MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (IC) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Authorised for Payment

Input by:

Democratic Services:

Payroll:

CLAIM BY COUNCILLOR: Maureen Hunt

ICT ALLOWANCES FOR THE MONTH OF: Year 2016-2017

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED										AMOUNT CLAIMED		RECEIPTS ATTACHED*	
											£	p	YES	NO
09/09/2016	HP Officejet Pro 8720 Inkjet Printer										238	80	yes	
							Ш		:-					
		Invoice 9/9/16 Supp 800 335 Gross £238.80												
	<u> </u>	Inv No.			/	_		Do	Le ASAP					
		Text (30 chars incl spaces) CLUR MUNT - I CT												
		Acc code	тс	TS	CostC	Cat	Cat	Cat	Net £					
		256	62		M530				238.80					
		_												
		Special instructions Contact name Andy Corswell Ext No. 6319												
		Conta	ct name	, (Jud	n carsur	ell	E	xt No. 6	319					
PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.									238	80				
AILURE TO PROV		rs may ri	ESUL	T IN I	NON-PAY	YMENT (OF THE	CLAI	Μ				4	
leclare that I have at I have actually i			curre	ed exp	enditure (on ICT eq	quipmen	t for th	e purposes of	enabling me to perform	approved	l duties as a M	ember of the	Counc
	r p j				Signa	iture of M	ember:	Cllr M	aureen Hunt.	Date7.01.2017				

Date: 9/1/1

Batch No:

Checked by:

Date: