

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

ICT ALLOWANCES FOR THE MONTH OF: .....

**\*FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment and services in the performance of my duties as a Member of the Council and that I have actually made the payments shown

Signature of Mer

Date \_\_\_\_\_

For Office Use Only					
Democratic Services:		Authorised for Payment: [REDACTED]			
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: