ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Input by:

Payroll:

Date:

DATE OF PURCHASE				FULL DESCRIPTION OF ICT ITEM PURCHASED					AMOUNT CLAIMED		RECEIPTS ATTACHED*	
									£	p	YES	NO
20	>/:	3/	17	APPLE MACROOK AIR 13"					500	00	Yes	
						55% (55)						
			,		1			Bought using combined allowances for 2016/17 and 2017/18 as agreed with the Managing Director				
oice e	281	3/1-	Supp 9	180001	a	Gross £	500.00	2016/17 and 2017/18 as assed with				
Inv No. Due ASAP date ASAP							ue ASAP	H. M. D. F				
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cc ide	тс	TS	CostC	Cat	Cat	Cat	Net £					
.6	E2		M530				500.00					
	ctions											
onta	ct name	And	y Carsu	ell	E	Ext No. 3	319					
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				RATION.	FUK E	ACHI	I EWI CLAII	MED FOR AND SIGN BELOW AFTER TOTAL				
									Li .	-		
F A]	LUR	Е ТО	PROVID	E RECEIP	TS MA	AY RES	SULT IN NO	ON-PAYMENT OF THE CLAIM				
I d	eclare	that	have act	ually and n	ecessa	rily inc	urred expen	diture on ICT equipment for the purposes of enabling me to perform	approved o	luties as a Mo	ember of the	Counc
tha	t I ha	ve act	ually mac	le the payn	ients s	hown	1	Signature of Member:			3/3/	
	For C	Office 1	Jse Only									
	Dem	ocrati	c Services	s: Aut	horisec	d for Par	vment:	Date: 3/6/17				

Batch No:

Checked by: