designer to collate pre-existing site and H+S information to create pre-construction information pack
47	13677	Collate Works Information for tender documents
48	13678	Collate site and survey information for tender documents
49	13679	Submit completed design and cost plan for approval, obtain approval to seek competitive tenders
50	13680	Cabinet Regeneration Sub-Committee approval & tender issue
51	13670	**Tender activities**
52	13684	Draw up tender documents
53	13681	Main Contract tender period
54	13682	Tender evaluation & tender report
55	13683	Main contract approval
56	11213	Draw up contract documents
57	14023	Full Committee approval for Main Contract award
58	13875	Gateway 4: Stage end review and request Cabinet Regeneration Sub-Committee approval to proceed. Construction phase to start
59	11222	**Construction - Stage 5**
60	11219	Contract signatures
61	11220	Mobilisation & site establishment
62	11221	Construction
63	13967	Leisure operator fit out
64	11227	**Handover and Close out - Stage 6**
65	11224	Stage End Review
66	11225	Lessons Learnt Report
67	11226	Project sign off
68	13931	**In Use - Stage 7**
69	13924	Annual performance review in accordance with GSL (Government Soft Landings), by entire project team



CA process map parties

- Client
- Project Manager
- Architect
- Cost Manager
- Principal Designer
- Building Services Consultant (M&E)
- Structural Engineer
- Leisure Operator
- RBWM Communications dpt
- Survey Consultants
- Planning Authority
- Building Regulations
- Principal Contractor

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