MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Input by:

Payroll:

CLAIM BY COUNCILLOR: Simon Werner

Checked by:

Date:

ICT ALLOWANCES FOR THE MONTH OF: 2016/17 March

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED		AMOUNT CLAIMED		RECEIPTS ATTACHED*	
		£	р	YES	NO	
3/3/17	HANNSpad 133 Titan 2 - 13.3" FHD Wi-Fi 16GB Tablet – Black plus case and memory	242	37	yes		
	Invoice 8/3/17 Supp 8000 80 Gross £ 242.37					
	Inv Due					
***************************************	No. Date Text (30 chars incl spaces)					
	CLLR WERNER - 1CT ALL					
	Acc code TC TS CostC Cat Cat Net £					
	526 €2 MS30 202.37					
	Special					
	instructions					
	Contact name Andy Carsnell Ext No. 0319					
	Throng construction					
	E ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER TOTAL	242	37			
ADING THE DE	CLARATION.					
H EDE TA DDA	VIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM					
HERE TO TRO	YIDE RECEII IS MAI RESULT IN MUN-FAIMENT OF THE CLAIM					
	actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform	approve	l duties as a M	ember of th	e Counc	
at I have actually	made the payments shown Signature of Member:Simon Werner Date8/3/2017					
				·····		
For Office Use O						
Democratic Ser	vices: Authorised for Payment: Date: \$/3/17					

Batch No: