

Report Title:	Budget Report 2018/19
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Council - 20 February 2018
Responsible Officer(s):	Russell O'Keefe, Executive Director & Rob Stubbs, Deputy Director and Head of Finance
Wards affected:	All

www.rbwm.gov.uk



REPORT SUMMARY

1. This report sets out the Council budget for 2018/19. Through efficient and careful financial planning, the council continues to ensure delivery of the services most valued by residents, and is ready to transform the borough during the next ten years.
2. The budget is based on a 1.95% increase to council tax – meaning that residents in Windsor and Maidenhead still have the lowest council tax outside of London.
3. A three per cent precept for adult social care enables additional funding for older people and residents with special needs, an area where the council is also making additional investment within the budget as well as the £6.4M figure for ASC.
4. The Council will make savings of £5.4 million to enable council tax to remain affordable and to continue to provide the services and improvements that residents value.
5. The council will increase visitor parking charges in some locations for non-residents, to more closely align to other council areas – this will not affect Advantage card holders. Other fees and charges will be capped at the Retail Prices Index, unless charges have been increased to bring the council close to benchmarked rates.
6. The Royal Borough has the lowest council tax outside of London, whilst providing the range of services most valued by residents, including
 - Maintaining our 18 street wardens working on borough streets to provide a reassuring and responsive presence.
 - CCTV upgrades and expansion along with investment in road improvements.
 - Keeping all 14 libraries open, with extended hours for some and continued investment in stock and buildings.
 - Continue to offer a range of services for children and families at our 10 children's centres.
 - Resident parking permits remain free – this is in contrast to neighbouring areas such as Reading and Bracknell Forest.
7. There are increases to enable delivery of services and investment – for example:
 - £2.6 million in Windsor to improve the fabric and appearance of the town centre, £2.3 million of which is for highways and infrastructure investment, to take place this year and into 2018/19.
 - High quality and sustainable adult social care services
 - Continued expansion of schools
 - Home to school transport for pupils with special needs and families on low

incomes

- Temporary accommodation for homeless residents.
8. The government has given scope for local authorities to apply an additional charge to provide more funding for adult social care services. Last year the borough applied an additional precept of three per cent and are proposing to do so again, which equates to an additional £28.85 on Band D council tax. This is a careful and caring measure to ensure that we can fund care for elderly and vulnerable residents. The council has also prioritised this area with existing funding so that with these proposals, we will have provided an additional £6.4 million over and above this adult social care precept.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Council notes the report and approves the:

- i) Detailed recommendations contained in Appendix A which includes a Base Council Tax at band D of £933.42, including a 1.95% increase of £17.85.
- ii) Adult Social Care Precept of 3% (an increase of £28.85 on the £45.89 precept included in the 2017/18 budget) to be included in the Council's budget proposals, making this levy the equivalent of £74.74 at band D.
- iii) Fees and Charges contained in Appendix E.
- iv) Capital Programme, shown in appendices I and J, for the financial year commencing April 2018.
- v) Prudential borrowing limits set out in Appendix L.
- vi) Business rate tax base calculation, detailed in Appendix P, and its use in the calculation of the Council Tax Requirement in Appendix A.
- vii) Deputy Director and Head of Finance in consultation with the Lead Members for Finance and Children's Services is authorised to amend the total schools budget to reflect actual Dedicated School Grant levels.
- viii) Responsibility to include the precept from the Berkshire Fire and Rescue Authority in the overall Council Tax charges is delegated to the Lead Member for Finance and Deputy Director and Head of Finance once the precept is announced.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Council is obliged to set a Council Tax for the forthcoming year in order to provide sufficient revenue to carry out its statutory duties. The budget set for 2018/19 confirms the administration's commitment to continue the delivery of quality services for residents that are value for money. Residents will see priority services maintained with additional investment in key areas such as education, vulnerable residents including those qualifying for free school meals and regeneration.
- 2.2 The Royal Borough spends in the region of £300 million through the General Fund. Day to day council expenditure is funded through government grants, council tax,

business rates, third party contributions and income from fees and charges. Around £80 million of this is spent on, and is ring-fenced to, schools.

Provisional Local Government Finance Settlement 2018/19

- 2.3 In the local government financial settlement for 2016/17 the Secretary of State for Communities and Local Government offered an opportunity for a four year financial settlement. The offer was accepted by the Royal Borough.
- 2.4 The 2018/19 local government finance settlement announced the core spending power figures for the period 2017/18 to 2019/20. Key items and the impact on the Boroughs finances include:
- Adult Social Care Precept: 3% +£1.9 million
 - New Homes bonus: +£2.7 million

Adult Social Care Precept

- 2.5 For the 2016/17 financial year local authorities responsible for adult social care were given an additional 2% flexibility on their current council tax referendum threshold which was required to be used entirely for adult social care. This flexibility was offered in recognition of demographic changes which are leading to growing demand for adult social care and increased pressure on council budgets. In 2017/18 a further adult social care precept was then made available to local authorities to add, up to a maximum of 6% over the period between 2017/18 and 2019/20.
- 2.6 In 2016/17 the precept was set at 2%, equivalent to £18.14 on a band D property, for 2017/18 the precept was set at 3%, equivalent to £27.75 on a band D property and in 2018/19 will be a further 3%, equivalent to £28.85, to sustain the growing need for adult social care services.
- 2.7 Appendix D shows the total level of funding the Royal Borough will have invested to support our vulnerable adults across the Borough. This total is more than £9 million higher than the funding raised through the precept by the end of 2019/20.

New Homes Bonus

- 2.8 The Government rewards housing growth. In 2017/18 the scheme was reduced from six years to five years and will be reduced in 2018/19 to four years. The Government also introduced a minimum level at which only growth in excess of the minimum will be rewarded. This was set at 0.4% in 2017/18 and will remain at this level for 2018/19 equating to 267 properties for the Borough.

Council tax thresholds

- 2.9 Local authorities are now allowed to increase their core band D base council tax by an additional 1% in 2018/19. The previously announced threshold was 2%, and the new threshold will now be 3%. The Council, if approved, will only increase base council tax in 2018/19 by 1.95%.

Additional areas within the financial settlement

School budgets

- 2.10 The Dedicated Schools Grants (DSG), has four blocks: schools, high needs, early years and a new central schools service block. The central schools services block has been created nationally for 2018 from within existing DSG budgets.

- 2.10 The Royal Borough's indicative DSG allocation for 2018/19 (including funding for academies) is £114.2 million, an increase of £3.6 million when compared with the 2017/18 final settlement. This is due, in the main, to increases in pupil numbers in schools and the early year's blocks.
- 2.11 The minimum funding guarantee continues at the same level as 2017/18, meaning that no school will see more than a 1.5% per pupil reduction in its formula budget when compared with 2017/18 allocations.

Apprenticeship Levy

- 2.12 Apprenticeships will be funded at a national level, through a levy from April 2017. All employers in the United Kingdom, with a pay bill over £3 million will be charged a levy of 0.5% on their pay bill. This equates to £280,000 for the Royal Borough.

Financial matters annual budget

Fees and charges

- 2.13 The proposed fees and charges for the period 2018/19 are shown in Appendix E. Generally charges are designed to increase by inflation or by being benchmarked against similar authorities.
- 2.14 Non-resident parking charges have been increased to reflect 50% of market alignment. Through investment in new machines, residents will be able to receive Advantage Card discounts across all RBWM car parks.

Efficiencies and cost reductions

- 2.15 The council has reduced expenditure significantly over the past six years. These reductions have been achieved by finding alternative and more cost effective ways to deliver the same or similar levels of service. This budget includes efficiencies and cost reductions totalling £5.4 million see Appendix F.

Council Tax

- 2.16 In 2017/18, the Band D combined base council tax and adult social care precept was £961.46 which was £396.54 below the national average for Unitary Authorities (£1,358).
- 2.17 This budget proposes an increase of 1.95% in council tax, well below the level of inflation announced in September 2017 (RPI of 3.9%). The Band D combined base council tax and adult social care precept will be £1008.16. Appendix G sets out the impact on different properties.

Capital programme

- 2.18 In recent years, the council has continued to avoid additional borrowing and related interest costs by funding some capital investments from available cash balances. This also anticipates the substantial capital receipts from the Maidenhead regeneration programme over the next five to ten years. It will become necessary during 2018/19 to increase borrowing in the short to medium term to fund investments which needs to precede the development of council land.

- 2.19 The council's capital expenditure is separate to revenue expenditure on services and is funded from a mix of government grants, third party contributions, capital receipts from the sales of assets and borrowing.
- 2.20 There are a variety of regeneration initiatives either taking place or in development which will provide significant opportunities and benefits for the Borough, a number of these require Council funding. Each initiative will have its own financing and governance structure which reports directly to the Council. The capital programme for 2018/19 provides for investment in:
- The continuance of the schools expansion programme
 - Regeneration schemes, including Maidenhead Waterways
 - Funding into the disabled facilities grant
 - Maintaining the highways network
 - Street lighting
 - The new leisure centre at Braywick Park.
- 2.21 In addition to the investments in the capital programme in this budget, the borrowing expectations for 2018/19 need to consider other capital proposals likely to come forward for approval during the year. Appendix H shows additional investments likely to be proposed and estimated to require funding of £63 million. Appendix H also reflects how the anticipated forecast debt position has altered throughout 2017/18 against the original forecast put to Council in February 2017.

Capital finance

- 2.22 The Deputy Director and Head of Finance has responsibility for financing the Capital Programme in the most cost effective way. The capital programme for 2018/19 relies on £16.2m of Council funding (see Appendices I and J), however, use of recycled Minimum Revenue Provision and any capital receipts generated will reduce the impact on the Council's capital financing requirement. The forecast programme, including other proposals likely to come forward during the year increases the capital financing requirement by £74.4m. The capital financing requirement is a measure of the Council's need to borrow to be able to finance its capital spend. The capital financing requirement for 2017/18 is £111.8m.
- 2.23 All resolutions required to comply with the Prudential System are in line with the Treasury Management Report approved by Cabinet on 11 February 2010.

Business Rates

- 2.24 From 2013/14 local authorities have been able to share in any growth, as well as risk in expected collective rates and appeals against valuations, of business rates, as an incentive to encourage growth.
- 2.25 It was Government's intention to change the basis of determining the annual increase in the business rates multiplier in 2021. This would have seen CPI inflation figure used instead of RPI. The Government has announced that this change will be brought forward and will apply from 2018/19.
- 2.26 Berkshire were also successful in securing business rate pilot status for 2018/19. This is a pooling arrangement across Berkshire and comprises the six unitary councils. This means that any growth will be retained for the benefit of Berkshire with 70% of growth

going to the TVLEP to help transport infrastructure with the remainder shared across the six councils.

2.27 Within the business rate retention system, the national non-domestic rate baseline and top up/tariff amounts have been revised to take into account the business rate revaluation of 2017.

2.28 The Council intends to continue, as in 2017/18, to maintain all locally controlled discretionary business rate reliefs for 2018/19 to businesses falling into various categories.

General Fund reserves

2.29 Taking account of the forecast year-end position for 2017/18 the General Fund Reserves are estimated to be £7.4 million.

Collection Fund Balances

2.30 The council collects approximately £83m from Council Tax and £88 million from applying business rates. The Council remains one of the highest performing councils for council tax collection rates.

2.31 The Council must declare the likely balance on the Council Tax Collection Fund at 31 March 2017 as estimated in November 2017 and any balance to be shared between the Council, the Police and Crime Commissioner for Thames Valley and the Berkshire Fire & Rescue Service. On the appointed day the Royal Borough's share was declared at £1.6m (2%).

2.32 Under the Localisation of Business Rates legislation the Council is now required to prepare a similar statement for Business Rates. This statement shows a deficit payable by the Council of £2.9m (3%).

Treasury Management

2.33 The current Treasury Management policy was initially approved in February 2010 and varied by Cabinet in June 2010. In March 2014 Cabinet updated the list of approved counterparties when it added to it a group of the larger Building Societies. During 2017/18 the Council's – Achieving for Children were added to the list. No further changes to the list are proposed, see Appendices K and L.

2.34 For the last three years the Borough has, with Actuary and External Audit approval, prepaid its Pension Fund contributions using a Net Present Value calculation to show a benefit, equivalent to a 2.70% return on that prepayment in its revenue account.

2.35 As a consequence the budget assumes that the Royal Borough will earn £123k on its investments in 2017.

2.36 In setting the budget options have been considered, see table 1.

Table 1: Options

Option	Comments
Approve the proposals in this report. Recommended option	The Council is obliged to set a Council Tax for the forthcoming year in order to provide sufficient revenue to carry out its statutory duties.
Approve a modified budget with a higher level of revenue spend and Council Tax. Not recommended	A net increase in revenue expenditure of £619k would require an increase in Council Tax of 1%. Increases representing an increase of 3% or more in core Council Tax would require a referendum.
Approve a modified budget with a lower level of net revenue spend and Council Tax. Not recommended	Any proposals to reduce net expenditure would need to be accompanied by specific proposals so that Council could be assured that priority services are maintained.
Approve a modified Capital Programme Not recommended	Any proposals to adjust the capital programme needs to consider available funding. Any proposal that is not supported by grant or developer contributions will need to be funded from Council resources and as such will also have a revenue implication in the shape of financing costs.

3. KEY IMPLICATIONS

3.1 Table two

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Services delivered within approved budget	Budget overspend >£250,000	Budget variance +/- £250,000	Budget underspend >£250,000 <£500,000	Budget underspend >£500,000	31 March 2018

4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 The Borough's external auditors KPMG confirmed in their work on the 2016/17 accounts that the Council had "proper arrangements to secure economy, efficiency and effectiveness in its use of resources".

5. LEGAL IMPLICATIONS

- 5.1 The Local Government Act 2003 requires the Chief Financial Officer (Head of Finance) to report to Members as part of the budget setting process, on setting the level of council tax, the robustness of the budget presented and the adequacy of reserves.

Appendix K sets out the main risks that may fall to be met from reserves and for which provision should be retained in the Council's account.

- 5.2 The budget has to be set in accordance with statutory requirements which include assurance from Strategic Directors that they have sufficient resource available to fulfil their various statutory obligations.

6. RISK MANAGEMENT

- 6.1 All measures proposed in the budget have been subject of a risk assessment in terms of deliverability and service impact. The assessment of General Fund Reserve includes an assessment of the financial impact of a range of economic and environmental factors, which may impact on the Council's budget. Some risks exist around Children's Safeguarding and Adult Social Care Budgets where demand is harder to predict.
- 6.2 The Business Rate Retention scheme has a risk/reward element built in. Whilst there are clear longer-term benefits for the Council from a growing local economy there are some risks associated with demolition of property prior to redevelopment and from local business failure (in terms of reduced Business rate revenue), which is now shared by the Local Authority.

7. POTENTIAL IMPACTS

- 7.1 This report contains a number of proposals related to staff or service provision and may involve changes to policy or service delivery. Equality impact assessments have been completed where appropriate.

8. CONSULTATION

- 8.1 To Consultations have taken place with the local Chambers of Commerce in January 2018. The Leader of the Council and several Cabinet Members attended, together with Officers. The meetings served to consult on the proposals in this paper.
- 8.2 Overview & Scrutiny Panels have received the report. Comments from each are detailed below.

Corporate Services

The Corporate Services O&S Panel considered the Cabinet report and approved the recommendations (Cllr Jones abstained from voting reserving her right to express her views at Council).

Children's Services

The Children's Services O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Adults Services and Health

The Adults Services and Health O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Crime and Disorder

The Crime and Disorder O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Highways, Transport & Environment

The Highways, Transport & Environment O&S Panel considered the Cabinet report and unanimously approved the recommendations.

Culture and Communities

The Culture and Communities O&S Panel considered the Cabinet report. The Panel noted all the recommendations and were content with all Culture and Communities element of the report. The Panel requested that all major culture and communities decisions pass through this Panel.

Planning and Housing

The Planning and Housing O&S Panel considered the Cabinet report and resolved unanimously that the Panel strongly recommended the report and its recommendations in its entirety to Cabinet.

9. TIMETABLE FOR IMPLEMENTATION

- 9.1 Residents will be notified of their Council Tax in March 2018. Budgets will be in place and managed by service managers from 1 April 2018.

Table 5: Implementation timetable

Date	Details
By 31 March 2018	Residents notified of their Council Tax
1 April 2018	Budgets will be in place and managed by service managers.

10. APPENDICES

- 10.1 Appendix A – Recommendations
Appendix B – Budget summary
Appendix C – Budget detail
Appendix D – Social care investment strategy
Appendix E – Fees and charges
Appendix F – Savings
Appendix G – Parish precepts
Appendix H – Capital cashflow

Appendix I - Capital programme summary
 Appendix J – Capital programme detail
 Appendix K – Treasury management
 Appendix L – Lending list
 Appendix M – Budget movement statement
 Appendix N – Medium term plan
 Appendix O – Reserves
 Appendix P – NNDR1
 Appendix Q – Comparison November/January MTFP

11. BACKGROUND DOCUMENTS

11.1 None.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Saunders	Lead Member for Finance	12/01/18	15/01/18
Councillor Rankin	Deputy Lead Member for Finance		
Councillor Dudley	Leader of the Council		
Alison Alexander	Managing Director	12/01/18	14/01/18
Russell O'Keefe	Executive Director	12/01/18	
Andy Jeffs	Executive Director	12/01/18	15/01/18
Terry Baldwin	Head of HR		
Mary Kilner	Head of Law and Governance		
Louisa Dean	Communications and Marketing Manager		
	Other e.g. external		

REPORT HISTORY

Decision type: Key decision	Urgency item? No
Report Author: Rob Stubbs, Deputy Director and Head of Finance, 01628 796222	

BUDGET 2018/19**RECOMMENDATIONS**

The Council is required, by law, to make some of its resolutions regarding the budget and the setting of Council Tax in a prescribed format. Due to their technical nature, a short explanation is included in italics under each part of the resolution. It is important to ensure that all the necessary areas are covered and Council is asked, therefore, to make resolutions in the form set out below:-

- a) i) That the revenue estimates for 2018/19, which show the direct costs of the following service areas as set out in Appendix B & C, together with the approved estimates for 2017/18 be confirmed (or amended) for inclusion in the Budget Book: -

SERVICE AREA	Estimate 2017/18 £000	Estimate 2018/19 £000
Managing Director's Directorate	59,995	64,533
Communities Directorate	14,592	11,779
Place Directorate	4,168	1,467
Contribution to/(from) Earmarked Reserve	2,255	5
Apprentice Levy	280	0
Estimated cost of Pay Inflation	500	500
Environment Agency	153	156
Capital Financing inc Interest Receipts	5,069	5,523
Other adjustments	2,415	2,428
	89,427	86,391

(Explanatory Note: These figures are the direct costs less income of each service area)

- ii) and that following approval of these estimates the Head of Finance be instructed to allocate overheads across all services, using appropriate methods of apportionment, in order that the estimates conform to the Best Value Accounting Code of Practice requirement to show full costs of services.
- b) That the schemes outlined in Appendix J be approved for inclusion in the Capital Programme recommended to Council for approval

(Explanatory Note: This approves the new schemes to be included in the Council's Capital Programme).

- c) It be noted that on 14 December 2017 Cabinet calculated the Council Tax Base 2018/19;

- i) for the whole Council area as 67,617.93 [Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the Act)]; and
- ii) for dwellings in those parts of its area to which a Parish precept relates as in the list below.

	Band D Equivalents
Bisham	735.65
Bray	4,195.32
Cookham	2,923.18
Cox Green	3,073.72
Datchet	2,212.50
Eton	1,800.59
Horton	463.67
Hurley	996.80
Old Windsor	2,402.83
Shottesbrooke	74.68
Sunningdale	3,419.99
Sunninghill & Ascot	6,455.77
Waltham St. Lawrence	661.04
White Waltham	1,266.92
Wraysbury	2,168.79
	<hr/>
	32,851.45
Unparished Areas	
Maidenhead	21,234.15
Windsor	13,532.33
	<hr/>
	67,617.93

(Explanatory Note: These figures are the tax bases for each parished and unparished area of the Council)

- d) Calculate that the Council Tax requirement for the Council's own purposes for 2018/19 (excluding Parish precepts) is £63,115,607.
- e) That the following amounts be calculated for the year 2018/19 in accordance with Sections 31 to 36 of the Act:

- i) £87,760,069

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

(Explanatory Note: This is the net expenditure of the Council (including parish precepts, Adult Social Care precept and Special Expenses)

- ii) £17,174,000

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

(Explanatory Note: This figure includes the Revenue Support Grant, other non-specific grants, and Business Rate income due to the Council from the Government Exchequer together with any surplus on the Council's Collection Fund.)
- iii) £70,586,069

being the amount by which the aggregate at (e) (i) above exceeds the aggregate at (e) (ii) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31A(4) of the Act).

(Explanatory Note: This is the council tax requirement of the Council (including parish precepts, Adult Social Care precept and Special Expenses)
- iv) £1,043.90

being the amount at (e) (iii) above (Item R), all divided by Item T ((c) (i) above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).

(Explanatory Note: This figure is the average Band D Council Tax including Parish Precepts, Adult Social Care precept and Special Expenses.)
- v) £7,470,462

being the aggregate amount of all special items (Precepts or Special Expenses) referred to in Section 34(1) of the Act (as per Appendix G).

(Explanatory Note: This figure is the aggregate of Parish Precepts, Adult Social Care precept and Special Expenses.)
- vi) £933.42

being the amount at (e) (iv) above less the result given by dividing the amount at (e) (v) above by Item T (c) (i) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept or special expense relates.

(Explanatory Note: This figure is the Band D Council Tax excluding Parish Precepts, Adult Social Care precept and Special Expenses.)
- f) To note that the Thames Valley Police and Crime Commissioner and the Berkshire Fire and Rescue Authority have issued or will shortly issue precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table in appendix G.
- g) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables in Appendix G as the amounts of Council Tax for 2018/19 for each part of its area and for each of the categories of dwellings.
- h) Determine whether the Council's basic amount of Council Tax for 2018/19 is excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

REVENUE BUDGET 2018/19

DIRECT COST SUMMARY	2016/17 Budget	2017/18 Budget	2018/19 Budget
	£000	£000	£000
Managing Director			
Management	757	296	660
Communications	379	294	412
Human Resources	1,534	1,444	796
Law & Governance	2,310	2,365	2,889
Commissioning & Support	5,032	4,693	2,631
AfC Contract - LA Funded	0	0	21,356
AfC Contract - DSG Funded	0	0	12,196
Children's Services Retained	16,142	15,535	(2,118)
Dedicated Schools Grant Expenditure	61,466	63,408	50,385
Concessionary Fares	1,228	1,282	1,330
Adult Social Care - Optalis Contract	0	0	29,443
Adult Social Care - Spend	42,720	42,351	14,735
Adult Social Care - Income	(11,385)	(10,598)	(9,932)
Better Care Fund	10,137	10,010	12,033
Public Health	5,067	4,909	4,780
Housing	651	1,107	1,103
Grant Income	(75,408)	(77,101)	(78,166)
Total Managing Directors Directorate	60,630	59,995	64,533
Communities Directorate			
Executive Director	393	177	229
Revenues and Benefits	875	369	(109)
Commissioning - Communities	10,620	9,703	8,182
Communities, Enforcement & Partnerships	1,593	883	192
Library & Resident Services	3,939	3,460	3,285
TOTAL COMMUNITIES DIRECTORATE	17,420	14,592	11,779
Place Directorate			
Executive Director	138	150	298
Planning Service	1,299	1,473	1,344
Property Service	(1,849)	(1,803)	(2,577)
Finance	2,392	2,149	1,269
ICT	2,731	2,199	1,133
TOTAL PLACE DIRECTORATE	4,711	4,168	1,467
TOTAL EXPENDITURE	82,761	78,755	77,779

REVENUE BUDGET 2018/19

DIRECT COST SUMMARY	2016/17 Budget	2017/18 Budget	2018/19 Budget
	£000	£000	£000
Contribution to/ (from) Earmarked Reserve	355	2,255	5
Increase / (decrease) in provision for redundancy costs	(187)		
Transfer to/(from) Provision for the clearance of Shurlock Road	(180)		
Transfer to the provision for MMI	272		
Increase to provision for bad debt	27		
Contribution from the capital fund	(263)		
Corporate re-structure saving to be allocated			
Estimated net NNDR income			
Drawdown of provision for compulsory purchase payment			
Apprentice Levy		280	0
Estimated cost of pay inflation	0	500	500
Pensions deficit recovery	2,115	2,415	2,428
Levies-			
Environment Agency	150	153	156
Capital Financing inc Interest Receipts	5,260	5,069	5,523
NET REQUIREMENTS	90,310	89,427	86,391
Less - Special Expenses	(981)	(1,009)	(1,047)
Transfer (from)/ to balances	447		
GROSS COUNCIL TAX REQUIREMENT	89,776	88,418	85,344
New Homes Bonus	(4,026)	(3,681)	(2,691)
Council Tax Reward Grant	0	0	0
RSG and Business Rate Support	(21,062)	(17,089)	(14,095)
Estimated income from business rate pilot			(1,272)
Empty shop business rate discount	0	0	0
Education services grant	(1,074)	(478)	(315)
Transition grant	(1,278)	(1,263)	0
Income from trading companies		(218)	(160)
Parish equalisation grant	64	64	63
Collection Fund (Surplus) / Deficit (Business Rates)	(231)	1,001	2,943
Collection Fund (Surplus) / Deficit (Council Tax)	(1,394)	(2,615)	(1,647)
NET COUNCIL TAX REQUIREMENT	60,775	64,139	68,170
<u>Council Tax Information:</u>			
Tax Base (Band D equivalent)	65,697	66,710	67,618
RBWM Tax levy (on Band D property)	£ 906.95	£ 915.57	£ 933.42
Adult Social Care precept (on Band D property)	£ 18.14	£ 45.89	£ 74.74
<u>General Fund Balances:</u>			
Working Balance	4,738	5,291	7,118
Transfer to/ (from) General Fund	477	0	0
	5,215	5,291	7,118

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

MANAGEMENT	£000	£000	£000
Expenditure	802	334	698
Income	(45)	(38)	(38)
Net	757	296	660

Services provided:

Provision of strategic management and leadership functions carried out by the Managing Director and the directorate's management team for strategy, commissioning and performance

Staff (full time equivalent):

5.00

Service Risks:**Performance Indicators:**

TOTAL MANAGEMENT	757	296	660
-------------------------	------------	------------	------------

COMMUNICATIONS

Communications	£000	£000	£000
Expenditure	361	333	480
Income	(26)	0	(19)
Net	335	333	461

Services provided:

The Corporate Communications and Marketing Team provide support to councillors and officers when dealing with communication issues. They produce press releases for service areas in liaison with councillors as well as producing press statements in response to media enquiries. They also arrange and attend photo-calls as well as organising radio and TV interviews. The team are Responsible for writing, producing and editing Around the Royal Borough, the council's residents newsletter which is produced three times a year. This is filled with news, information and events that residents will find useful about council services. They source the photographs for the publication and raise revenue for the council newsletter through advertising.

The team also produce a monthly email newsletter which provides residents with news and events coming up in the next month. The team produce and organise various marketing campaigns to promote council services and use a variety of communication tools including press releases, website updates, social media interaction and leaflets/flyers and posters. They are responsible for the content on the website and provide training to various officers who input content onto the website as well as being responsible for updating certain areas on hyperwave and ensuring the screensavers are produced in style. The team are also responsible for the two corporate social media accounts for Facebook and Twitter. The team produce videos to promote specific campaigns. They provide media training to those officers and councillors who require it for dealing with press issues. The team is also responsible for the Advantage card and liaises with hundreds of businesses to provide offers to our residents as well as sending out a monthly newsletter to card members as well as organising the 12 Days of Christmas and Father's Day events for Advantage card holders and businesses.

Staff (full time equivalent):

9.10

Service Risks:

-

Performance Indicators:

Make up of press releases in one or more media outlets.
Implementation of Corporate Communications key messages and other tactical public relations campaigns
Increase electronic availability of council communications and use of social media in PR campaigns.
Media training for Members and officers. Attracting advertising support for Council newspaper.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Visitor Management

	£000	£000	£000
Expenditure	852	437	439
Income	(808)	(476)	(488)
Net	44	(39)	(49)

Services provided:

This budget represents the Visitor Management and marketing functions of the Authority. The service provides for the delivery of the visitor management strategy in the Borough and the operation of the Royal Windsor Information Centre and the Windsor Guildhall lettings

Staff (full time equivalent):

10.32

Service Risks:**Performance Indicators:**

TOTAL COMMUNICATIONS	379	294	412
-----------------------------	------------	------------	------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

HUMAN RESOURCES**HR Strategic**

	£000	£000	£000
Expenditure	1,238	1,158	1,094
Income	(601)	(721)	(1,031)
Net	637	437	63

Services provided:

Provision of strategic HR and OD support and advice to the council. HR consultants and HR Business Partners lead on the councils strategies and policies for recruitment and retention, pay and reward, employee relations and employment policies and provide strategic and complex advice to service regarding employment, recruitment and pay issues. The Human Resources team offer a high quality, comprehensive and cost effective service across the employee life cycle including job evaluation, recruitment, contracts of employment, organisational development, performance matters and change management.

Ensuring staffing and structure are fit for purpose is paramount and HR give advice and support whether a manager is replacing leavers, creating and recruiting to new posts, setting stretch objectives linked to the service development plan or there is a need to reduce the overall total sickness absence. With change management, HR provide toolkits, support, advice and attendance where required for any restructuring exercises including those resulting in redundancies or TUPE.

Staff (full time equivalent):

21.86

Service Risks:

Lack of qualified and experienced staff leading to non compliance with legislative requirements; poor advice being provided to clients and potential reputational loss to the council

Performance Indicators:

Captured within IPMR and SADC data.

Payroll

	£000	£000	£000
Expenditure	305	231	271
Income	(13)	(4)	(66)
Net	292	227	205

Services provided:

Manages the monthly payroll function for the Council, including schools, plus additional separate payrolls for academy schools

Staff (full time equivalent):

5.64

Service Risks:

This is a small team and therefore resilience within the team is the greatest risk

Performance Indicators:

Accuracy of monthly payrolls; accuracy of legislative requirements such as pensions returns.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Organisational Development

	£000	£000	£000
Expenditure	293	416	176
Income	(44)	(5)	(5)
Net	249	411	171

Services provided:

The learning and development team undertake training needs analysis across the organisation and are responsible for the delivery of statutory and mandatory training for staff. They support the council's workforce and leadership development programmes and initiatives. The OD strategy links to the overall aims of the council and ensures it has the right number of people at the right time with the right qualifications. Through a workforce strategy, it helps to plan for future staff requirements, ensuring the skills required for the future are planned and considered at the earliest opportunity. The council centralised its Learning and Development function under Human Resources in October 2015.

Following the centralisation of the function, a training needs analysis was undertaken across the council and training needs identified for 2016/17. The budget to meet the statutory and mandatory training arising from that analysis was transferred from the Directorates and placed under the new Learning and Development team, increasing the budget shown in 2017/18 to take into account the additional training the team are now responsible for.

Staff (full time equivalent):

0.00

Service Risks:

Lack of adequately trained and capable staff. Small team to deliver a large agenda for the council.

Performance Indicators:

Evaluation of development activities provided; number of professionally qualified staff; development activities provided and cost per employee.

Performance Contracts

	£000	£000	£000
Expenditure	336	346	346
Income	0	0	0
Net	336	346	346

Services provided:

Budget relates to the provision of Pension payments for ex- Berkshire County Council staff via Berkshire Pensions.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Health & Safety Contract	£000	£000	£000
Expenditure	20	23	11
Income	0	0	0
Net	20	23	11

Services provided:

Management of the Health and Safety contract ensures the council has a modern and robust health and safety policy and framework, and that the council is advised on any changes to regulations and legislation.

Staff (full time equivalent):

0.00

Service Risks:

Small team and therefore resilience if a member of staff is absent. Lack of professionally trained and qualified staff to provide advice and guidance to the council, resulting in non compliance with H&S regulations.

Performance Indicators:

TOTAL HUMAN RESOURCES	1,534	1,444	796
------------------------------	--------------	--------------	------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

LAW & GOVERNANCE**Head of Law & Governance**

	£000	£000	£000
Expenditure	94	138	111
Income	(92)	(82)	(30)
Net	2	56	81

Services provided:

Management and oversight of the legal support function for RBWM. Budget provision for legal services delivered by the Shared Legal Solutions SLS (hosted by Wokingham) are allocated to services across the council.

Monitoring Officer for the Council and maintenance of the constitution.

Oversight and management of a number of joint arrangements, including the Coroners service and Magistrates Courts.

Management of Democratic Services and Information Governance

Management of Civic Mayoral Services and Facilities

Staff (full time equivalent):

1.00

Service Risks:**Performance Indicators:**

Legal advice is provided in a timely manner, and litigation is prevented or defended effectively.

Democratic Representation

	£000	£000	£000
Expenditure	122	100	100
Income	0	0	0
Net	122	100	100

Services provided:

This budget provides for grants paid to local organisations that are of a cross cutting rather than service specific nature. Grants that are related directly to a service are included within that service's budget

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Information Governance	£000	£000	£000
Expenditure	162	189	610
Income	0	0	0
Net	162	189	610

Services provided:

The Information Management team ensures compliance with various government guidance and legislation, including Environmental Regulations information, the Freedom of Information and Data Protection Acts. The team processes all Land Charges requests submitted to the Council. It also acts as the link to the Local Government Ombudsman (LGO) and the Information Commissioner's Office (ICO), and as the Council's 'Caldicott Guardian', responsible for protecting the confidentiality of social care service-user information. It also maintains and ensures reviews of records related to vexatious complaints.

Staff (full time equivalent):

5.00

Service Risks:

Responding to the high volume of requests of information and access to data within the statutory deadlines, in accordance with legislative requirements.

Performance Indicators:

Coroners	£000	£000	£000
Expenditure	184	248	248
Income	0	0	0
Net	184	248	248

Services provided:

The Coroner's service for Berkshire, is delivered as a pan-Berkshire service. The budget provides for this Borough's share of the new service.

Staff (full time equivalent):**Service Risks:****Performance Indicators:**

Land Charges	£000	£000	£000
Expenditure	16	16	16
Income	(334)	(254)	(335)
Net	(318)	(238)	(319)

Services provided:

This section is responsible for enquiries made to the Borough in connection with transactions of land and property.

Staff (full time equivalent):**Service Risks:**

That the income generated may vary to reflect local housing market activity and economic circumstances.

Performance Indicators:

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Magistrates Courts

	£000	£000	£000
Expenditure	11	13	13
Income	0	0	0
Net	11	13	13

Services provided:

This budget provision reflects a contribution to Bucks CC for residual magistrate service costs.

Staff (full time equivalent):**Service Risks:****Performance Indicators:****Member Services**

	£000	£000	£000
Expenditure	1,210	1,104	1,116
Income	0	0	0
Net	1,210	1,104	1,116

Services provided:

Effective and efficient running of Council's Democratic processes and development and delivery of the service in line with statutory requirements, national standards and local and national targets;
Management and oversight of Members' allowances and expenses;
Members' training and development programme and management of independent Education Admission / Exclusion Appeals process.

Staff (full time equivalent):

4.81

Service Risks:

-

Performance Indicators:

Democratic Services:

Effective and efficient running of Council's Democratic processes, including 100% Agenda and Minutes published on time.

Members' training and development programme delivery - % take up and satisfaction levels.

Corporate Modern Records

	£000	£000	£000
Expenditure	15	26	26
Income	0	0	0
Net	15	26	26

Services provided:

This budget covers the cost of the Borough's share of the countywide records storage and retrieval

facility, which is managed by Reading Borough Council on behalf of all Berkshire Unitary Authorities.

Staff (full time equivalent):**Service Risks:**

-

Performance Indicators:

-

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Electoral Services

	£000	£000	£000
Expenditure	655	267	320
Income	(383)	(4)	(4)
Net	272	263	316

Services provided:

This budget provides for Electoral Services, primarily the monthly maintenance of the Register of Electors and the annual canvas in October / November and the administration of national and local elections and referendums and all related grants, which fund elections.

Staff (full time equivalent):

4.67

Service Risks:

-

Performance Indicators:

Production of Electoral Register on time; Effective and efficient running of Elections in accordance with legislative requirements

Archives - Joint Arrangements

	£000	£000	£000
Expenditure	144	159	159
Income	0	0	0
Net	144	159	159

Services provided:

This budget covers the cost of the Borough's share of the countywide archive service

Staff (full time equivalent):**Service Risks:**

-

Performance Indicators:**Facilities Management**

	£000	£000	£000
Expenditure	570	496	506
Income	(19)	(21)	(22)
Net	551	475	484

Services provided:

Covers facilities management, post room and scanning and indexing unit.

Staff (full time equivalent):

11.60

Service Risks:**Performance Indicators:**

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Civic Events & Mayors Office

	£000	£000	£000
Expenditure	238	247	251
Income	0	0	0
Net	238	247	251

Services provided:

The Mayoral and Civic Team includes the Mayor's Office which co-ordinates all Mayoral engagements, and Civic and Ceremonial Events within the Borough, including State Visits, and other Royal events in the Borough.

Staff (full time equivalent):

3.41

Service Risks:

-

Performance Indicators:

Successful delivery of all civic ceremonial and mayoral activities.

Print Centre

	£000	£000	£000
Expenditure	348	529	610
Income	(631)	(806)	(806)
Net	(283)	(277)	(196)

Services provided:

This service delivers integrated end-to-end print management solutions from office through to centralised print to support future online digital communication strategies.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:****TOTAL LAW & GOVERNANCE**

2,310	2,365	2,889
--------------	--------------	--------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

COMMISSIONING & SUPPORT**Procurement Strategic**

	£000	£000	£000
Expenditure	267	315	169
Income	(3)	(11)	(3)
Net	264	304	166

Services provided:

To oversee the Council's procurement activity, providing a quality change, commercial and compliance support function to the Council.

Staff (full time equivalent):

3.61

Service Risks:

Best practice procurement practices are not embedded across the Council leading to delivery, value for money, efficiency and compliance issues

Performance Indicators:

Key metrics include savings and spend under contract.

Corporate Performance & Development

	£000	£000	£000
Expenditure	438	494	192
Income	(11)	(3)	(3)
Net	427	491	189

Services provided:

Strategy and Performance supports council-wide continuous and sustained improvements in service delivery to ensure the Council's vision and objectives are aligned and achieved, developing the council's performance management culture.

Staff (full time equivalent):

3.01

Service Risks:

The implementation of an automated Performance Management software system.

Performance Indicators:

There service is responsible for reporting the council's corporate performance reports including the bi-annual Performance Management Framework.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Statutory Partnerships

	£000	£000	£000
Expenditure	121	136	139
Income	(26)	(24)	(24)
Net	95	112	115

Services provided:

Business management support of the Local Safeguarding Children Board and Safeguarding Adults Board.
Overall management of serious case and partnership reviews. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

2.00

Service Risks:

Multi agency partnership working does not provide effective scrutiny of the arrangements in place to safeguard children, young people and vulnerable adults.

Performance Indicators:

Ofsted inspection outcome.
Business plans delivered and effective safeguarding arrangements quality assured in the Royal Borough.

Commissioning & Support

	£000	£000	£000
Expenditure	5,198	4,779	3,152
Income	(998)	(1,044)	(1,080)
Net	4,200	3,735	2,072

Services provided:

Strategic commissioning of a comprehensive range of services across Adult, Children and Health Services that meets the health and wellbeing of the residents.

Staff (full time equivalent):

20.31

Service Risks:

Cost pressures due to provider fee increases. Demographic changes.
Demographic changes.

Performance Indicators:

Commissioning plans delivered to timescale and in line with required outcomes for the residents.
Delivery on budget.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Complaints	£000	£000	£000
Expenditure	46	51	89
Income	0	0	0
Net	46	51	89

Services provided:

To manage all council complaints.

Staff (full time equivalent):

1.00

Service Risks:

The management of complaints is essential for a high quality council wide service. Failure to adequately respond would mean a failure to comply with best practice and a loss of reputation, as well as potentially dangerous or discriminatory practice going unchallenged.

Performance Indicators:

Number of complaints are reported on monthly scorecards. The percentage of response breaches is captured on the regular complaints report.

TOTAL COMMISSIONING & SUPPORT	5,032	4,693	2,631
--	--------------	--------------	--------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

AfC CONTRACT - LA Funded

	£000	£000	£000
Expenditure	0	0	21,356
Income	0	0	0
Net	0	0	21,356

Services provided:

LA funded services provided through the Achieving for Children Contract including Children's Services Public Health, Social Care and Early Help, Operational Strategic Management, Education Services, SEN and children with disabilities.

Staff (full time equivalent):

279.00

Service Risks:

Children continuing to need safeguarding plans
 Children allocated to a qualified social worker for children in care and children with a safeguarding plan.
 Recruitment to permanent social worker positions and over reliance on agency staff.
 Failure to meet statutory and regulatory requirements in relation to services for children in care.
 Failure to deliver permanent fostering care plans in an effective manner resulting in delay for children achieving permanent placements.
 Failure to recruit, assess and approve sufficient foster families would result in children being placed with Independent Fostering Providers, which are often not local, thereby causing disruption of relationships with family and friends, education and social activities. Referral and Assessment Team - Maintaining the primarily permanent workforce and the effective implementation of the Multi Agency Safeguarding Hub with Thames Valley Police involved.
 Intensive Family Support – Managing the increasing demand prioritising those families most in need
 Health and Family Support Centre – Effective implementation of action plan following Ofsted inspection
 Youth Services - status of local economy could reduce locally raised income used by local management committees to support frontline delivery of local youth services and reduce opportunities for employment and training.
 Youth Justice - Conflicting targets (with other agencies) can affect performance.
 Poor achievement for disadvantaged pupils continues to limit life chances for children and young people.

Unmet needs may lead to an increase in placement costs for alternative provision.
 Failure to respond to critical incidents in schools. Planning does not ensure that sufficient school places can be provided for the numbers of pupils needing a place.
 The Home to School transport policy is not sufficiently robust and therefore costs escalate.
 Volatility in demand for transport especially among additional needs pupils.
 Contravention of legislation relating to home to school transport
 Capital schemes are not delivered in a timely manner and value for money is not achieved; buildings and sites become unsafe; there are insufficient classrooms for the numbers of pupils in the borough.
 Poor achievement across all key stages and poor outcomes and life chances for children and young people.
 Unmet needs may lead to an increase in expensive placements and higher costs. More children and young people unwell and requiring specialist services within social care and CAMHS.
 Failure to respond to critical incidents in schools. More children missing educating leading to a higher risk of CSE. Demands of the Children and Families Act still at an early stage. All statements of educational need must be transferred to EHC plans by April 2018.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Performance Indicators:

Child Protection plans lasting two years or more
 Percentage of children becoming subject to a child protection plan for a second time
 Timeliness of placement following adoption
 Care leavers NEET/ suitable accommodation
 Delivery against 26 week PLO target
 Emotional health of children in care
 Stability of placements for children in care
 Number and length of placements
 Education attainment children in care
 Sufficiency strategy
 Intensive Family Support - Number of families worked and payment by result claims
 Children's Health and Family Support Centres – Attendances and level of one to one targeted work
 Young people's participation in youth activities, achievement of accredited outcomes, occupancy and use of youth centres
 Number and length of time of young people who are NEET, participation of 17 year olds and care leavers in education and training.
 Number of first time entrants to the Youth Justice System, number of young people sentenced to custody, young people engaged with YOT are in suitable employment training and education, all young people are in suitable accommodation, reduction in reoffending by young people. Proportion of schools judged to be Good or Outstanding by Ofsted.

 Levels of attainment of disadvantaged pupils at each key stage.
 Raising the level of attainment at post 16 for our young people.
 Number of students accessing alternative provision. Forecasting processes predict the number of places required.
 Statutory deadlines are met and processes followed for school admissions.
 Pupils who request transport to school are fairly assessed for eligibility.
 Schools are large enough to accommodate the appropriate number of pupils and capital budgets are spent effectively.
 Licences are granted if compliant and appropriate, and locations are adequately vetted. Closing the gap between 'pupil premium' young people and their peers and pupils with additional needs and non additional needs pupils.
 Statutory assessment timelines.
 Timely response to critical incidents. Number of pupils persistently absent from school, permanent and fixed term exclusions.
 Increased number of staff and pupils in schools with awareness of mental health issues. EHC plans and transfers must be completed within 20 weeks.

TOTAL AfC CONTRACT - LA Funded	0	0	21,356
---------------------------------------	----------	----------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

AfC Contract - DSG Funded	£000	£000	£000
Expenditure	0	0	12,196
Income	0	0	0
Net	0	0	12,196

Services provided:

Dedicated Schools Grant funded services provided through the Achieving for Children Contract including Top-up funding for all RBWM pre and post 16 pupils with high special educational needs in all settings including maintained and academy mainstream schools, resource units, maintained, non-maintained and independent special schools and FE Colleges, as well as top-up funding for RBWM pupils with high needs in other LAs.

Staff (full time equivalent):

24.99

Service Risks:

Fluctuations in the cost of SEN placements and demand for placements.
Financial impact of decisions of the SEN and Disability Tribunal

Performance Indicators:

Attainment of SEN pupils compared with non-SEN pupils
Numbers of pupils with high needs statements

TOTAL AfC CONTRACT - DSG Funded	0	0	12,196
--	----------	----------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

CHILDREN'S SERVICES RETAINED

Children's Services Public Health	£000	£000	£000
Expenditure	1,817	1,714	0
Income	(1,817)	(1,714)	(1,604)
Net	0	0	(1,604)

Services provided:

Receipt of Public Health Grant; expenditure for 2018/19 within Achieving for Children Contract

Staff (full time equivalent):

0.00

Service Risks:

Risks within Achieving for Children Contract

Performance Indicators:

Performance Indicators Achieving for Children Contract

Social Care and Early Help	£000	£000	£000
Expenditure	15,820	14,570	462
Income	(3,325)	(2,647)	(925)
Net	12,495	11,923	(463)

Services provided:

Regional Adoption Agency is the shared adoption service. It deals with the recruitment, training and assessment of adopters and family finding and matching of children who need adoption. The Berkshire Adoption Advisory Service is a Joint arrangement funded by 6 Berkshire Authorities offering advice and guidance to staff, management and servicing of joint adoption panels, management and support for post adoption direct and indirect contact, training, management and servicing of closed children in care records and adoption records and a Birth Relative Support Service. Youth Counselling Service offer counselling for all children and young people who may be experiencing any difficulties. The service also offers counselling services to all local middle and secondary schools in RBWM including academies. All services have some income generation

Staff (full time equivalent):

1.00

Service Risks:

Failure to provide this service could result in delay for children waiting for adoption, delay in approving adopters and failure to meet statutory and regulatory requirements. Failure to manage adoption panel effectively and increase number of panels in line with increasing business could result in delay for children waiting to be matched with adopters. Poor achievement across all key stages and poor outcomes and life chances for children and young people. Unmet needs may lead to an increase in expensive placements and higher costs. More children and young people unwell and requiring specialist services within social care and CAMHS. Failure to respond to critical incidents in schools. More children missing educating leading to a higher risk of CSE.

Performance Indicators:

Adoption Scorecard i.e. placement of children within 4 months of decision, approval of adopters within 4 months of application. National Minimum Standards i.e. At least one adoption panel monthly. Timeliness of adoptive placements and approval of adopters within timescales. Reduced number referred to CAMHS. Increased number of staff and pupils in schools with awareness of mental health issues.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS		2016/17 Actual	2017/18 Budget	2018/19 Budget
Operational Strategic Management		£000	£000	£000
	Expenditure	279	240	0
	Income	(134)	(79)	(79)
	Net	145	161	(79)
Services provided:				
Income reflects unit recharges for DSG				
Staff (full time equivalent):				
0.00				
Service Risks:				
N/A				
Performance Indicators:				
N/A				
Education Services		£000	£000	£000
	Expenditure	2,402	2,247	277
	Income	(1,345)	(1,257)	(237)
	Net	1,057	990	40
Services provided:				
Ongoing payments for historical redundancy and premature retirement costs, enhanced pensions and pensions to former staff, and other miscellaneous budgets.				
Staff (full time equivalent):				
0.00				
Service Risks:				
N/A				
Performance Indicators:				
N/A				
SEN & Children with disabilities		£000	£000	£000
	Expenditure	2,864	2,518	0
	Income	(419)	(57)	(12)
	Net	2,445	2,461	(12)
Services provided:				
Expenditure on the provision of Home to School Transport including setting the policy and assessing the eligibility of transport applications; expenditure for 2018/19 within Achieving for Children Contract				
Staff (full time equivalent):				
0.00				
Service Risks:				
N/A				
Performance Indicators:				
N/A				
TOTAL CHILDREN'S SERVICES RETAINED		16,142	15,535	(2,118)

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

DEDICATED SCHOOLS GRANT EXPENDITURE**Primary, Secondary & Special Schools**

	£000	£000	£000
Expenditure	50,457	38,929	37,527
Income	(11,768)	(2,322)	(2,322)
Net	38,689	36,607	35,205

Services provided:

Delegated budgets to RBWM's maintained schools determined by RBWM's funding formula for pupils aged 4-16 after deducting funding for behaviour support, contingencies and other services which schools have chosen to 'de-delegate' and be managed centrally. Funding for nursery aged children (see below under Early Years Provision) and academies' budgets are not included.

Staff (full time equivalent):

School based staff employed direct by schools

Service Risks:

Falling rolls and impact on financial sustainability; failure to meet expected standards of attainment; provision of appropriate accommodation.

Performance Indicators:

Ofsted inspection reports; Achievement at level 4 or above in both English and Maths at Key Stage 2; Children in care reaching level 4 in English & Maths at Key Stage 2

Nursery Schools and Classes

	£000	£000	£000
Expenditure	1,594	2,539	2,579
Income	(247)	0	0
Net	1,347	2,539	2,579

Services provided:

Funding allocated through the Early Years National Funding Formula for three and four year olds and for disadvantaged two years olds for provision of the free entitlement of 15 hours per week per child in RBWM's nursery schools and nursery classes. From September 2017 the free entitlement for working parents increases from 15 to 30 hours per week, per child and a new funding rate has been introduced. Both of these changes account for the increase in funding for 2017/18.

Staff (full time equivalent):

Nursery school based staff employed direct by schools

Service Risks:

Falling roll numbers; failure to meet expected standards of attainment; provision of appropriate accommodation and places

Performance Indicators:

Ofsted inspection reports
Achievement of children across the Early Years Foundation Stage
Proportion of 2,3, and 4 year olds accessing the free entitlement.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

High Needs, Specialist School Support and Alternative Provision

	£000	£000	£000
Expenditure	17,794	17,679	5,800
Income	(2,453)	(2,040)	(1,822)
Net	15,341	15,639	3,978

Services provided:

Top-up funding for all RBWM pre and post 16 pupils with high special educational needs in all settings including maintained and academy mainstream schools, resource units, maintained, non-maintained and independent special schools, and FE Colleges, as well as top-up funding for RBWM pupils with high needs in other LAs.

Staff (full time equivalent):

0.00

Service Risks:

Fluctuations in the cost of SEN placements and demand for placements.
Financial impact of decisions of the SEN and Disability Tribunal

Performance Indicators:

Attainment of SEN pupils compared with non-SEN pupils
Numbers of pupils with high needs statements

Private, voluntary & independent Nursery

Providers and central expenditure on the under

	£000	£000	£000
Expenditure	4,975	6,836	7,338
Income	(289)	0	0
Net	4,686	6,836	7,338

Services provided:

Funding allocated through the Early Years National Funding Formula for three and four year olds and for disadvantaged two years olds for provision of the free entitlement of 15 hours per week per child in private, voluntary and independent nursery settings. From September 2017 the free entitlement for working parents increased from 15 to 30 per week, per child and a new funding rate has been introduced. Both these changes account for the increase in funding for 2018/19.

Staff (full time equivalent):

Employees employed direct through provider organisations

Service Risks:

Falling roll numbers; failure to meet expected standards of attainment; provision of appropriate accommodation and places

Performance Indicators:

Ofsted inspection reports
Achievement of children across the Early Years Foundation Stage
Proportion of 2,3, and 4 year olds accessing the free entitlement."

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

**Admissions, Pupil Growth & Other Central
Provision**

	£000	£000	£000
Expenditure	2,250	2,183	1,695
Income	(847)	(396)	(410)
Net	1,403	1,787	1,285

Services provided:

Expenditure on the administration of the system of admissions of pupils to schools including statutory consultations and appeals (maintained schools). Admission appeals support is available to academies through a buy-back arrangement if the Academy wishes to use the Local Authority service.

Staff (full time equivalent):

5.01

Service Risks:

Insufficient school places to meet demand
Pressure on services through increases in admissions and appeals
Admissions legal requirements and timescales are not met.

Performance Indicators:

Number and proportion of parents whose first choice of school is met.
Legal timescales for school admissions.
Places are allocated according to the admissions arrangements.

TOTAL DEDICATED SCHOOLS GRANT EXPENDITURE	61,466	63,408	50,385
--	---------------	---------------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

CONCESSIONARY FARES

	£000	£000	£000
Expenditure	1,228	1,343	1,391
Income	0	(61)	(61)
Net	1,228	1,282	1,330

Services provided:

The concessionary fare scheme entitles residents in the Borough who are of eligible age and those with disabilities to free bus travel at certain times of day. This budget funds payments to the bus companies who provide this service. The Travel Assisted Payments Scheme offers those people with a disability a number of free transport journeys within the year.

Staff (full time equivalent):**Service Risks:**

Increase in demand for concessionary travel.

Performance Indicators:

Contracts deliver to specification.

TOTAL CONCESSIONARY FARES	1,228	1,282	1,330
----------------------------------	--------------	--------------	--------------

ADULT SOCIAL CARE - OPTALIS CONTRACT

	£000	£000	£000
Expenditure	0	0	33,416
Income	0	0	(3,973)
Net	0	0	29,443

Services provided:

Delivery of adult social care services to residents with a learning disabilities, physical disabilities, older people and community based mental health support.

Staff (full time equivalent):**Service Risks:**

Economic condition, demographic changes, changes in policy and practise of CCG, increase in demand for services.

Performance Indicators:

Adult social care outcomes framework

TOTAL ADULT SOCIAL CARE - OPTALIS CONTRACT	0	0	29,443
---	----------	----------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

ADULT SOCIAL CARE - SPEND

	£000	£000	£000
Expenditure	42,720	42,351	15,461
Income	0	0	0
Net	42,720	42,351	15,461

Services provided:

Adult social care strategic commissioned services including home care, community equipment, residential contracts for older people and people with learning disabilities.

Staff (full time equivalent):**Service Risks:**

Cost pressures due to provider fee increases. Demographic changes.

Performance Indicators:

Adults outcome social care framework

TOTAL ADULT SOCIAL CARE - SPEND	42,720	42,351	15,461
--	---------------	---------------	---------------

ADULT SOCIAL CARE - INCOME

	£000	£000	£000
Expenditure	0	0	0
Income	(11,385)	(10,598)	(10,658)
Net	(11,385)	(10,598)	(10,658)

Services provided:

Client contributions to adult social care services.

Staff (full time equivalent):

21.04

Service Risks:

Commissioned services do not deliver outcomes.

Performance Indicators:

Adults social care outcomes framework.

TOTAL ADULT SOCIAL CARE - INCOME	(11,385)	(10,598)	(10,658)
---	-----------------	-----------------	-----------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

BETTER CARE FUND

	£000	£000	£000
Expenditure	10,137	10,010	12,033
Income	0	0	0
Net	10,137	10,010	12,033

Services provided:

The Better Care Fund (BCF) is a pooled budget under Section 75 of the 2006 National Health Service Act. The BCF is a pooling of resources from Bracknell and Ascot CCG, Windsor Ascot and Maidenhead CCG and RBWM to fund the health and social care needs of RBWM residents. RBWM is the host authority for the BCF. The objectives of the BCF programmes are aligned to support the RBWM Health and Wellbeing strategy. The BCF programme covers Intermediate care services including the Short Term Support and Re-ablement Team, community based health services, Integrated Health and Social Care Teams and projects, self care and prevention programmes designed to promote long term independence and wellbeing and reduce non-elective hospital admissions.

Staff (full time equivalent):

52.34

Service Risks:

Increased demand for community based services.
 Lack of trained staff to fill vacant posts.
 Increase in number of non-elective admission to acute hospitals.
 Challenges of partnership working across many boundaries and organisations to meet local needs.
 Delayed transfer of medically fit hospital patients, with increasingly complex needs, to community based care.

Performance Indicators:

Number of non-elective admissions to acute hospitals
 Delayed transfers of Care
 Permanent admissions to care homes pro rata the population
 Return to hospital within 91 days of discharge following reablement services

TOTAL BETTER CARE FUND	10,137	10,010	12,033
-------------------------------	---------------	---------------	---------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

PUBLIC HEALTH

	£000	£000	£000
Expenditure	6,147	5,862	5,641
Income	(1,080)	(953)	(861)
Net	5,067	4,909	4,780

Services provided:

Public Health Services are funded by the Public Health Grant from the Department of Health. The main services commissioned are sexual health services, drug and alcohol treatment, smoking cessation, NHS health checks, healthcare advice, health protection programmes, healthy lifestyle programmes, community based health projects and mental ill health prevention programmes.

Staff (full time equivalent):

8.02

Service Risks:

A public health emergency that affects RBWM residents.

Performance Indicators:

Number of smoking quitters per year.
 Number of Health Checks completed.
 Percentage successful drug completions - opiate & non opiate for drug users.
 Percentage successful alcohol treatment completions. MMR uptake; Mental Health training in schools.

TOTAL PUBLIC HEALTH	5,067	4,909	4,780
----------------------------	--------------	--------------	--------------

HOUSING

	£000	£000	£000
Expenditure	1,454	1,442	2,421
Income	(803)	(335)	(1,318)
Net	651	1,107	1,103

Services provided:

Strategic housing advice to ensure the right types of affordable homes are delivered. Negotiation to secure the delivery of new affordable homes across the borough that provide a range of options for households. Improving health by enforcing housing standards and delivering homes suitable for vulnerable residents. Providing homes for emergency and temporary use for households which the council has a duty to house and delivering private rented opportunities through local landlords.

Staff (full time equivalent):

1.00

Service Risks:

Economic conditions can result in greater levels of homelessness and therefore a greater requirement for temporary accommodation.
 Lack of supply of temporary accommodation can result in increased prices.
 Increase in demand due to demographic change.

Performance Indicators:

Number of people housed in Bed & Breakfast accommodation.
 Numbers prevented from becoming homeless.

TOTAL HOUSING	651	1,107	1,103
----------------------	------------	--------------	--------------

MANAGING DIRECTOR DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

GRANT INCOME**Dedicated Schools Grant**

	£000	£000	£000
Expenditure	(778)	0	0
Income	<u>(60,687)</u>	<u>(63,412)</u>	<u>(62,583)</u>
Net	<u>(61,465)</u>	<u>(63,412)</u>	<u>(62,583)</u>

Services provided:

Expenditure summarised above is mainly funded by Dedicated Schools Grant (DSG), with separate unringfenced allocations for schools, early years and high needs. The Schools block allocation is determined by the October 2017 pupil census, Early Years block funding will be initially determined by the January 2017 Early Years census and updated by January 2018 early years pupils. High Needs funding is not based on pupil numbers but is linked to previous years' allocation. The DSG total reflects the RBWM estimated allocation after 'top slicing' of grant by the Education Funding Agency for academies, known as 'academy recoupment'. The amount which the EFA recoup increases in year as schools convert to academy.

Staff (full time equivalent):

0.00

Service Risks:

Finalised DSG may be less than budgeted due to variation between actual and estimated pupil numbers.

Under-/overspends against DSG may be carried forward into the following year's budget.

Performance Indicators:

Ofsted inspection reports

Public Health Grant

	£000	£000	£000
Expenditure	0	0	0
Income	<u>(5,032)</u>	<u>(4,910)</u>	<u>(4,780)</u>
Net	<u>(5,032)</u>	<u>(4,910)</u>	<u>(4,780)</u>

Services provided:

The Public Health grant is used to fund the services provided by the Public Health Commissioning team. A condition of the grant funding is that it is used to provide the following mandated services; Sexual Health, Dental, Health Checks, Health Protection, National Child Measurement Programme, Public Health Advice to the CCG.

Staff (full time equivalent):**Service Risks:**

Failure to provide evidence of mandated services could lead to grant funding being withheld.

Performance Indicators:

The RO and RA returns are monitored annually by the DOH. RBWM has to evidence that the mandated and discretionary services it provides meet the needs in our borough.

MANAGING DIRECTOR DIRECTLY MANAGED COSTS		2016/17 Actual	2017/18 Budget	2018/19 Budget
Better Care Fund		£000	£000	£000
	Expenditure	0	0	0
	Income	(8,911)	(8,779)	(10,803)
	Net	(8,911)	(8,779)	(10,803)
Services provided:				
The BCF provides a mechanism for joint health and social care planning and Commissioning. Partners are required to pool the following income streams; minimum contribution funding from Bracknell and Ascot CCG; minimum contribution funding from Windsor Ascot and Maidenhead CCG; the Disabled Facilities Grant (DFG); and the Improved Better Care Fund (IBCF).				
Staff (full time equivalent):				
N/A				
Service Risks:				
National conditions must be met in order to secure approval from NHS England to spend the CCG minimum contribution to the BCF. If conditions are not complied with, or objectives not met, NHS England is able to withhold or recover funding.				
Performance Indicators:				
Number of non-elective admissions to acute hospitals				
Delayed transfers of Care				
Permanent admissions to care homes pro rata the population				
Return to hospital within 91 days of discharge following reablement services				
TOTAL GRANT INCOME		(75,408)	(77,101)	(78,166)
TOTAL DIRECTLY MANAGED COSTS		60,630	59,995	64,533

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

EXECUTIVE DIRECTOR**Executive Director**

	£000	£000	£000
Expenditure	393	177	230
Income	0	0	0
Net	393	177	230

Services provided:

Provision of a senior management and leadership role for the borough and Communities Directorate.
Budget change reflects Apprenticeship levy

Staff (full time equivalent):

2.00

Service Risks:

Failure to achieve cohesive senior management and co-ordination of functions and activities across the Authority.
Failure to achieve improvement plans and strategies to deliver services.
Recruitment and retention of staff across the Directorate to deliver services provided.

Performance Indicators:

All PI's shown in the Directorate

TOTAL EXECUTIVE DIRECTOR	393	177	230
---------------------------------	------------	------------	------------

REVENUES & BENEFITS**Revenues & Benefits Unit**

	£000	£000	£000
Expenditure	77	108	122
Income	0	0	0
Net	77	108	122

Services provided:

Covers the management costs for the Revenues and Benefits team.

Staff (full time equivalent):

1.00

Service Risks:

The key service risks are not collecting the required Council Tax, Business Rates and Sundry Debtors, and not processing Housing benefit and Council Tax Support claims both quickly and accurately

Performance Indicators:

Council Tax in-year collection. Business Rates in-year collection. Speed of processing of Housing Benefit new claims and changes in circumstances

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Business Services Team	£000	£000	£000
Expenditure	37,894	38,453	39,633
Income	(37,113)	(37,921)	(39,289)
Net	781	532	344

Services provided:

Council Tax and Business Rates Administration, Housing Benefit and Council Tax Reduction Claims processing, collection of Housing Benefit overpayments, Financial Assessments and Benefits for Adult Social Care, Deputy and Appointeeship and Social Care Finance. Budget changes relate to inflation, savings and grants adjustments

Staff (full time equivalent):

30.29

Service Risks:

Not processing Council Tax and Business Rates correspondence in a timely and accurate manner, not processing Housing Benefit and Council Tax Support claims and changes in a timely and accurate manner, not assessing the care contributions in a timely and accurate manner, not safeguarding the interests of the clients we are acting as deputy for and appointee for, and not processing social care finance contribution invoices and supplier payments in a timely and accurate manner.

Performance Indicators:

Council Tax in-year collection. Business Rates in-year collection. Speed of processing of Housing Benefit new claims and changes in circumstances

Debt Recovery	£000	£000	£000
Expenditure	377	297	8
Income	(360)	(568)	(583)
Net	17	(271)	(575)

Services provided:

The collection and recovery of Council Tax, Business Rates, and Sundry Debtors. Budget changes relate to a restructure of the current team plus savings planned from a new recovery and enforcement vehicle.

Staff (full time equivalent):

6.64

Service Risks:

The key service risks are not collecting the required Council Tax, Business Rates, Sundry Debtors, and Housing Benefit Overpayments.

Performance Indicators:

Council Tax in-year collection. Business Rates in-year collection. Sundry Debtor collection. Housing Benefit overpayment collection.

TOTAL REVENUES & BENEFITS	875	369	(109)
--------------------------------------	------------	------------	--------------

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

COMMISSIONING - COMMUNITIES**Highways & Transport Unit**

	£000	£000	£000
Expenditure	2,780	2,225	448
Income	(759)	(723)	(58)
Net	2,021	1,502	390

Services provided:

This team is responsible for management, improvement, investment and safety of the highways network.

The service include transport, parks & open spaces, flood risk management, traffic and road safety, winter services (including gritting), public rights of way, home to school transport, local bus services, community transport, highways development control and development and delivery of the capital programme. Budget changes reflect the outsource of much of the service to Volker Highways and Project Centre.

Staff (full time equivalent):

25.40

Service Risks:

Adverse weather (snow and ice / flooding): Increasing liability due to ageing assets; Achievement of performance targets

Performance Indicators:

- * Road Condition
- * Delivery of Capital Programme
- * Road Safety - Casualty targets
- * Satisfaction with public transport
- * Accessibility of public rights of way
- * Achievement of balanced budget (Minimum)
- * Reduction in working days lost per FTE
- * Car Park Usage
- * Increase in walking and cycling activity

Flood Risk Management/Drainage

	£000	£000	£000
Expenditure	145	176	0
Income	(1)	0	0
Net	144	176	0

Services provided:

This service was responsible for flood risk management , ensuring that the Authority meets the requirements of the Flood and Water Management Act 2010. Following restructure, this is now incorporated into the Project Centre contract, shown under Highways project and professional services.

Staff (full time equivalent):

0.00

Service Risks:

Impact of flooding and flood recovery

Performance Indicators:

Delivery of flood related projects and activities

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Transport & Access	£000	£000	£000
Expenditure	706	706	711
Income	(76)	(96)	(76)
Net	630	610	635

Services provided:

This service is responsible for the provision of an integrated transport service (including local bus services and community transport) and offering a focal point for accessibility.

Staff (full time equivalent):

0.00

Service Risks:

Safe transportation of young people; financial implications of reduction in commercial local bus services

Performance Indicators:

Public satisfaction with public transport
Usage of local bus services

Highway Assets	£000	£000	£000
Expenditure	1,067	1,360	735
Income	(26)	(130)	(19)
Net	1,041	1,230	716

Services provided:

This service is responsible for management, improvement, investment and safety of the highway network, including 666km of roads and 300 bridges / highway structures, Street Lighting and roadside verges. Following restructure part of these services are delivered under the highways maintenance (Volker) contract.

Staff (full time equivalent):

0.00

Service Risks:

Increasing liability due to ageing assets; levels of financial investment; severe winter weather

Performance Indicators:

Road condition indicators
Delivery of highway projects

Transport Policy/Planning	£000	£000	£000
Expenditure	7	8	8
Income	0	0	0
Net	7	8	8

Services provided:

This service offers a strategic and policy lead on transportation, including development and monitoring of key documents including the Local Transport Plan.

Staff (full time equivalent):

0.00

Service Risks:

Levels of financial investment; alignment of transport policy with local and regional development policy

Performance Indicators:

Levels of walking and cycling activity

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Traffic & Road Safety	£000	£000	£000
Expenditure	191	196	170
Income	(16)	(27)	0
Net	175	169	170

Services provided:

This service offers a lead on traffic and road safety seeking to reduce accident casualties; developing and delivering schemes.
The team provide a co-ordinating and management role for temporary traffic orders and events on the highway. Especially around traffic signals.
Additionally, the team provide specialist highways development control advice as part of the formal planning process.

Staff (full time equivalent):

0.00

Service Risks:

Levels of financial investment; achievement of customer requests

Performance Indicators:

Reduction in road accident casualties

Rights of Way	£000	£000	£000
Expenditure	0	0	0
Income	0	0	0
Net	0	0	0

Services provided:

Maintenance and protection of 300km of public rights of way: footpaths, bridleways , byways.
Following restructure, this service was transferred to Parks and Open Spaces

Staff (full time equivalent):

0.00

Service Risks:

Weather: e.g. flood events, storms: risk to paths, public and property

Performance Indicators:

% of public rights of way that are easy to use

Highways Street Inspections	£000	£000	£000
Expenditure	282	670	0
Income	(9)	0	0
Net	273	670	0

Services provided:

Highway Licensing.

Staff (full time equivalent):

0.00

Service Risks:

This service is now incorporated with in the highways works & maintenance (Volker) contract.
Please see section further below

Performance Indicators:

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Highways Streetworks

	£000	£000	£000
Expenditure	130	12	306
Income	(378)	(271)	(701)
Net	(248)	(259)	(395)

Services provided:

New Roads and Street Works Act i.e. coordination of public utility works. Change in budget reflects addition of new Permit scheme

Staff (full time equivalent):

0.00

Service Risks:

Income based on compliance levels from public utilities

Performance Indicators:**Pool Vehicle Recharges**

	£000	£000	£000
Expenditure	0	0	0
Income	0	0	0
Net	0	0	0

Services provided:

Following restructure this service has been created to enable cost effective management of the council's fleet of pool car vehicles costs. Since costs are recharged to pool car users, there is no requirement for a specific budget.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:****Highways Works & Maintenance (Volker)**

	£000	£000	£000
Expenditure	0	0	3,867
Income	0	0	(888)
Net	0	0	2,979

Services provided:

The provision of maintenance and improvement works on highways across the borough. This includes winter service, highways inspection works, reactive works and street cleansing.

Staff (full time equivalent):

0.00

Service Risks:

Poor weather, incidents on the highways, financial risks of cost effective works

Performance Indicators:

Quality assurance monitoring

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Highways Project & Professional Service	£000	£000	£000
Expenditure	0	0	519
Income	0	0	0
Net	0	0	519

Services provided:

New service covering work delivered by new contractor, Project Centre. Focus on supporting flood & drainage management as well as supporting transport and safety initiatives across the borough.

Staff (full time equivalent):

0.00

Service Risks:

Quality of work and financial implications

Performance Indicators:

Quality assurance monitoring

Parks & Countryside	£000	£000	£000
Expenditure	1,561	1,573	1,957
Income	(597)	(634)	(663)
Net	964	939	1,294

Services provided:

The provision of managing parks, allotments, cemeteries, Braywick nature centre, rights of way and other open spaces. Budget change reflects contract inflation and transfer of staff from one Highways & Transport cost centre.

Staff (full time equivalent):

0.00

Service Risks:

Poor weather, quality standards and financial implications.

Performance Indicators:

Quality assurance and financial monitoring.

Highways Income Generation	£000	£000	£000
Expenditure	133	32	50
Income	(712)	(601)	(684)
Net	(579)	(569)	(634)

Services provided:

The service involves management of highways income streams. Income streams include highways licence fees, highways development control, dropped pavements and bus shelter advertising.

Staff (full time equivalent):

0.00

Service Risks:

Financial implications for recovering our costs.

Performance Indicators:

Budget and quality standard monitoring.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

School Crossing Patrols

	£000	£000	£000
Expenditure	15	24	22
Income	0	(4)	0
Net	15	20	22

Services provided:

School Crossing Patrol Service.

Staff (full time equivalent):

1.23

Service Risks:**Performance Indicators:****Street Cleansing**

	£000	£000	£000
Expenditure	1,851	1,443	73
Income	(14)	(27)	(7)
Net	1,837	1,416	66

Services provided:

The service was the provision of street and borough carpark cleansing, and maintenance and cleaning of public conveniences. Following restructure, the bulk of this has now been moved into the highways works & maintenance (Volker) contract. Remaining budget in 18/19 covers cleaning of public conveniences.

Staff (full time equivalent):

0.00

Service Risks:

Potential poor standard of highways cleansing

Performance Indicators:

Quality assurance monitoring initiatives

Parking Operations

	£000	£000	£000
Expenditure	983	826	839
Income	(838)	(1,110)	(1,478)
Net	145	(284)	(639)

Services provided:

Operation and management of the council's on-street residents and pay and display parking controls and civil enforcement across the Borough and off street council car parks and coach park. Budget changes reflect new enforcement contract.

Staff (full time equivalent):

22.00

Service Risks:

Income levels affected by economic climate, adverse weather, public compliance with approved parking enforcement regime, IT equipment failure

Performance Indicators:

Number of Penalty Charge Notices issued that are appealed

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Parking Service

	£000	£000	£000
Expenditure	1,923	1,880	2,035
Income	(7,223)	(7,244)	(8,745)
Net	(5,300)	(5,364)	(6,710)

Services provided:

All aspects of on and off street parking including reactive maintenance, signing and lining, implementation, review, car parks, pay and display, limited waiting and resident parking. The income budget change reflects an inflationary and tariff increases.

Staff (full time equivalent):

0.00

Service Risks:

Reduced income due to economic factors and area action plan development

Performance Indicators:

Targets for all income from parking and total usage from all fee paying car parks.

Refuse Collection

	£000	£000	£000
Expenditure	1,875	1,888	1,944
Income	(166)	(152)	(157)
Net	1,709	1,736	1,787

Services provided:

Operation of the household refuse collection service. Budget change reflects contract inflation

Staff (full time equivalent):

0.00

Service Risks:

Non-collection of household waste (e.g. industrial action), contractor compliance.

Performance Indicators:

Residual household waste per head.

Waste Strategy Unit

	£000	£000	£000
Expenditure	195	191	197
Income	0	0	0
Net	195	191	197

Services provided:

The management of the Waste team

Staff (full time equivalent):

4.00

Service Risks:

Captured in the specific waste service budgets

Performance Indicators:

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Recycling	£000	£000	£000
Expenditure	2,990	2,986	3,020
Income	(499)	(507)	(527)
Net	2,491	2,479	2,493

Services provided:

Operation of recycling collection service. Budget change reflects contract inflation.

Staff (full time equivalent):

0.00

Service Risks:

Non-collection of recycled materials (e.g. industrial action), contractor compliance.

Performance Indicators:

Household waste recycled and composted

Waste Disposal	£000	£000	£000
Expenditure	4,107	4,040	4,262
Income	0	0	0
Net	4,107	4,040	4,262

Services provided:

Organising and delivery of the statutory waste disposal services. Budget change reflects contract inflation.

Staff (full time equivalent):

0.00

Service Risks:

Access to treatment sites, contractor compliance.

Performance Indicators:

Waste Site Management & Operation	£000	£000	£000
Expenditure	993	993	1,022
Income	0	0	0
Net	993	993	1,022

Services provided:

Operation and management of the waste transfer station, civic amenity site and household recycling sites at Stafferton Way, Maidenhead.

Staff (full time equivalent):

0.00

Service Risks:

Failure to gain access to sites; Contractor compliance

Performance Indicators:

TOTAL COMMISSIONING - COMMUNITIES	10,620	9,703	8,182
--	---------------	--------------	--------------

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

COMMUNITIES, ENFORCEMENT & PARTNERSHIPS**Town Centre Management**

	£000	£000	£000
Expenditure	387	247	252
Income	(189)	(87)	(87)
Net	198	160	165

Services provided:

This budget represents the two Town Partnerships of Maidenhead and Windsor & Eton with Ascot and are jointly funded by the Council and Partnership Board members. The Council administers the budget and provides resources to support the Town Managers.

Staff (full time equivalent):

4.00

Service Risks:

The Town Centre Management function can be affected by economic uncertainty. Income levels from Partnership Members can be affected during economic downturns as businesses tighten their budgets and place restrictions on marketing activity.

Performance Indicators:**Community Services Unit**

	£000	£000	£000
Expenditure	455	399	352
Income	(39)	(99)	(74)
Net	416	300	278

Services provided:**Staff (full time equivalent):**

2.00

Service Risks:

Failure to comply with Statutory duties.

Performance Indicators:**Community Leisure Services**

	£000	£000	£000
Expenditure	247	189	199
Income	(134)	0	0
Net	113	189	199

Services provided:

Operational costs of contract management of Borough wide partnership schemes, S.M.I.L.E. programmes, Sports Development and management of the Dedworth artificial turf pitch.

Staff (full time equivalent):

2.58

Service Risks:

Loss of grants for specialist programme.

Performance Indicators:

Attendance of the S.M.I.L.E. programmes.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Partnerships

	£000	£000	£000
Expenditure	553	373	291
Income	(156)	0	0
Net	397	373	291

Services provided:

Partnerships are responsible for the development and management of a wide range of community and business partnerships - the latter through the Local Economic Partnership (LEP), including coordination of the RBWM element of the Thames Valley Broadband project supporting the Council's apprenticeship objectives and the Thames Valley City Deal, providing a corporate lead on economic development (including liaison with Parish Councils, Rural Forum and the TVLEP), Grow Our Own (including the Council's work experience and Apprenticeship schemes), support of community involvement and engagement projects and management of the external funding and development service. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

11.00

Service Risks:

Adequate staffing levels to meet the work load

Performance Indicators:**Grants to Voluntary Bodies**

	£000	£000	£000
Expenditure	195	202	285
Income	0	0	0
Net	195	202	285

Services provided:

This budget provides for grants paid to local organisations that are of a cross cutting rather than a service specific nature. Those that are related directly to a service are included within that service's budget. Budget change is £50,000 SLA for SportAble and £33,000 for Citizens Advice Bureau.

Staff (full time equivalent):

0.00

Service Risks:

-

Performance Indicators:

All applications submitted within the deadlines are processed and all grants agreed are paid in a timely manner.

Economic Development

	£000	£000	£000
Expenditure	61	71	0
Income	0	0	0
Net	61	71	0

Services provided:

Develop strategic plan for economic development partnerships, work closely with local major employers to facilitate economic development in the borough. Budget change reflects savings in 18/19

Staff (full time equivalent):

1.00

Service Risks:**Performance Indicators:**

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Thames Valley Athletic Centre	£000	£000	£000
Expenditure	58	53	53
Income	0	0	0
Net	58	53	53

Services provided:

Contract management and implementation of the T.V.A.C. tripartite agreement between RBWM, Sough BC and Eton College.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

Leisure Centre Concessions Contract	£000	£000	£000
Expenditure	200	98	63
Income	(2,666)	(2,896)	(2,911)
Net	(2,466)	(2,798)	(2,848)

Services provided:

Contract management and implementation of the Magnet and Windsor Leisure Centres, Cox Green Leisure Centre, Charters Leisure Centre, and Furze Platt Leisure Centre.

The budget provision includes contract fee income and revenue expenditure on retained buildings.

Staff (full time equivalent):

0.00

Service Risks:

Contract failure

Performance Indicators:

Monthly performance management figures from contractors

**Head of Communities, Enforcement &
Partnerships**

	£000	£000	£000
Expenditure	279	297	175
Income	0	0	0
Net	279	297	175

Services provided:

Budget change reflects team restructure

Staff (full time equivalent):

2.00

Service Risks:**Performance Indicators:**

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Community, Protection & Enforcement Services

	£000	£000	£000
Expenditure	369	230	0
Income	0	0	0
Net	369	230	0

Services provided:

Delivery of the council's Community Protection & Enforcement functions. Budget changes reflect transfer of this service to the Community Services Unit.

Staff (full time equivalent):**Service Risks:****Performance Indicators:****CCTV**

	£000	£000	£000
Expenditure	570	398	206
Income	0	0	0
Net	570	398	206

Services provided:

CCTV, Control Room, Crime reduction / public protection. Budget change reflects review of service in 18/19

Staff (full time equivalent):

7.00

Service Risks:

CCTV, Control Room, Crime reduction / public protection.

Performance Indicators:

arrests / incidents generated

Emergency Planning

	£000	£000	£000
Expenditure	22	64	64
Income	0	0	0
Net	22	64	64

Services provided:

Contingency arrangements in place for dealing with major incidents e.g. flooding. From 18/19 onwards the service will be provided via a joint arrangement with West Berkshire BC and Bracknell Forest BC

Staff (full time equivalent):

0.00

Service Risks:

Failure to ensure a resilient contingency plan to allow suitable response to a crisis situation

Performance Indicators:

Essential plans and procedures up to date, numbers of staff trained to respond to a major incident

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Community Safety/Anti Social Behaviour	£000	£000	£000
Expenditure	58	62	61
Income	(88)	(62)	(62)
Net	(30)	0	(1)

Services provided:

This covers the areas of anti-social behaviour case and Community Safety project work. Project work focuses on reducing both crime and anti-social behaviour and maintaining resident reassurance.

Staff (full time equivalent):

1.00

Service Risks:

Increase in activity levels caused by external uncontrollable factors

Performance Indicators:

Levels of anti-social behaviour, time taken to deal with ASB cases. Resident satisfaction with services.

Customer Support Services	£000	£000	£000
Expenditure	68	90	93
Income	0	0	0
Net	68	90	93

Services provided:

The customer support staff in Community Protection Enforcement Services have now been integrated into a pool and technical arrangement. Service delivers technical support to services across the communities, enforcement and protection service area.

Staff (full time equivalent):

3.50

Service Risks:

Increase in activity levels caused by external uncontrollable factors

Performance Indicators:

Satisfaction of businesses/ residents with Communities Enforcement & Partnerships.

Community Wardens	£000	£000	£000
Expenditure	657	665	680
Income	0	0	0
Net	657	665	680

Services provided:

This covers the areas of community wardens. Wardens play a key role in providing a community based service for residents which aims to provide reassurance, reduce crime and disorder and ensure they get good access to all council services.

Staff (full time equivalent):

18.00

Service Risks:

Increase in activity levels caused by external uncontrollable factors

Performance Indicators:

Resident satisfaction with services and warden scheme performance measures.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Community Service Contracts	£000	£000	£000
Expenditure	35	35	35
Income	0	0	0
Net	35	35	35

Services provided:

Stray Dog Warden Services

Staff (full time equivalent):

0.00

Service Risks:

Contractor Compliance

Performance Indicators:

Contractual Compliance

Licensing/Enforcement	£000	£000	£000
Expenditure	339	320	324
Income	(830)	(854)	(888)
Net	(491)	(534)	(564)

Services provided:

Hackney Carriages and Private Hire Vehicles, Premises Licensed For Alcohol Or Regulated Entertainment, Gambling Premises, Sex Establishments, Street Trading, Sports Grounds, Charity Licensing. Budget change in income reflects inflation

Staff (full time equivalent):

5.62

Service Risks:

- Economic climate, leading to possible downturn in income levels
- Adequate staff are available to carry out functions

Performance Indicators:

- Satisfaction of businesses with local authority regulation services
- Number of Licensing compliance operations completed
- Number of under age sales compliance operations completed by Community Protection and Enforcement Services

Environmental Health	£000	£000	£000
Expenditure	46	34	30
Income	(36)	(14)	(15)
Net	10	20	15

Services provided:

Enforcement and licencing costs and income relating to riding establishments, animal boarding, health & safety and food hygiene. Also, includes safety, skin piercing and control of housing standards.

Staff (full time equivalent):

0.00

Service Risks:

Failure to comply with statutory duties, adequate staffing cover available, economic climate affecting level of income.

Performance Indicators:

Satisfaction of businesses with local authority regulation services.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Environmental Protection

	£000	£000	£000
Expenditure	329	273	268
Income	(16)	(10)	(10)
Net	313	263	258

Services provided:

Statutory Nuisances inc Noise, Smoke, Odour, Light, Contaminated Land, Local Air Quality, Aircraft Noise, Permitted Environmental Processes.

Staff (full time equivalent):

4.00

Service Risks:

- Failure to comply with statutory duties
- Adequate staff are available to carry out functions

Performance Indicators:

- Satisfaction of businesses & customers with local authority regulation services
- Pursuing Compliance with National Air Quality Objectives.

Trading Standards & Licensing Lead

	£000	£000	£000
Expenditure	54	52	54
Income	0	0	0
Net	54	52	54

Services provided:

New post introduced as part of 2016/17 restructure managing the trading standards and licensing functions.

Staff (full time equivalent):

1.00

Service Risks:

Staff Turnover

Performance Indicators:

Fulfilment of appraisal objectives

Trading Standards Service

	£000	£000	£000
Expenditure	279	260	248
Income	(5)	(6)	(6)
Net	274	254	242

Services provided:

Consumer Protection, Fair Trading, Product Safety, Food Standards, Age Restricted Products, Weights & Measures, Animal Health & Disease Outbreaks/Illegally Landed Animals, Petroleum, Poisons & Explosives, Consumer Credit.

Staff (full time equivalent):

4.23

Service Risks:

- Failure to comply with statutory duties
- Adequate staff are available to carry out functions

Performance Indicators:

- Satisfaction of businesses & customers with local authority regulation services
- Food establishments in the area which are broadly compliant with food standards legislation
- Inspection of 100% of high-risk Animal Health premises
- Number of under age sales compliance operations completed by Community Protection and Enforcement Services

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Commercial & Residential Services Unit	£000	£000	£000
Expenditure	500	499	511
Income	(9)	0	0
Net	491	499	511

Services provided:

Residential Services Including Private Sector Housing Conditions, Housing Health and Safety Rating Inspections, Houses in Multiple Occupation, Statutory Nuisance Investigations, Home Energy Conservation, Disabled Facilities and Housing Assistance Grants, Flexible Home Improvement Loans, Caravan Site Licensing, Unauthorised Encampments, Burial of the Dead, and the Pest Control Contract.

Staff (full time equivalent):

9.21

Service Risks:

- Failure to meet minimum legislative requirements for Food Safety
- Failure to comply with statutory duties
- Adequate staff are available to carry out functions
- Contractor Compliance

Performance Indicators:

- Satisfaction of businesses with local authority regulation services
- Number of Licensing compliance operations completed
- Number of under age sales compliance operations completed by Community Protection and Enforcement Services
- Prioritisation of high-risk Houses in Multiple Occupation (HMO) Inspection sites
- Contractual Compliance
- Tackling fuel poverty: people receiving income based benefits living in homes with low energy efficiency rating

TOTAL COMMUNITIES, ENFORCEMENT & PARTNERSHIPS	1,593	883	191
--	--------------	------------	------------

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

LIBRARY & RESIDENT SERVICES (L&RS)**L&RS Telephony & Digital**

	£000	£000	£000
Expenditure	1,135	1,041	716
Income	(87)	(83)	(81)
Net	1,048	958	635

Services provided:

First point of contact for residents wishing to use a variety of the Council's services by telephone, face to face, email, web chat or other electronic media with an emphasis on resolution at first point of contact. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in the libraries. Some team have more with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

24.00

Service Risks:

Failure to meet service targets affects the reputation of the borough as well as impacting residents needs. It can also act as a key communication channel during times of emergency planning, such as flooding.

Performance Indicators:

Telephone abandon rate of under 5%; minimum of 80% of calls answered within 1 minute, Right first time resolution over 85%.

L&RS Senior Management

	£000	£000	£000
Expenditure	552	334	506
Income	(1)	0	0
Net	551	334	506

Services provided:

This includes the Head and Deputy Head of Service as well as Housing Options who deliver statutory housing advice and homelessness prevention from access points across a range of channels. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

11.47

Service Risks:

Delivery against statutory requirements, housing policy and co-ordinated library & resident services functions.

Performance Indicators:

Reducing numbers in Temporary Accommodation and various quality assurance measures and customer feedback.

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

L&RS Operational Support	£000	£000	£000
Expenditure	137	135	219
Income	(135)	(153)	(159)
Net	2	(18)	60

Services provided:

Provide administrative support for various tasks across Library & Resident Services. Lead on parking administration linked to the issue of residents parking permits, visitor permits and season tickets. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

7.08

Service Risks:

Failing tasks such as delivering permits in a timely manner will result in disorderly parking on the streets and an increase in Parking Penalty Notices and an increase in challenges and complaints. There will be reputational damage and decrease in customer satisfaction.

Performance Indicators:

Various admin indicators such as processing permit and season tickets in a timely manner.

Library & Information Services	£000	£000	£000
Expenditure	2,438	2,320	593
Income	(349)	(348)	(354)
Net	2,089	1,972	239

Services provided:

Management and delivery of statutory public library service via twelve static libraries, one container library, one mobile library providing advice and information on traditional library services as well as all face to face interactions for council services, internet access, free and charged PC use, exhibition space, events and lending services. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

0.00

Service Risks:

Socio-demographic & technological changes impacting on service take-up and income generation.
IT system failure preventing service delivery within existing staffing levels.
Fire and flood damage.
Withdrawal of partnership funding.

Performance Indicators:

Use of public libraries (visits & issues of materials, take-up of available ICT).

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

L&RS Face to Face Libraries	£000	£000	£000
Expenditure	0	0	1,375
Income	0	0	0
Net	0	0	1,375

Services provided:

The provision of front facing staff based in the various libraries across the borough. Service budgets are mainly to meet staff costs. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

39.66

Service Risks:

High staff turnover leading to longer waiting times and poor service.

Performance Indicators:

Vacancy and quality assurance monitoring

L&RS Libraries & Museums: Outreach & Stock

	£000	£000	£000
Expenditure	283	263	476
Income	(102)	(101)	(101)
Net	181	162	375

Services provided:

Maintain and develop outreach initiatives for adults and children in libraries, museums and to subscribing schools. Provision of book stock to meet changes in demographic demand. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

6.25

Service Risks:

Resident not satisfied with service, not keeping up with changing demand

Performance Indicators:

Customer satisfaction surveys, demographic analysis

COMMUNITIES DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

L&RS Museum & Arts	£000	£000	£000
Expenditure	495	378	432
Income	(93)	(42)	(43)
Net	402	336	389

Services provided:

Provision for services provided at Windsor museum and heritage initiatives across the borough. Budget changes reflect staff transfers from the recent merger of Libraries Arts & Culture and Customer Services. The operation is now delivered via service hubs in libraries. Some teams have more staff, with increased budgets, some have less staff, with reduced budgets.

Staff (full time equivalent):

4.85

Service Risks:

IT system failure preventing service delivery within existing staffing levels.
Fire and flood damage.
Theft of collection items.
Withdrawal of partnership funding.

Performance Indicators:

At least 55,000 p.a. visits to the museum and the webpages. At least 71-75% of visitors indicate satisfaction with the service.

Registrars	£000	£000	£000
Expenditure	254	240	251
Income	(588)	(524)	(545)
Net	(334)	(284)	(294)

Services provided:

This is a statutory service to provide the registration of Births Marriages and Deaths; taking of notices and issuing copies when requested of Marriages and Civil Partnership. Conducting Marriages and Civil Partnership. Carrying out Nationality Checking Service, the Joint Passport and Nationality Checking Service and conferring citizenship. Conducting Ceremonies these key life events including reaffirmation of Vows and Baby Naming Ceremonies.

Staff (full time equivalent):

4.61

Service Risks:

This is a statutory service and as such any Government decisions affecting any service currently provided could lead to decreased income, as could a decrease in the numbers of couples getting married. A pandemic could wipe out this service through the volume of required death registrations. Snow/ice and other adverse weather conditions can affect the ability to reach wedding venues. Disclaimer advising couples of this possibility and suggesting they take out adequate insurance.

Performance Indicators:

Statutory services are primarily governed by the General Register Offices performance indicators - availability of appointments, time taken to register births, stillbirths, deaths, marriages, % of people seen within 10 minutes of their appointment time, % of compliments/complaints received, + LA indicators - as Government ones + % of phone calls answered within 5 rings,

TOTAL LIBRARY & RESIDENT SERVICES	3,939	3,460	3,285
--	--------------	--------------	--------------

TOTAL DIRECTLY MANAGED COSTS	17,420	14,592	11,779
-------------------------------------	---------------	---------------	---------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

EXECUTIVE DIRECTOR

Executive Director	£000	£000	£000
Expenditure	138	150	298
Income	0	0	0
Net	138	150	298

Services provided:

Provision of strategic management and leadership across the Directorate

Staff (full time equivalent):

5.00

Service Risks:**Performance Indicators:**

TOTAL EXECUTIVE DIRECTOR	138	150	298
---------------------------------	------------	------------	------------

PLANNING SERVICE**Head of Planning Unit**

	£000	£000	£000
Expenditure	0	94	104
Income	0	0	0
Net	0	94	104

Services provided:

Responsible for the Council's planning function including Development Control, Planning Enforcement, Planning Policy and Planning Support

Staff (full time equivalent):

1.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Planning Policy Team

	£000	£000	£000
Expenditure	678	460	392
Income	(100)	0	0
Net	578	460	392

Services provided:

Carrying out and promoting local involvement in the preparation, implementation, monitoring and review of the development plan and support for neighbourhood planning. Also to manage and collect S106 income and implement CIL charging regime. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

7.54

Service Risks:**Performance Indicators:****Planning Policy Service**

	£000	£000	£000
Expenditure	222	158	158
Income	(47)	(26)	(26)
Net	175	132	132

Services provided:

Carrying out and promoting local involvement in the preparation, implementation, monitoring and review of the development plan and support for neighbourhood planning. Also to manage and collect S106 income and implement CIL charging regime.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

An up to date policy framework is essential to secure sustainable development.

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Planning Enforcement Team	£000	£000	£000
Expenditure	191	333	339
Income	0	0	0
Net	191	333	339

Services provided:

Investigation of alleged planning contraventions and dealing with enforcement appeals. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

8.60

Service Risks:

Ensuring lawful development in accordance with locally determined planning applications and national legislation.

Performance Indicators:

Planning Support	£000	£000	£000
Expenditure	331	381	379
Income	0	0	0
Net	331	381	379

Services provided:

Planning support provides technical and administration resource to process all planning applications and appeals. They also manage databases and provide performance reports. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

12.99

Service Risks:

Accurate and transparent administration of the planning process for the benefits of residents, and credibility of local decision making.

Performance Indicators:

Development Control Team	£000	£000	£000
Expenditure	1,125	997	1,094
Income	(2)	(7)	(7)
Net	1,123	990	1,087

Services provided:

Providing planning advice in relation to potential developments in the Borough and evaluating all Planning applications under the various Planning Acts. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

20.09

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Development Control Service	£000	£000	£000
Expenditure	437	227	129
Income	(1,536)	(1,144)	(1,218)
Net	(1,099)	(917)	(1,089)

Services provided:

Providing planning advice in relation to potential developments in the Borough and evaluating all Planning applications under the various Planning Acts. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

0.00

Service Risks:

The management of development securing the maximum benefit and minimal detriment to local communities.

Performance Indicators:

Processing of planning applications as measured against targets for 'major', 'minor', and other application types.

TOTAL PLANNING SERVICE	1,299	1,473	1,344
-------------------------------	--------------	--------------	--------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

PROPERTY SERVICE

Development & Regeneration	£000	£000	£000
Expenditure	344	336	142
Income	(369)	(252)	(60)
Net	(25)	84	82

Services provided:

Responsible for the Council's physical regeneration work in the Royal Borough as well as promoting the Royal Borough as a target for new investment. The team works closely with stakeholders and the Royal Borough's business community to ensure they have the best possible support from the council in developing and growing their businesses. It works alongside elected members and representative bodies such as the Partnership for the Rejuvenation of Maidenhead (PRoM).

Staff (full time equivalent):

1.00

Service Risks:

Volume of new applications

Performance Indicators:

Industrial & Commercial Estates	£000	£000	£000
Expenditure	740	669	603
Income	(3,827)	(3,809)	(4,192)
Net	(3,087)	(3,140)	(3,589)

Services provided:

Management of Industrial & Commercial sites, which are leased for light industrial and commercial purposes.

Staff (full time equivalent):

0.00

Service Risks:

Vacant properties due to economic downturn

Performance Indicators:

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Property Management

	£000	£000	£000
Expenditure	480	325	331
Income	(45)	(45)	(44)
Net	435	280	287

Services provided:

Management of Property Portfolio, Development, Acquisitions and Disposal, Property Records and Management.

Staff (full time equivalent):

7.00

Service Risks:

Failure to meet minimum legislative requirements, including creating and applying a Legionella and Fire Safety Policy.

Performance Indicators:

Asset Management Occupation

Admin Buildings & Depots

	£000	£000	£000
Expenditure	935	1,083	1,062
Income	(125)	(97)	(366)
Net	810	986	696

Services provided:

Management of the Borough's administrative buildings.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Building Control Shared Services	£000	£000	£000
Expenditure	105	105	105
Income	(138)	(158)	(158)
Net	(33)	(53)	(53)

Services provided:

Delivered as part of a shared service with Wokingham Borough Council. Ensuring that building work is designed and constructed in compliance with building regulation requirements, and dealing with reported dangerous structure and demolition work.

Staff (full time equivalent):

0.00

Service Risks:

Building control income affected by economic downturn and external competition.

Performance Indicators:

% plans checked within 10 days

Building Services	£000	£000	£000
Expenditure	684	792	752
Income	(633)	(752)	(752)
Net	51	40	0

Services provided:

Delivered as part of a shared service with Wokingham Borough Council. The service supports the council's capital building programme, provides support for schools through a service trading agreement, and provides support on planned and reactive maintenance on council buildings.

Staff (full time equivalent):

0.00

Service Risks:

Asset Management: Programme delivery targets & client satisfaction rating for repairs service.

Performance Indicators:

Asset Management Occupation

TOTAL PROPERTY SERVICE	(1,849)	(1,803)	(2,577)
-------------------------------	----------------	----------------	----------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

FINANCE

Head of Finance & Deputy Director	£000	£000	£000
Expenditure	979	855	898
Income	(64)	(40)	(109)
Net	915	815	789

Services provided:

Responsible for the strategic management of the Council's budget strategy and the provision of financial advice to Cabinet and the Chief Executive's Management team. Oversight of the Pension Fund management and the Council's own Treasury Management. Fulfil statutory s151 role which is designed to help the organisation to develop and implement strategy and to resource and deliver the organisation's strategic objectives sustainably and in the public interest.

Service area now includes budget for Internal Audit & Investigations Service which is delivered through a shared service with Wokingham BC.

Staff (full time equivalent):

3.50

Service Risks:**Performance Indicators:**

Corporate Management	£000	£000	£000
Expenditure	310	238	185
Income	0	0	0
Net	310	238	185

Services provided:

Provision for corporate expenses including audit fees

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Accountancy Services	£000	£000	£000
Expenditure	1,445	1,411	969
Income	(187)	(285)	(495)
Net	1,258	1,126	474

Services provided:

3 teams make up Accountancy Services:

- Service Accountancy who offer Accountancy support to all services across the authority. This includes-Budget Monitoring, Budget Setting and Closedown support. Journal and Virements, Business Planning and Care Direct Payments.
- Financial Control Team - Deal with the bank reconciliation and ensuring payments get into the correct accounts. Recharge processing, procurement cards, maintenance of the supplier database and direct payment reconciliations.
- Corporate Finance - Manage the medium term financial plan, plan the annual budget, coordinate the capital programme, manage the Council's cash and treasury and produce the statement of accounts for the Council and Berkshire Pension Fund. Budget changes reflect a restructure across the directorate.

Staff (full time equivalent):

20.00

Service Risks:**Performance Indicators:**

Systems Accountancy	£000	£000	£000
Expenditure	126	144	132
Income	(1)	(1)	(31)
Net	125	143	101

Services provided:

The Systems Accountancy team provide support, maintenance, training and development for the borough's Finance system (Agresso) and corporate Epayments system. The team perform routine tasks and updates to ensure the systems are accurate and timely, including interfaces from various other rbwm systems such as Payroll and our income management system. Monthly finance reporting, PI data collection and transparency data are all routine outputs generated from the finance system. The team also provide relevant end user training and our continuing to utilise the RBWM e-learning facility to deliver routine training. The team and Agresso play a key role in the compilation and generation of annual budget papers.

Staff (full time equivalent):

2.00

Service Risks:**Performance Indicators:**

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Pensions	£000	£000	£000
Expenditure	1,510	1,210	1,229
Income	(1,712)	(1,414)	(1,414)
Net	(202)	(204)	(185)

Services provided:

The Pension Fund team is responsible for the administration, payroll and investment of the assets of the Berkshire Pension Fund. The team also advises the Council on Treasury management.

Staff (full time equivalent):

25.11

Service Risks:**Performance Indicators:**

Insurance & Risk	£000	£000	£000
Expenditure	158	157	161
Income	(189)	(189)	(188)
Net	(31)	(32)	(27)

Services provided:

The purpose of the insurance function is to arrange the council's risk financing arrangements to provide protection from the financial implications of unexpected accidental events and negligent breaches of the council's statutory duties. These can affect staff and property and also arise from claims from individuals alleging council negligence has caused them injury, losses (including financial loss) or damage to their property.

The council acts as its own insurer and claims handler in most matters.

Risk management is a key element in the council's governance arrangements and control environment.

Staff (full time equivalent):

3.00

Service Risks:

1. Failure of risk management processes could lead to exposure to high level strategic and operational risks.
2. Failure to ensure suitable level of insurance fund leads to financial shortfalls in the event of claims.
3. Poorly defined risk appetite could lead to over resourcing controls.
4. Increasing claims culture leads to expectations of compensation.
5. Increase in fraudulent claims from worsening economic climate.

Performance Indicators:

All key risks to be reviewed quarterly.

100% of liability claims dealt with in protocol timescales.

All portal claims to be acknowledged within 24 hours.

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

Business Development

	£000	£000	£000
Expenditure	188	153	0
Income	(162)	(90)	(68)
Net	26	63	(68)

Services provided:

This service has been restructured into other areas, figures are shown for comparative purposes only.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:****Schools Contract**

	£000	£000	£000
Expenditure	575	0	0
Income	(584)	0	0
Net	(9)	0	0

Services provided:

This service has been restructured into other areas, figures are shown for comparative purposes only.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

TOTAL FINANCE	2,392	2,149	1,269
----------------------	--------------	--------------	--------------

PLACE DIRECTORATE DIRECTLY MANAGED COSTS	2016/17 Actual	2017/18 Budget	2018/19 Budget
---	---------------------------	---------------------------	---------------------------

ICT**ICT Support**

	£000	£000	£000
Expenditure	2,829	2,282	2,027
Income	(104)	(83)	(894)
Net	2,725	2,199	1,133

Services provided:

Responsible for Information and Communication Technology (ICT) services for the council.

Provision of services includes:

Maintenance the council's ICT, including servers, desktop devices including tablets, mobile telephones, data and telephony infrastructure, and incident/change management. Provision of support for and development of, the council's corporate applications, and interactive services to residents.

Staff (full time equivalent):

31.81

Service Risks:

Risk to service delivery timescale due to resource, funding and demand challenges

Threats to council's data, ICT security

Performance Indicators:

% of availability of whole and or part network

% and number of incidents resolved.

Business Improvement

	£000	£000	£000
Expenditure	6	0	0
Income	0	0	0
Net	6	0	0

Services provided:

This service has been restructured into other areas, figures are shown for comparative purposes only.

Staff (full time equivalent):

0.00

Service Risks:**Performance Indicators:**

TOTAL ICT	2,731	2,199	1,133
------------------	--------------	--------------	--------------

TOTAL DIRECTLY MANAGED COSTS	4,711	4,168	1,467
-------------------------------------	--------------	--------------	--------------

Summary of Adult Social Care finance Strategy 2016-20.

Adult Social Care Finance Strategy 2016-20.

Note: figures are shown on a cumulative basis

Ref		2016/17	2017/18	2018/19	2019/20	2016/20			
RESOURCE		Precept £'000	Precept £'000	iBCF Funds £'000	Precept £'000	iBCF Funds £'000	Totals £'000		
1a	Year 2016/17 precept : 2%	1,200	1,200		1,200		4,800		
1b	Year 2017/18 precept : 3%		1,850		1,850		5,550		
1c	Year 2018/19 precept : 3% (assumed)				1,900		3,800		
2a	Additional iBCF from National 2 Billion			1,370		1,341	670	3,381	
2b	Additional iBCF - Dec 2015 spending review					300	1,100	1,400	
	Total new resource	1,200	3,050	1,370	4,950	1,641	4,950	1,770	18,931
ALLOCATION									
0	2016/17 Service growth	3,600	3,600		3,600				14,400
1a	2017/18 Demography - see note 1		194	556	750		750		2,250
1b	2018/19 Demography				750		750		1,500
1c	2019/20 Demography						599	151	750
2	National living wage - see note 2			200	53	347		600	1,200
3	Nursing Care Home places see note 3			260		790		390	1,440
4	Additional four social work staff - note 4			154		154		154	462
5	Public Health - see note 5					150		275	425
7	New Initiatives to reduce DTOCs - see note 6			200		200		200	600
8	Optalis - Management		533		533		533		1,599
9	Inflation, Insurance, Apprenticeship levy etc.		700		1,300		1,900		3,900
		3,600	5,027	1,370	6,986	1,641	8,132	1,770	28,526
	Excess of allocation over new resource	2,400	1,977	0	2,036	0	3,182	0	9,595
	Cumulative additional funding from Council	2,400	4,377		6,413		9,595		

Notes

- 1 Estimate based on national population projection for older people and adults under 65, known as POPPI & PANSI data.
- 2 Estimate of increase in NLW from £7.20 to £9.00 by 2020 as required by national target to be 60% of median earnings by that year.
- 3 Increase nursing dementia beds to support reduction in Delayed transfers of care. Cost of transition from residential & nursing care to dementia nursing will increase costs in 2018/19.
- 4 Posts required to meet current demand
- 5 Loss of grant as notified by DH. Public Health grant funds Drugs & Alcohol services, sexual health services, and smoking cessation.
- 6 May be used for step down beds, Homecare services, or care staff. This would fund 214 additional homecare hours per week.

Managing Director					
<u>CHILDREN SERVICES SCRUTINY PANEL</u>	<u>From</u>	<u>Period or Unit of charge</u>	<u>% Increase</u>	<u>2018/19 Charge per period / unit</u>	<u>2017/18 Charge per period / unit</u>
EARLY HELP AND SAFEGUARDING (TRANSFER TO AfC 1/8/2017)					
£					
Early Help and Safeguarding charges are mainly linked to RBWM fostering allowances which are made up of an age-related core allowance plus a career element payment linked to expertise. The core allowance is set in line with the DfE guidelines.					
Fostering - Core allowance:	0-2 yrs	Per week	3.9%	150	144
	2-4 yrs	Per week	3.9%	153	147
	5-10 yrs	Per week	3.9%	171	165
	11-15 yrs	Per week	3.9%	194	187
	16+ yrs	Per week	3.9%	228	219
Fostering - Career Payment - all children age 0 to 16+	Level 1	Per week	0.8%	197	195
	Level 2	Per week	0.8%	262	260
	Level 3	Per week	0.8%	393	390
Parental contribution towards cost of children in care	April-18	Per week		Up to the full cost of the placement	Up to the full cost of the placement
Foster care placements - Charges to other local authorities for placing non-RBWM children	April-18	Per week		Cost of the placement	Cost of the placement
Short term breaks for disabled children - Charges to other local authorities for placing non-RBWM children	April-18	Per week		Cost of the placement	Cost of the placement
Administration charge to other local authorities for foster care placements and short term breaks.	April-18	Per week	0.0%	100	100
Charges to other local authorities and voluntary adoption authorities for placing non RBWM children for adoption with families within the Adopt Berkshire partnership					
Per child		Fixed fee		N/A	27,000
2 siblings		Fixed fee		N/A	40,500
3 or more siblings		Fixed fee		N/A	54,000
Flying High Play Scheme		Per day	3.9%	25.98	25

Managing Director

CHILDREN SERVICES SCRUTINY PANEL**HOME TO SCHOOL TRANSPORT - CONCESSIONARY FARES (To AfC 1/8/2017)**

Charges take effect from the beginning of each academic year in September.

	<u>Academic</u> <u>Year 2018/19</u>	<u>% Increase</u>	<u>Academic Year</u> <u>2017/18</u>
Pupils not entitled to free transport			£
Residents not entitled to free transport (mainstream and SEN)	600	3.4%	580
Eton Wick residents not entitled to free transport	305	3.4%	295
Non-resident fare payers	810	3.8%	780
Commercial bus routes	contact the relevant operator to purchase passes		
Post 16 Reduced Fare Railcard	£80 + £10 admin charge		£80 + £10 admin charge
Replacement travel pass	20.78	3.9%	20

Managing Director

ADULT SERVICES AND HEALTH SCRUTINY PANEL

GENERAL

These charges are operative from 1st April 2018, except where they are based on Income Support rates, in which case they are operative from the date in April that these are updated.

Charges to Other Local Authorities, and to users of the service assessed as being full cost payers, are generally calculated according to a formula which accounts for direct costs, administration overheads and, where appropriate, the use of capital assets.

Other charges are reviewed annually taking account of government guidance and changes in the levels of pay and prices, and may be rounded to the nearest 5p or 10p in order to facilitate the collection of cash. For services where daily rates apply charges are set at multiples of five or seven. Other rates are set to equal an exact amount of Income Support benefit.

CARE FOR ADULTS

RESIDENTIAL CARE

Residents are required by statute to be assessed to contribute towards the cost of their residential care. The assessment must be carried out according to statutory guidelines.

The minimum assessed contribution will be equal to the Income Support & premium received by the resident, less their statutory personal allowance. The maximum charge is the actual cost to the Council of purchasing or providing the residential care placement.

Homes for Older People - residential care in RBWM commissioned homes

Maximum charge

Residential Home placements	week	3.0%	728	707
Nursing Home placements (FNC to be deducted where applicable)	week	3.3%	882	854

Homes for People with Learning Disability - residential care

Homeside Close and Winston Court - Standard Charge to other local authorities

Other than in exceptional circumstances, the charge to the service user will be equal to their benefit payment less the personal expenses allowance	week	0.0%	1554	1,554
---	------	------	------	-------

Note - where additional staff are required above that usually provided, to support a particular placement then the cost of providing that staffing will be rechargeable in addition to the standard daily/weekly rate.

COMMUNITY CARE & RESPITE CARE

These charges apply to RBWM residents who are Personal Budget Holders, and to other local authorities who may purchase these services for their residents.

A Personal Budget Holder is a resident assessed as eligible to receive social care services. A budget

Should a Personal Budget Holder from another local authority purchase services provided by this authority, then this authority will charge that Personal Budget Holder for the full cost of providing the service, this will generally be 25% above the charges set for Personal Budget Holders of this authority.

OLA is an abbreviation for "Other Local Authority"

PBH is an abbreviation for "Personal Budget Holder"

Homes for People with Learning Disability - Respite care

				RBWM residents & PBH	OLA + Full Cost Payers	RBWM residents & PBH	OLA + Full Cost Payers
	RBWM - PBH	night	3.3%	155		150	
	OLA - Weekdays Mon-Thurs	night	3.9%		454		437
	OLA - Weekends Fri-Sun	night	3.9%		528		508
Homecare							
Standard Charge	hour	0.0%		17.95		17.95	

Managing Director

			%Increase	%Increase	2018/19 £	2018/19 £	2017/18 £	2017/18 £
					RBWM residents & PBH	OLA + Full Cost Payers	RBWM residents & PBH	OLA + Full Cost Payers
Learning Disability: day activity charge								
morning or afternoon session in daycentre for								
	ratio 1:1	session	3.8%	3.9%	86.60	108.30	83.40	104.20
	ratio 1:2	session	3.8%	3.9%	43.30	76.90	41.70	74.00
	ratio 1:3	session	3.6%	3.8%	28.80	54.70	27.80	52.70
	ratio 1:5	session	3.6%	3.8%	17.30	35.20	16.70	33.90
	ratio 1:10	session	3.6%	3.6%	8.60	20.30	8.30	19.60
Learning Disability: OLA midday meal supervision								
	ratio 1:1			3.8%		51.50		49.60
	ratio 1:2			3.8%		35.80		34.50
	ratio 1:3			3.6%		24.70		23.85
	ratio 1:5			3.8%		15.00		14.45
	ratio 1:10			2.7%		7.50		7.30
Learning Disability: Transport								
		per journey	0.0%			7.00		7.00
Room Hire - Learning Disability Day Centres								
6.00-11.00 Monday to Friday and 9.00-11.00 Saturday to Sunday								
	Ground Floor, Hall & Kitch	Hour	3.9%		23.70		22.80	
	Dance Studio	Hour	3.6%		17.10		16.50	
	Music / Art Room	Hour	3.6%		14.40		13.90	
There is an additional charge for public liability insurance and staffing when required								
Older Persons: Day Centres	RBWM - PBH	per day	3.8%		60.20		58.00	
transport single Journey to day centre/activity (max 2 charges per session)		per journey	0.0%		5.00		5.00	
Blue Badge	Blue badge	Per Badge	0.0%		10.00		10.00	
Older Persons: Residential Respite								
In residential and nursing homes, arranged by the Council		per week	3.9%		705.50		679.00	
ALLOWANCES								
Direct Payments - Rates payable to service user								
Standard Rate - care provided by homecare agency	per hour		0.0%		17.95		17.95	
Sleeping Night Service	night		0.0%		60.00		60.00	
Rates payable for employment of Personal Assistant								
Start up and emergency reserve	one-off		0.0%		500.00		500.00	
Composite Rate for a Personal Assistant	hour		3.8%		14.80		14.25	
Standard Rate including all oncosts	hour		3.9%		12.80		12.32	
Enhanced Rate including all oncosts	hour		3.9%		23.60		22.72	

Managing Director 2018/19

CORPORATE SERVICES SCRUTINY PANEL

	<u>% Increase</u>	<u>2018/19</u> £	<u>2017/18</u> £
LOCAL LAND CHARGES			
Table Of Search Fees (Excluding VAT)			
Standard Official Search (LLC1 and CON29R)	3.5%	119	115.00
Official Certificate of Search (Form LLC1 only)	2.6%	39	38.00
Enquiries of Local Authority (Form CON29R only) Part 1 Enquiries*	3.9%	80	77.00
Additional Parcels of Land (each)	3.3%	62	60.00
CON 29O Optional Enquiries of Local Authorities questions (dealing with all questions)*	3.6%	145	140.00
CON 29O Enquiries-with the original search (dealing with individual questions)	2.5%	41	40.00
*Standalone CON29R and CON29O searches attract an additional fee (one per search)	0.0%	3	3.00
Repeat Searches (LLC1 and CON29R) within 3 months of original search	2.0%	51	50.00
Component Data for CON29R Questions		On request	On request
LEGAL FEES (Excluding VAT)			
Legal Fees - joint S278/38 One-off minimum charge non-refundable, thereafter hourly rates	3.9%	3,065	2,950
Legal Fees - S38 One-off minimum charge non-refundable, thereafter hourly rates	3.9%	3,065	2,950
Legal Fees - Crane oversailing licence - charge dependant on complexity/urgency	3.9%	£608 Min-£1,215 Max	£585 Min-£1,170 Max
Legal Fees - Oversail licence- charge dependant on complexity/urgency	3.9%	£608 Min-£1,215 Max	£585 Min-£1,170 Max
Legal Fees - Undersail licence- charge dependant on complexity/urgency	3.9%	£608 Min-£1,215 Max	£585 Min-£1,170 Max
Legal Fees - Foreign pension attestation	3.2%	64	62
Legal Fees - Rectification of Community Register	3.9%	1,075	1,035

Managing Director 2018/19

<u>CORPORATE SERVICES SCRUTINY PANEL</u>
--

	<u>% Increase</u>	<u>2018/19</u> <u>£</u>	<u>2017/18</u> <u>£</u>
COMMUNICATIONS & MARKETING			
Film Unit Tariff			
Primary Rate			
-Major Production Feature films and major TV productions. Substantial presence, significant equipment and ongoing disruption. Typically involving a large crew of 30+.	0.0%	1,200	1,200
-Large Production Film / TV productions. Dramas, adverts, corporate productions, music videos etc. creating some level of disruption and disturbance.	0.0%	350	350
-Medium Production Smaller set ups creating relatively little disturbance, usually for one day only with equipment and lights. Typical crew of 8+	0.0%	250	250
-Small Production Presenter to camera pieces, interviews. Includes little equipment and minimal disruption/presence		No Charge	No Charge
-Student & Charity Productions Student films or charitable/community purpose, little disruption.		No Charge	No Charge
Facility Fee			
-Standard Application Processing Application provided with over 1 weeks notice of filming date	0.0%	80	80
-Late Application Processing Application provided within 1 weeks notice of filming date	0.0%	100	100
-Additional Roads Processing - per every 5 additional roads Application lists 10 or more roads under locations to be processed on street works systems	0.0%	40	40
-Application Amendment	0.0%	100	100
-Location Advice Any advice or research required that exceeds 1 hour of officer time	per hour 0.0%	30	30
-Site Visit Any requests for a film officer to visit the filming site on the day	per hour 0.0%	50	50
-Cancellation Application has been processed but requires cancellation 100% of agreed facility fees already incurred			
Notes			
Student and Charity Productions are exempt from facility fees also at the film officer's discretion - dependant on workload created by application			
Primary rates 'per day' can be negotiated at the officer's discretion			
When a primary rate is applied it forfeits the facility fee for the application process - however if location advice and/or site visit exceed £100 this is to be included			

Appendix E

MANAGING DIRECTOR 2018/19											
CORPORATE SERVICES SCRUTINY PANEL											
		<u>% Increase from 2017/18</u>	<u>% Increase from 2017/18</u>	<u>% Increase from 2017/18</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	
PUBLIC HALLS											
The main charges for facilities (excluding VAT) are as follows:-											
GUILDHALL, WINDSOR		Guildhall Chamber	Ascot Room	Whole Building	Guildhall Chamber	Ascot Room	Whole Building	Guildhall Chamber	Ascot Room	Whole Building	
COMMERCIAL RATES:											
Morning	8am-1pm	2.9%	1.5%	-	700	330	-	680	325	-	
Afternoon	1pm-5.30pm	2.9%	1.5%	-	700	330	-	680	325	-	
Evening	6pm-11pm	3.8%	3.7%	-	1,630	444	-	1,570	428	-	
All Day	8am-11pm	3.9%	3.6%	-	2,680	720	-	2,580	695	-	
NON-COMMERCIAL RATES - WHOLE SUITE:											
Borough Based Registered Charities		(Per hour / per room)	3.5%	2.8%	3.0%	118	74	170	114	72	165
				<u>2019/20</u>	<u>2018/19</u>			<u>2017/18</u>			
WEDDINGS AND CIVIL PARTNERSHIPS CEREMONIES ROOM HIRE											
		<u>% Increase from 2018/19</u>	<u>% Increase from 2018/19</u>	Bride/Groom or Parent Living in RBWM	All Others from Outside RBWM	Bride/Groom or Parent Living in RBWM	All Others from Outside RBWM	Bride/Groom or Parent Living in RBWM	All Others from Outside RBWM		
Monday-Friday	(Per hour)	3.8%	3.6%	410	580	395	560	385	545		
Saturday	(Per hour)	3.6%	3.8%	575	815	555	785	545	770		
Sunday / Bank Holiday	(Per hour)	3.3%	3.6%	630	870	610	840	595	820		

Place Directorate 2018/19

CORPORATE SERVICES SCRUTINY PANEL% Increase2018/19

£

STREET NAMING & NUMBERING

Fees are inclusive of VAT

- Research into Archives (where not part of statutory function) set as a minimum of	3.9%	214
- Research into Archives (where not part of statutory function) charge per hour after 3 hours	3.8%	54
- Provision of Hard Copy of Plans (A4)	3.8%	54
- Provision of Supplementary Information	3.7%	113

Street Naming and Numbering of Existing Properties (Fees are inclusive of VAT)

-Change of address for existing properties	3.3%	127
-Street Name Change	3.8%	385
-Rename street where requested by residents - base charge	2.7%	38
-Rename street where requested by residents - advertising	3.9%	1,512

Street Naming and Numbering of New Properties (Fees are exempt of VAT)

Includes the registration of replacement dwelling of same name and property conversions

-New Developments 1	3.3%	127
-New Developments 2	3.7%	255
-New Developments 3	3.5%	384
-New Developments 4	3.6%	512
-New Developments 5	3.7%	640
-New Developments 6-25	3.9%	902
-New Developments 26+	3.9%	1,255
Additional charge for naming of building	3.9%	187

Place Directorate 2018/19

PLANNING AND HOUSING SCRUTINY PANEL

PLANNING & DEVELOPMENT

% Increase

2018/19

2017/18

BUILDING CONTROL

Fees set by Shared Service

%

£

£

PLANNING

Pre-Application Advice (Including VAT)

The fees for pre-application planning advice are charged on the Planning Unit's Pre-Application Charging Protocol and charged on an individual cost basis relating to the different types of staff required. Schemes subject to a Planning Performance Agreement would be considered outside of this schedule with a bespoke fee arrangement. Charges for using the transport model are in addition to those set out below and will be agreed prior to instruction. Charges for review of viability studies also sit outside of this and will be agreed on a case by case basis

Householder-Extensions, Alterations and Outbuildings	2.1%	143	140
Local community groups	2.8%	73	71
Advertisements	2.1%	143	140
Telecommunications	2.2%	330	323
Listed buildings - internal alterations to single houses or local community groups	2.1%	143	140
Listed buildings - extensions where planning permission not required	2.1%	143	140

Residential

1 unit	2.5%	290	283
2-5 units	2.2%	506	495
6-9 units	2.3%	813	795
10-24 units	2.3%	1,074	1,050
25-49 units	2.3%	2,558	2,500
50-99 units	2.3%	5,355	5,235
100-149 units	2.3%	7,382	7,216
150+ units	2.3%	9,490	9,277

Non-residential

Less than 200 sq. m. floorspace	2.2%	506	495
200-999 sq. m. floorspace	2.3%	946	925
1,000-1,999 sq. m. floorspace	2.3%	1,977	1,933
2,000-4,999 sq. m. floorspace	2.3%	3,114	3,044
5,000-9,999 sq. m. floorspace	2.3%	5,355	5,235
10,000+ sq. m. floorspace	2.3%	7,382	7,216

All forms of development where service available: case officer up to principal planner

Contact team manager-quote

Minerals / waste proposals	2.1%	221	216.50
Listed Buildings - other internal alterations	Hourly Rates	263.50	257.50
Specialist Advice - trees, highways and ecology	Hourly Rates	263.50	257.50
Attendance of Head of Service / Director at meeting	Hourly Rates	332.00	324.50

Requests for confirmation of compliance with an Enforcement Notice, Breach of Condition Notice or other similar Notice under the Planning Acts

2.5% 207 202

Requests to withdraw an extant Enforcement Notice, Breach of Condition Notice or other similar Notice under the Planning Acts

2.5% 207 202

Planning History Search excl. VAT

- Householder	per application	3.4%	30	29
- All other cases	per application	2.1%	97	95

Planning decisions and related documents

£1.50 for A4 1st page/40p per sheet thereafter

Variable

Retrieval and copying from Archive of Planning Documents

Administration fee for checking validity of a planning application

25% of application fee

25% of application fee

Use of RBWM Transport Model data by Developers

On Request - bespoke charge dependent on application requirement

New Charge

Trees and High Hedges

Pre application fees for Tree TPO works	min fee	2.1%	143	140
High Hedges Complaints		2.3%	712	696
TPO Copy of	per TPO	3.4%	30	29

S106 Management, Maintenance, Compliance & Monitoring

Major applications - non-refundable charge		2.2%	774	757
Minor and Other applications - non-refundable charge		2.3%	396	387
Discharge of non-financial obligations (e.g. Landscape Plans, Woodland Management Plans)		1.9%	105	103
Monitoring of non-financial S106 Obligations		2.5%	207	202
Monitoring & Management of Viability appraisals for development			Hourly Rate	Hourly Rate
Confirmation that the obligations of a S106 legal agreement have been discharged		2.1%	147	144
(Note: Charges for Checking & monitoring Travel Plans refer to Highway Charges)				

Legal fees S106 Bilateral - hourly rates

per hour

2.0% 101 99

Legal fees S106 unilateral undertakings (including proforma):-

Legal checking fees - Dependent on complexity

2.3% £1,128 min, thereafter £101 per hr

£1,103 min thereafter £99 per hour

Legal fees S106 Deed of Variation

2.3% £373 min, thereafter £101 per hr

£365 min thereafter £99 per hour

Legal Fees S111 Agreement (SANG mitigation)

2.3% £520 min, thereafter £101 per hr

£509 min thereafter £99 per hour

Strategic Access Management Monitoring

Bedsit/1 bed dwelling		0.0%	435	435
2 bed dwelling		0.0%	575	575
3 bed dwelling		0.0%	776	776
4 bed dwelling		0.0%	883	883
5+ bed dwelling		0.0%	1,150	1,150

Suitable Alternative Natural Greenspace - Provision/Maintenance

Bedsit/1 bed dwelling		2.3%	7,537	7,368
2 bed dwelling		2.3%	8,224	8,039
3 bed dwelling		2.3%	9,150	8,944
4 bed dwelling		2.3%	9,634	9,417
5+ bed dwelling		2.3%	10,857	10,613

Communities Directorate 2018/19
--

<u>HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2017/8</u>
		<u>£</u>	<u>£</u>
COMMUNITY ENFORCEMENT & PROTECTION			
WASTE			
Special Collection Service, Trade Waste & Other			
-special collection service -one item	3.1%	33.00	32
-special collection service -two items	2.7%	38.00	37
-special collection service -three items	3.5%	44.50	43
-special collection service -four items	3.1%	49.50	48
-special collection service -five items (maximum)	3.8%	55.00	53
-special collection service -fridges/freezers per unit	3.1%	33.00	32
Green Waste Subscribed Collection Service			
-annual subscription	2.9%	36.00	35

Communities Directorate 2018/19

CULTURE & COMMUNITIES SCRUTINY

					<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>
	<u>% increase</u>				<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>

DESBOROUGH SUITE

The main charges for facilities from 1st April 2018 (excluding VAT) are as follows:-

					Morning 8am- 1pm	Afternoon 1pm- 6.30pm	Evening 6.30pm- 11.30pm	All Day 8am- 11.30pm	Morning 8am- 1pm	Afternoon 1pm- 6.30pm	Evening 6.30pm- 11.30pm	All Day 8am- 11.30pm
COMMERCIAL RATES												
Desborough Suite	3.9%	3.9%	3.9%	3.9%	1,127.00	1,127.00	1,506.00	2,738.00	1,085.00	1,085.00	1,450.00	2,635.00
Auditorium	3.9%	3.9%	3.9%	3.9%	816.00	816.00	1,060.00	1,855.00	785.00	785.40	1,020.00	1,785.00
Receptions / Dinner Dance	3.9%	3.9%	3.9%	3.9%	452.00	452.00	1,127.00	1,698.00	435.00	435.00	1,085.00	1,635.00
Meeting Rooms (Per hour / per room)	3.5%	3.5%	3.6%	3.5%	103.50	103.50	129.50	103.50	100.00	100.00	125.00	100.00
Additional time per hour, or part of, after 11.30pm				3.9%				426.00				410.00

NON-COMMERCIAL RATES - WHOLE SUITE

DANCE SCHOOLS / THEATRE GROUPS / BOROUGH BASED REGISTERED CHARITIES

Rehearsal / Set up (Monday-Friday)	3.3%	3.3%	3.8%	3.7%	77.50	77.50	135.00	223.00	75.00	75.00	130.00	215.00
Rehearsal / Set up (Saturday)	3.8%	3.8%	3.9%	3.9%	109.00	109.00	171.50	239.00	105.00	105.00	165.00	230.00
Rehearsal / Set up (Sunday)	3.8%	3.8%	3.9%	3.9%	109.00	109.00	187.00	322.00	105.00	105.00	180.00	310.00
Performance / Function	3.9%	3.9%	3.8%	3.9%	171.50	171.50	233.50	530.00	165.00	165.00	225.00	510.00
Additional time per hour, or part of, after 11.30pm				3.8%				124.50				120.00

Kitchen Hire-Price on application

Kitchen (Unavailable Mon-Fri 8am-4pm)

Communities Directorate 2018/19										
<u>CULTURE & COMMUNITIES SCRUTINY</u>			<u>% Increase</u>		<u>2019/20</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
LIBRARY & RESIDENT SERVICES										
REGISTRARS					£	£	£	£	£	£
					Super-intendent Registrar		Registrar		Super-intendent Registrar	Registrar
General Searches										
General Search in indexes in Office not exceeding 6 successive hours			0%			18.00			18.00	n/a
Certificates					STATUTORY					
Issue of Standard Certificate of Birth, Death or Marriage			0%	0%		10.00		4	10.00	4
Issuing a short certificate of birth			0%			10.00			10.00	n/a
Issuing a certificate of birth, marriage or death (other than at first registration)				0%		10.00		7	10.00	7
Express service for certificates			0%			10.00			10.00	n/a
Marriages										
Attending outside office to be given notice of marriage of house-bound or detained person			0%			46.00			46.00	n/a
Entering a notice of marriage in a marriage notice book			0%			35.00			35.00	n/a
Attending a Marriage at a registered building				0%				84	n/a	84
Attending a Marriage at the Register Office			0%			46.00			n/a	46
Certification Of Worship And Registration For Marriage										
Certification of a place of meeting for religious worship				0%		28.00			28.00	n/a
Registration of a building for the solemnisation of marriages				0%		120.00			120.00	n/a
Licensing an outside venue for weddings and civil partnerships				3.9%		1,766.00			1,700.00	
Additional rooms				3.9%		535.00			515.00	
Marriage and Civil Partnership Ceremonies:										
Mondays to Thursdays			3.8%	1.0%		514.00	495.00		495.00	490.00
Fridays and Saturdays			3.8%	0.9%		571.00	550.00		550.00	545.00
Sunday and Bank Holiday			3.8%	0.8%		633.00	610.00		610.00	605.00
Maidenhead Ceremony Room										
Monday to Thursday			3.9%	4.5%		239.00	230.00		230.00	220.00
Friday to Saturday			3.8%	0%		285.50	275.00		275.00	275.00
The ceremony room is not available for Sunday Bookings										
Citizenship Ceremonies										
Per Ceremony				0%		80.00			80.00	
Private Citizenship Ceremonies - Register Office										
Mondays to Thursdays				3.7%		140.00			135.00	
Fridays and Saturdays				3.9%		280.50			270.00	
The ceremony room is not available for Sunday Bookings										
Baby Naming And Reaffirmation (inclusive of VAT)										
Register Office - Monday to Friday				3.9%		239.00			230.00	
Register Office - Saturday				3.9%		280.50			270.00	
Outside Venues - Monday to Friday				3.9%		348.00			335.00	
Outside Venues - Saturday				3.9%		426.00			410.00	
Outside Venues - Sunday				3.9%		509.00			490.00	
Nationality Checks (inclusive of VAT)										
Single Application:										
Adult				3.5%		88.00			85.00	
Child under 18				3.3%		62.00			60.00	
JCAP						20 p p				
Changing the name on a venue license				0.0%		35.00			35.00	

Communities Directorate 2018/19			
<u>CORPORATE SERVICES SCRUTINY PANEL</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2017/18</u>
REVENUES & BENEFITS SERVICES		£	£
DEPUTYSHIP			
Estates Winding Up Fee - Level 1			
Work undertaken would include the basic requirements and assume that there is a valid will and next of kin / solicitor in place to administer the estate:	3.9%	228.50	220
Notify DWP			
Notify Court of Protection / Office of the Public Guardian			
Notify other financial institutions			
Complete BD8			
Settle funeral and other final bills			
Distribute estate to executors			
Estates Winding Up Fee - Level 2			
Work undertaken would include some or all the basic requirements above, plus any of the additional	3.9%	280.50	270
Completion of final account report for Court of Protection			
Advising or assisting on the completion of Probate applications			
Referring the estate to Treasury Solicitors			
Liaising with Treasury Solicitors			
Estates Winding Up Fee - Level 3			
Work undertaken would include some or all of levels 1 and 2, plus the additional work of:	3.9%	395.00	380
Collecting Death Certificate			
Registering the death			
Arranging the funeral			
OFFICE OF THE PUBLIC GUARDIAN / COURT OF PROTECTION			
Remuneration of Local Authority deputies - Fees are exempt of VAT		Statutory Fees set by the Court of Protection	
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy:			
Category I Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	0.0%	745.00	745
Category II Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:			
a) For the first year	0.0%	775.00	775
b) For the second and subsequent years	0.0%	650.00	650
Where the net assets of 'P' are below £16,000, the local authority Deputy for property and affairs may take an annual management fee not exceeding 3% of P's net assets on the anniversary of the court order appointing the local authority as deputy			
Category III Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc. or the ongoing maintenance of property including management and letting of a rental property.	0.0%	300.00	300
Category IV Preparation and lodgement of an annual report or account to the Public Guardian	0.0%	216.00	216

Communities Directorate 2018/19

HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY

HIGHWAYS & TRANSPORT

Other Highway Services

		% Increase	2018/19	2017/18
		£	£	
Provision Of Accident Information (For 3 Years Records For Road Up To 1Km/ Over 1km Pro-Rata)	Flat Fee:	3.8%	138.00	133
Provision Of Accident Information (For 5 Years Records For Road Up To 1Km/ Over 1km Pro-Rata)	Flat Fee:	3.8%	229.50	221
Provision Of Existing Traffic Signal Data	Flat Fee:	3.9%	172.50	166
Provision Of Personal Injury Accident Database & Traffic Flow Management System Statistics	Flat Fee:	3.8%	229.50	221
Traffic Count Information (For Up To 2 Count Stations)	First Station Charge, Flat Fee:	3.8%	229.50	221
Traffic Count Information (For Up To 2 Count Stations)	Each Additional Station, Flat Fee:	3.6%	116.00	112
Provision Of Junction Traffic Model Data	dependant on complexity of model:			100 - 1,000
Access To/Use Of Borough Traffic Computer Model		3.9%	5,486.00	5,280
Research Into Archives (Where Not Part Of Statutory Function)	Minimum Charge Applies:	3.8%	219.00	211
- charge after 3 hrs	Per Hour:	3.8%	55.00	53
Provision Of Hard Copy Of Statutory Records (Viewing Only Free Of Charge and available via our website)		3.8%	55.00	53
Provision Of Supplementary Information		3.8%	109.00	105
Site Inspection:				
- up to 3 hours	Per Inspection:	3.6%	143.00	138
- over 3 hours	Per Inspection:	3.8%	229.50	221
Dropped Crossing Vehicle Application Fee	Flat Fee Plus Vat:	3.7%	153.50	148

Highway Licences

S115 Provision Of Amenities On The Highway				
- Street Café _ application fee (3 year licence), (£150 refund if refused)		3.9%	493.50	475
Fee for 'straight forward' renewals -		3.6%	114.00	110
-street cafes- area fee	Per m2:	3.6%	114.00	110
- display of goods - Application fee if licence is issued, £150 refund if refused (t	Per m2:	3.9%	493.50	475
- display of goods - Application fee if licence is issued, £50 refund if refused (n	Per m2:	3.6%	114.00	110
Display of goods Area fee (For 3 years)	Per m2:	3.6%	114.00	110
Unauthorised Use Of The Highway				
- removal and storage of tables and chairs and display of goods- flat fee (plus c	Flat Fee:	3.6%	114.00	110
- removal and storage of tables and chairs and display of goods- (daily charge)	Per Day:	2.2%	23.00	23
- removal and storage of 'A' boards	Per Item:	3.6%	114.00	110
S116 Extinguishment Of Adopted Highways And Rights Of Way	Actual cost + advertising cost, min of:	3.9%	5,486.00	5,280
(NB- Advertising costs above will include Vat.)				
S139 Control Of Builders Skips				
- admin fee per application (plus weekly charge below)	Per Application	3.4%	60.00	58
- weekly charge (Week1)	Plus:	2.8%	18.50	18
- weekly charge (Weeks 2 - 4)	Plus:	2.4%	21.50	21
- weekly charge (Thereafter)	Plus:	3.0%	34.00	33
- removal of builders skips	Actual Costs, At A Minimum Of:	3.7%	223.00	215
S169 Scaffolding Licences				
- residential		3.8%	148.50	143
-commercial (additional charges apply after 2nd week)		3.9%	451.00	434
	Charge Per Wk After 2nd Week Plus £10/m2			
-commercial - additional charge	(Below) Per Week Or Part:	2.8%	37.00	36
-commercial - additional charge (per m2)	Plus Charge Per m2:	0.0%	11.00	11
S172 Hoarding Licences		3.9%	451.00	434
	Charge Per Wk After 2nd Week Plus £10/m2			
- additional charge	(Below) Per Week Or Part:	2.8%	37.00	36
- additional charge (per m2)	Plus Charge Per m2:	0.0%	11.00	11
Other Structures - inc cranes	Flat fee plus area fee	3.9%	509.00	490
- additional charge (per m2)	Plus Charge Per m2:	0.0%	11.00	11
Mobile Access Platforms	Flat fee Plus area fee below Per Week Or Part:	3.9%	254.50	245
- additional charge (per m2)	Plus Charge Per m2:	0.0%	5.00	5
Filming - inc internal consultation	Actual Cost Plus 20% Admin Fee			
S184 Construction Of Vehicle Crossings				
- admin fee domestic		3.8%	148.50	143
- admin fee commercial		3.9%	639.00	615
S142 Licence To Plant And Maintain Shrubs, Trees, Etc.				
- minimum charge (discretion to reduce fees) for non-commercial	Minimum:	3.9%	550.50	530
- minimum charge (discretion to reduce fees) for commercial	Maximum:	3.9%	1,101.00	1,060
S154 Cutting Or Felling Trees Etc Overhanging The Highway	Actual Costs, To A Minimum Of:	3.9%	343.00	330
S178 Apparatus Over Highway - (banners/signs) (discretion to reduce charge)		3.8%	218.00	210
S171 Deposition Of Building Materials, Rubbish, Etc And Temporary Excavation Of The Highway				
-charge per act (plus licence fee below):		3.7%	169.00	163
-licence fee	Plus:	3.6%	116.00	112
S179 Control Of Construction Of Cellars Under Streets	Actual Cost Plus 20% Admin Fee			
S180 Control Of Openings Into Cellars, Under Streets, Pavement Lights, Etc	Actual Cost Plus 20% Admin Fee			
S176/177 Construction Over Highway/Canopies	Flat Fee Plus Area Fee	3.9%	656.50	632
- additional charge (per m2)	Plus Charge Per m2:	0.0%	11.00	11

Temporary Traffic Regulation Orders

S14. Road Traffic Regulations	Flat Fee including Advertising Costs:	3.9%	1,756.00	1,690
S16A Road Traffic Act 1984/ Major Event	Flat Fee including Advertising Costs:	3.9%	2,546.00	2,450
Access Protection Markings		3.7%	111.00	107
Suspension of Parking Controls	Flat Fee	3.9%	880.00	847
Introduction of temporary parking controls	Flat Fee including Advertising Costs:	3.9%	1,756.00	1,690
Assistance With Development Of Temporary Traffic Plans	Per Hour:	3.4%	90.00	87

N.B. Charges for Charitable and Community Interest events will be reduced or waived at the discretion of the Director of Operations, with the agreement of the Lead Member for Highways. The organisers will however remain responsible for all costs associated with advertising.

Communities Directorate 2018/19

		<u>% Increase</u>	<u>2018/19</u>	<u>2017/18</u>
		£	£	
HIGHWAYS & TRANSPORT				
Other Traffic Management Charges				
Application For Temporary Traffic Signals (Not NRSWA) (Includes Vat)		3.9%	174.50	168
Switching On/Off Permanent Traffic Signals				
- working hours:	Minimum Charge:	3.8%	337.50	325
- evenings, and saturdays:	Minimum Charge:	3.9%	509.00	490
- sundays and bank holidays:	Minimum Charge:	3.9%	675.50	650
Hourly Charge For Temporary Traffic Signals (Not NRSWA)				
- traffic sensitive streets	Per Hour	3.8%	176.50	170
- other streets	Per Hour	3.6%	58.00	56
- surcharge for peak hour operation	Per Hour	3.9%	145.50	140
Special Signing				
-application of tourist/ visitor information signs		3.9%	119.50	115
-installation of tourist/ visitor information signs				A
-application of shopping/ business signs		3.8%	233.50	225
-installation of shopping/ business signs				A
S50 Placing Temporary Traffic Counter/ CCTV Camera On The Highway		3.9%	119.50	115
Unauthorised Survey Equipment On The Highway		3.8%	233.50	225
Bike-ability Training	Per Pupil	0.0%	5.00	5
HIGHWAY DEVELOPMENT CONTROL CHARGES FOR ADOPTED AND UNADOPTED ROADS				
S38/278 Fees (based on costs of infrastructure construction - index linked)				
-up to £1.0m construction costs (Minimum Charge £2,500)	13% but minimum charge of	3.9%	3,288.00	3,165
-over £1.0m construction costs	13% but minimum charge of	3.9%	3,288.00	3,165
-For structures/roads not being adopted- Technical Approval		3.9%	3,746.00	3,605
-renegotiation of S278/38 Contract Period		3.9%	1,096.00	1,055
-4.8m wide block paved road + two 2m verges		3.9%	1,143.00	1,100
-5.0m wide road, two 2m footways and two 1m verges		3.9%	1,423.00	1,370
-5.5m wide road, two 2m footways and two 1m verges		3.9%	1,725.00	1,660
-6.7m wide road, two 2.5m footways and two 1m verges		3.9%	2,286.00	2,200
-individual 2.0m footpath including lighting		3.8%	514.00	495
Travel Plans (to cover approval and 5 years monitoring)				
-Checking and approving interim and final travel plans small developments (one off fee)		3.9%	909.00	875
-Checking and approving interim and final travel plans standard developments (one off fee)		3.9%	1,818.00	1,750
-Checking and approving interim and final travel plans large/complex developments (one off fee)		3.9%	3,637.00	3,500
Auditing Of Road Safety Audits		3.9%	493.50	475
Design Of Street Lighting Schemes		3.9%	384.50	370
Relocation Of Street Light Equipment				
-Residential	Single Item:	3.9%	171.50	165
-Commercial				
Technical Approval Of Traffic Signals				
-Standard (Four Way) Installation		3.9%	654.50	630
-Complex Installation		3.9%	1,096.00	1,055
Highway Commuted Sums:				
-soakaways over 20 years		3.9%	18,442.00	17,750
-high friction surfacing over 5 years	Per m2:	0.0%	10.00	10
-pumping stations over 10 years	Minimum:	3.9%	16,957.00	16,320
-standard street lighting over 20 years		3.9%	1,143.00	1,100
-ornamental lighting over 20 years	Per Item:	3.9%	1,886.00	1,815
-traffic signals over 20 years per single pole	Per Item:	3.9%	13,117.00	12,625
-extra height pole	Per Item:	3.9%	14,234.00	13,700
-cantilever pole	Per Item:	3.9%	15,523.00	14,940
-illuminated traffic signs and bollards over 10 years			£540/m2 & £1,100 over 1m2	
-illuminated traffic signs and bollards over 10 years				
-road markings 50% of initial cost	Minimum:	3.9%	857.00	825
-CCTV cameras over 10 years	Per Item:	3.9%	14,878.00	14,320
-structures (Cost to be agreed between local authority and contractor)				50% of initial cost
Pedestrian Safety Barriers (Cost to be agreed between local authority and contractor)				50% of initial cost
Trees on adopted highway (standard tree up to 12cm girth) each		3.8%	571.00	550
Trees on adopted highway (heavy standard tree between 12cm to 14cm girth) each		3.9%	691.00	665
Trees on adopted highway (extra heavy standard tree between 14cm to 20cm girth) each		3.9%	1,049.00	1,010
Trees on adopted highway (semi-mature tree 20cm girth or larger) each				£1,245 min to
Grass cutting on adopted highway	Per m2	0.0%	10.00	10
Shrubs and planting areas maintenance	Per m2	3.7%	98.50	95
Other Commuted Sums				Full cost or b)
Developer site Signage				
-Application Fee (Up to 1 m2, thereafter, pro-rata)		3.6%	114.00	110
-Inspection Fee		3.8%	67.50	65
-Removal Of Illegal Signs		3.8%	218.00	210
Rights Of Way				
S118 Stopping Up of Footpaths, Bridleways and Restricted Byways	Actual Costs Plus Advertising Minimum Of:	3.9%	1,314.00	1,265
S119 Diversion of Footpaths, Bridleways and Restricted Byways	Actual Costs Plus Advertising Minimum Of:	3.9%	1,314.00	1,265
S257 Town & Country Planning Act 1980 Diversion Orders	Actual Costs Plus Advertising Minimum Of:	3.9%	1,314.00	1,265
S1 & 14 Road Traffic Regulation Act 1984 Traffic Regulation Orders				Actual Costs Plus Advertising costs
(NB- Advertising costs above include Vat.)				
Provision Of Hard Copy Of Definitive Map Extract (Viewing Only Free Of Charge)		3.8%	55.00	53
Land Owner Declaration (Highways Act 1980/ Commons Act 2006)		3.9%	376.00	362
Land Owner Declaration (Highways Act 1980/ Commons Act 2006) - Subsequent Declaration		3.8%	55.00	53
New Roads & Street Works Act Inspections/ Permits				
S74 NRSWA Charges For Late Completions	Fees range depending on circumstances and are set by statue			
S76 NRSWA Inspection Fees	Fees range depending on circumstances and are set by statue			
S50 NRSWA private road repairing licences:-	Fees range depending on circumstances and are set by statue			

Communities Directorate 2018/19
--

HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY**% Increase****2018/19****2017/18****COMMUNITY, PROTECTION AND ENFORCEMENT SERVICES****£****£****ENVIRONMENTAL PROTECTION**

Dog Faeces Fixed Penalty Notice	3.8%	54.00	52
Environmental Protection Property	3.5%	88.00	85
Environmental Protection Act - LA Pollution Prevention Control		Dependant On Type Of Process Tested	
Scrap Metal Licensing			
- Collector Licence	3.8%	207.50	200
- Site Licence	3.7%	311.00	300

ENVIRONMENTAL HEALTH- COMMERCIAL SERVICES

Freezer Failure Certificate	3.8%	143.50	138
Water Sampling		Laboratory costs plus officer hourly rate	
Private Water Supplies		Laboratory costs plus officer hourly rate, subject to statutory maximums	

Health & Safety Work Act S28	Of Officer Time + 15% Admin, Minimum Charge Of:	3.5%	78.00	75
------------------------------	---	------	-------	----

Riding Establishments				
- first application	3.8%	405.00	390	
- renewal (plus vet's fees if appropriate)	3.8%	233.50	225	
Animal Boarding, Breeding Of Dogs, Pet Animals and Shops				
- first application	3.8%	327.00	315	
- renewal (plus vet's fees if appropriate)	3.9%	197.50	190	
Dangerous Animals				
- first application	3.8%	259.50	250	
- renewal (plus vet's fees if appropriate)	3.8%	166.00	160	
Performing Animals	3.6%	114.00	110	
Ear Piercing/Acupuncture/Electrolysis and Tattooing				
- registration of premises and one practitioner	3.8%	207.50	200	
- each additional practitioner	3.3%	62.00	60	
Zoo Licence First Application		£393 plus Vets fees plus officer time at hourly rate over four year licence period		
Zoo Licence Renewal		£342 plus Vets fees plus officer time at hourly rate over six year licence period		

TRADING STANDARDS

Weights & Measures Fees	Weights & Measures Inspector Hourly Rate Of:	3.6%	57.00	55
Petroleum Licences			Set Externally - Will Be Available From 1st April On Website	
Explosives Licences			Set Externally - Will Be Available From 1st April On Website	
Poisons Licences			Set Externally - Will Be Available From 1st April On Website	

RESIDENTIAL SERVICES

Domestic Pest Control Service			Set by SDK Environmental Ltd- See website for latest fees	
Housing Act Notice			Officer time + 15% admin	
Enforcement - Works in default			Officer time + 15% admin	
Houses In Multiple Occupation (HMO Licences)				
-basic compliance with 5 bedrooms	3.9%	743.00	715	
-additional rooms	2.0%	25.50	25	
-renewal of licence	3.8%	690.50	665	

The Smoke And Carbon Monoxide Alarm (England) Regulations 2015 - Penalty Charges

First offence	£2000 reduced to £1000 if paid within 14 days			
Second offence	0.0%	3000	3,000	
Third and subsequent offences	0.0%	5000	5,000	

COMMUNITY SAFETY/ ANTI SOCIAL BEHAVIOUR

Fixed Penalty Litter Fine (First Offence)	3.3%	77.50	75	
Fixed Penalty Litter Fine (First Offence)- Paid within 10 Days	3.0%	51.50	50	

LICENSING/ ENFORCEMENT TEAM**Licensing Of Hackney Carriages And Private Hire Vehicles**

For 1-5 Vehicles	0.0%	265.00	265	
For 6-10 Vehicles	0.0%	440.00	440	
For 11-15 Vehicles	0.0%	615.00	615	
For 16-20 Vehicles	0.0%	790.00	790	
For 21 Vehicles And Over	0.0%	1,035.00	1,035	
For 30 Vehicles And Over	0.0%	1,420.00	1,420	
Drivers Annual Licence	0.0%	100.00	100	
Drivers Dual Licence	0.0%	160.00	160	
Transfer Of Driver Or Vehicle Licence	0.0%	37.00	37	
Badge Replacement	0.0%	10.00	10	
Knowledge Test	0.0%	16.00	16	
Meter Test	0.0%	27.00	27	
Carriage Licence	0.0%	255.00	255	
Replacement Plate	0.0%	10.00	10	

Communities Directorate 2018/19
--

	<u>% Increase</u>	<u>2018/19</u> £	<u>2017/18</u> £
Licensing Act 2003			
Personal Licences		Prices set by statute - to be advised	
Annual Fee for Premises Licences:-		Prices set by statute - to be advised	
Sexual Venue Licensing (Per Premises)	3.9%	5289.00	5,090
Sex Shop Licences (Per Premises)	3.9%	5289.00	5,090
Gambling Act 2005 (3 Tariff Levels Set By Statute, RBWM Complies With Higher Level)			
Betting Premises (excluding Tracks)			
New Application	0.0%	3,000	3,000
Annual Fee	0.0%	600	600
Application To Vary	0.0%	1,500	1,500
Application To Transfer	0.0%	1,200	1,200
Application For Re-Instatement	0.0%	1,200	1,200
Application For Provisional Statement	0.0%	3,000	3,000
Licence Application (Prov.Statement Holders)	0.0%	1,200	1,200
Copy Licence	0.0%	25	25
Notification Of Change	0.0%	50	50
Tracks			
New Application	0.0%	2,500	2,500
Annual Fee	0.0%	1,000	1,000
Application To Vary	0.0%	1,250	1,250
Application To Transfer	0.0%	950	950
Application For Re-Instatement	0.0%	950	950
Application For Provisional Statement	0.0%	2,500	2,500
Licence Application (Prov.Statement Holders)	0.0%	950	950
Copy Licence	0.0%	25	25
Notification Of Change	0.0%	50	50
Safety of Sports Ground Act 1975			
Issuing of a safety certificate	3.9%	1039.00	1,000
Amendment of a safety certificate	3.9%	519.50	500
Replacement of a safety certificate	3.9%	519.50	500
Transfer of a safety certificate	3.9%	519.50	500
Cancellation of a safety certificate	3.9%	519.50	500
Adult Gaming Centre			
New Application	3.9%	2,114.50	2,035
Annual Fee	3.9%	1,060.00	1,020
Application To Vary	3.9%	1,060.00	1,020
Application To Transfer	3.9%	1,273.00	1,225
Application For Re-Instatement	3.9%	1,273.00	1,225
Application For Provisional Statement	3.9%	2,114.00	2,035
Licence Application (Prov.Statement Holders)	3.9%	1,272.50	1,225
Copy Licence	3.3%	31.00	30
Notification Of Change	3.3%	31.00	30
Other Statutory Licences			
Street Trading	3.9%	3,173.00	3,054

Communities Directorate 2018/19
--

<u>HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY</u>	<u>Increase %</u>	<u>2018/19</u>	<u>2017/18</u>
		<u>£</u>	<u>£</u>
PARKING SERVICE			
CAR PARKS	<u>No. of Spaces</u>		
	<u>Chargeable</u> <u>Free</u>		
Alexandra, Windsor *	198		
Charges apply Monday - Sunday between 9am-Midnight (including Bank Holidays)			
Up To 1 Hour	40.0%	1.40	1.00
Up To 1 Hour Discounted	0.0%	0.50	0.50
1 To 2 Hours	40.0%	2.80	2.00
1 To 2 Hours Discounted	0.0%	1.00	1.00
2 To 3 Hours	40.0%	4.20	3.00
2 To 3 Hours Discounted	0.0%	1.50	1.50
3 To 4 Hours	33.3%	6.00	4.50
4 To 5 Hours	50.0%	9.00	6.00
Over 5 Hours	33.3%	12.00	9.00
Evening Charge (7pm - Midnight)	33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents	0.0%	Free	Free
Midnight To 9am	0.0%	Free	Free
Season Tickets (1 Month)	10.5%	105.00	95.00
Season Tickets (3 Months)	12.7%	310.00	275.00
Season Tickets (6 Months)	4.3%	600.00	575.00
Season Tickets (Per Annum)	19.0%	1,250.00	1,050.00
Alma Road, Windsor * (See separate tariff For Windsor Dials)	130		
Charges apply Monday - Sunday between 9am-Midnight (including Bank holidays)			
Up To 1 Hour	40.0%	1.40	1.00
Up To 1 Hour Discounted	0.0%	0.50	0.50
1 To 2 Hours	40.0%	2.80	2.00
1 To 2 Hours Discounted	0.0%	1.00	1.00
2 To 3 Hours	40.0%	4.20	3.00
2 To 3 Hours Discounted	0.0%	1.50	1.50
3 To 4 Hours	33.3%	6.00	4.50
4 To 5 Hours	28.6%	9.00	7.00
Over 5 Hours	33.3%	12.00	9.00
Evening Charge (7pm - Midnight)	33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents	0.0%	Free	Free
Midnight To 9am	0.0%	Free	Free
Season Tickets (1 Month)	10.5%	105.00	95.00
Season Tickets (3 Months)	12.7%	310.00	275.00
Season Tickets (6 Months)	4.3%	600.00	575.00
Season Tickets (Per Annum)	4.8%	1,100.00	1,050.00
Ascot High Street	98	0.0%	Free
The Avenue, Datchet *	113		
Charges apply Mon - Sat between 9am-6pm (Sundays and bank holidays free)			
Up To 1 Hour	40.0%	0.70	0.50
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	30.0%	1.30	1.00
2 To 3 Hours	35.0%	2.70	2.00
3 To 4 Hours	36.0%	3.40	2.50
Over 4 Hours	33.3%	6.00	4.50
6pm- 9am	0.0%	Free	Free
Sundays & Bank Holidays	0.0%	Free	Free
Season Tickets (1 Month)	0.0%	67.50	67.50
Season Tickets (3 Months)	0.0%	200.00	200.00
Season Tickets (6 Months)	0.0%	400.00	400.00
Season Tickets (Per Annum)	0.0%	750.00	750.00
Page total	441	98	

* Discounted rates shown are available to Advantage card holders

Communities Directorate 2018/19					
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY	No. of Spaces		Increase %	2018/19 £	2017/18 £
	Chargeable	Free			
From previous page	441	98			
Boulton Lock, Maidenhead *	87				
Charges apply Mon - Sun between 9am-7pm (Incl Bank holidays)					
Up To 3 Hours			0.0%	0.50	0.50
Up To 3 Hours Discounted			0.0%	Free	Free
Over 3 Hours			0.0%	1.00	1.00
Evenings (7pm - Midnight)			0.0%	0.50	0.50
Bowden Rd, Sunninghill	15		0.0%	Free	Free
Braywick Nature Park, Maidenhead (8am - 9pm)	12		0.0%	Free	Free
Braywick Park, Maidenhead (Mon - Fri 9am - 5pm) >	48				
Less than 3 Hours			0.0%	Free	Free
Over 3 Hours			0.0%	5.00	5.00
Season Tickets (1 Month)			0.0%	50.00	NEW
Season Tickets (3 Months)			0.0%	140.00	NEW
Season Tickets (6 Months)			0.0%	270.00	NEW
Season Tickets (Per Annum)			0.0%	500.00	NEW
Brockenhurst Road, S. Ascot		12	0.0%	Free	Free
Centrica, Windsor *	122				
(Saturdays, Sundays & Bank Holidays In Peak Periods Only- Locked at 7pm)					
Under 4 Hours			0.0%	2.50	2.50
Under 4 Hours Discounted			0.0%	1.00	1.00
Over 4 Hours			0.0%	4.00	4.00
Over 4 Hours Discounted			0.0%	2.00	2.00
Clewer Memorial, Windsor (Dawn To Dusk)	50		0.0%	Free	Free
Coronation Road, Littlewick Green	24		0.0%	Free	Free
Desborough Park, Maidenhead	18		0.0%	Free	Free
East Berks College, Windsor *	112				
This car park is only open to public at Weekends, Bank Holidays, and College Holidays					
Charges apply Mon-Sat between 9am-Midnight					
Up To 1 Hour			30.0%	1.30	1.00
Up To 1 Hour Discounted			0.0%	1.00	1.00
1 To 2 Hours			20.0%	1.80	1.50
1 To 2 Hours Discounted			0.0%	1.50	1.50
2 To 3 Hours			25.0%	2.50	2.00
2 To 3 Hours Discounted			0.0%	2.00	2.00
3 To 4 Hours			33.3%	4.00	3.00
3 To 4 Hours Discounted			0.0%	3.00	3.00
Over 4 Hours			33.3%	8.00	6.00
Evenings (7pm - Midnight)			33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Sundays & Bank Holidays (All Day Rate)			33.3%	4.00	3.00
Eton Court, Eton *	57				
Charges apply Mon-Sun between 9am-7pm (Incl Bank Holidays)					
Up To 1 Hour			40.0%	1.40	1.00
Up To 1 Hour Discounted			0.0%	0.50	0.50
1 To 2 Hours			35.0%	2.70	2.00
1 To 2 Hours Discounted			0.0%	1.00	1.00
2 To 3 Hours			33.3%	4.00	3.00
2 To 3 Hours Discounted			0.0%	1.50	1.50
3 To 4 Hours			16.7%	7.00	6.00
4 To 5 Hours			0.0%	8.00	8.00
Over 5 Hours			0.0%	10.00	10.00
7pm to 9am			0.0%	Free	Free
Season Tickets (1 Month)			0.0%	80.00	80.00
Season Tickets (3 Months)			0.0%	240.00	240.00
Season Tickets (6 Months)			0.0%	480.00	480.00
Season Tickets (Per Annum)			19.4%	1,075.00	900.00
Eton Wick (Haywards Mead)	25		0.0%	Free	Free
Grenfell Park, Maidenhead (Dawn - Dusk)	18		0.0%	Free	Free
Page total	426	174			
Sub-total carry forward	867	272			

* Discounted rates shown are available to Advantage card holders

> Currently no discounted rates as primarily a commuter car park. Discounted rates will be introduced when new spaces are added as part of the Braywick Park Leisure Centre development.

Communities Directorate 2018/19

> Currently no discounted rates as predominantly long stay, season ticket holders and sports club users. Car park is free after 4pm and at weekends

Communities Directorate 2018/19						
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		No. of Spaces		Increase %	2018/19	2017/18
		Chargeable	Free		£	£
	From previous page	2,470	352			
King Edward VII Ave, Windsor		192				
Charges apply Mon-Sun between 9am-Midnight (Including Bank Holidays)						
Up To 1 Hour				40.0%	1.40	1.00
Up To 1 Hour Discounted				0.0%	1.00	
1 To 2 Hours				25.0%	2.50	2.00
1 To 2 Hours Discounted				0.0%	2.00	
2 To 3 Hours				33.3%	4.00	3.00
2 To 3 Hours Discounted				0.0%	3.00	
3 To 4 Hours				22.2%	5.50	4.50
4 To 5 Hours				23.6%	6.80	5.50
Over 5 Hours				23.1%	8.00	6.50
Evenings (7pm - Midnight)				33.3%	2.00	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Season Tickets (1 Month)				0.0%	80.00	80.00
Season Tickets (3 Months)				0.0%	240.00	240.00
Season Tickets (6 Months)				0.0%	480.00	480.00
Season Tickets (Per Annum)				0.0%	900.00	900.00
King Edward VII Hospital, Windsor >		150				
Charges apply Saturdays, Sundays and Bank Holidays between 9am-6pm						
Up To 2 Hours				0.0%	1.00	1.00
2 To 4 Hours				0.0%	2.00	2.00
Over 4 Hours				0.0%	5.00	5.00
6pm To 9am				0.0%	Free	Free
Meadow Lane, Eton *		102				
Charges apply Mon-Sun between 9am-7pm (Incl Bank Holidays)						
Up To 1 Hour				40.0%	1.40	1.00
Up To 1 Hour Discounted				0.0%	0.50	0.50
1 To 2 Hours				35.0%	2.70	2.00
1 To 2 Hours Discounted				0.0%	1.00	1.00
2 To 3 Hours				33.3%	4.00	3.00
2 To 3 Hours Discounted				0.0%	1.50	1.50
3 To 4 Hours				16.7%	7.00	6.00
4 To 5 Hours				0.0%	8.00	8.00
Over 5 Hours				0.0%	10.00	10.00
7pm To 9am				0.0%	Free	Free
Season Tickets (1 Month)				0.0%	80.00	80.00
Season Tickets (3 Months)				0.0%	240.00	240.00
Season Tickets (6 Months)				0.0%	480.00	480.00
Season Tickets (Per Annum)				0.0%	900.00	900.00
Nicholsons MultiStorey, Maidenhead *		734				
Charges apply Mon - Sat between 9am-Midnight (Sunday and bank holidays free)						
Up To 30 Mins				20.0%	0.60	0.50
Up To 30 Mins Discounted				0.0%	0.30	0.30
30 Mins To 1 Hour				10.0%	1.10	1.00
30 Mins To 1 Hour Discounted				0.0%	0.60	0.60
1 To 2 Hours				5.0%	2.10	2.00
1 To 2 Hours Discounted				0.0%	1.20	1.20
2 To 3 Hours					3.10	
2 To 3 Hours Discounted					1.60	
3 To 4 Hours				36.7%	4.10	3.00
3 To 4 Hours Discounted				0.0%	2.00	2.00
4 To 5 Hours				33.3%	8.00	6.00
Over 5 Hours				26.3%	12.00	9.50
Evenings (7pm - Midnight)				20.0%	1.80	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free	Free
Midnight To 9am				0.0%	Free	Free
Season Tickets (1 Month)				12.0%	140.00	125.00
Season Tickets (3 Months)				11.1%	400.00	360.00
Season Tickets (6 Months)				10.7%	775.00	700.00
Season Tickets (Per Annum)				14.8%	1,550.00	1,350.00
Oakengrove, Maidenhead (Dawn - Dusk)		50		0.0%	Free	Free
Oak Lane (Annual Contract Spaces For Residents Only)				0.0%	60.00	60.00
	Page total	1,178	50			
	Sub-total carry forward	3,648	402			
* Discounted rates shown are available to Advantage card holders						
> Currently no discounted rates as the hospital is responsible for changes to the tariffs						

Communities Directorate 2018/19					
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY					
	No. of Spaces		Increase %	2018/19	2017/18
	Chargeable	Free		£	£
From previous page	3,648	402			
Queens Road, Sunninghill		52	0.0%	Free	Free
River St, Windsor *		145			
Charges apply Mon-Sun between 9am-9pm (Incl Bank Holidays)					
Up To 1 Hour			12.5%	4.50	4.00
Up To 1 Hour Discounted			0.0%	1.50	1.50
1 To 2 Hours			16.7%	7.00	6.00
1 To 2 Hours Discounted			0.0%	3.00	3.00
2 To 3 Hours			12.5%	9.00	8.00
2 To 3 Hours Discounted			0.0%	4.50	4.50
3 To 4 Hours			20.0%	12.00	10.00
3 To 4 Hours Discounted			0.0%	8.00	8.00
4 To 5 Hours			16.7%	14.00	12.00
4 To 5 Hours Discounted			0.0%	10.00	10.00
Over 5 Hours			13.3%	17.00	15.00
Over 5 Hours Discounted			0.0%	12.00	12.00
9pm To 9am			0.0%	Free	Free
Romney Lock, Windsor *		94			
Charges apply Mon-Sun between 9am-Midnight (Incl Bank Holidays)					
Up To 1 Hour			40.0%	1.40	1.00
Up To 1 Hour Discounted				1.00	
1 To 2 Hours			25.0%	2.50	2.00
1 To 2 Hours Discounted				2.00	
2 To 3 Hours			33.3%	4.00	3.00
2 To 3 Hours Discounted				3.00	
3 To 4 Hours			22.2%	5.50	4.50
4 To 5 Hours			23.6%	6.80	5.50
Over 5 Hours			23.1%	8.00	6.50
Evenings (7pm - Midnight)			33.3%	2.00	1.50
Evenings- Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Season Tickets (1 Month)			0.0%	80.00	80.00
Season Tickets (3 Months)			0.0%	240.00	240.00
Season Tickets (6 Months)			0.0%	480.00	480.00
Season Tickets (Per Annum)			19.4%	1,075.00	900.00
Stafferton Way Multi Storey, Maidenhead *		576			
Charges apply Mon - Sat between 9am-7pm					
Daily charge			40.0%	7.00	5.00
Evenings (7pm - Midnight)			0.0%	1.50	1.50
Evenings (7pm - Midnight) - Residents			0.0%	Free	Free
Midnight To 9am			0.0%	Free	Free
Season Tickets (1 Month)			15.4%	75.00	65.00
Season Tickets (3 Months)			13.2%	215.00	190.00
Season Tickets (6 Months)			13.2%	430.00	380.00
Season Tickets (Per Annum)			25.0%	875.00	700.00
Sunningdale (London Road) (Closed between 6.45am - 8.45am)		210	0.0%	Free	Free
Sutton Road, Cookham		18	0.0%	Free	Free
Page total	815	280			
Sub-total carry forward	4,463	682			

* Discounted rates shown are available to Advantage card holders

Communities Directorate 2018/19					
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		No. of Spaces		Increase %	
		Chargeable	Free		
				2018/19	2017/18
				£	£
	From previous page	4,463	682		
Town Hall, Maidenhead *	111				
Car Park only available Saturdays, Sundays (Free Parking), Evenings and Bank Holidays					
Charges between 9am and Midnight on eligible days					
Up To 1 Hour				10.0%	1.10
Up To 1 Hour Discounted				0.0%	0.50
1 To 2 Hours				6.7%	1.60
1 To 2 Hours Discounted				0.0%	0.90
2 To 3 Hours				4.0%	2.60
2 To 3 Hours Discounted				0.0%	1.50
3 To 4 Hours				12.5%	4.50
4 To 5 Hours				7.7%	7.00
Evenings (5pm - Midnight)				0.0%	1.50
Evenings (5pm - Midnight) - Residents				0.0%	Free
Midnight To 9am				0.0%	Free
Town Moor, Maidenhead	28			0.0%	Free
Upper Village Road, Sunninghill	28			0.0%	Free
Victoria Street Multi Storey, Windsor *	206				
Charges apply Mon - Sun between 9am-Midnight (Incl Bank Holidays)					
Up To 1 Hour				33.3%	2.00
Up To 1 Hour Discounted				0.0%	0.50
1 To 2 Hours				28.0%	3.20
1 To 2 Hours Discounted				0.0%	1.00
2 To 3 Hours				25.0%	5.00
2 To 3 Hours Discounted				0.0%	1.50
3 To 4 Hours				28.6%	9.00
4 To 5 Hours				0.0%	10.00
Over 5 Hours				27.3%	14.00
Evenings (7pm - Midnight)				33.3%	2.00
Evenings (7pm - Midnight) - Residents				0.0%	Free
Midnight To 9am				0.0%	Free
West Street, Maidenhead *	59				
Charges apply Mon - Sat between 9am-Midnight					
Up To 30 Mins				20.0%	0.60
Up To 30 Mins Discounted				0.0%	0.30
30 Mins To 1 Hour				20.0%	1.20
30 Mins To 1 Hour Discounted				0.0%	0.50
1 To 2 Hours				20.0%	2.40
1 To 2 Hours Discounted				0.0%	0.90
2 To 3 Hours				16.7%	3.50
2 To 3 Hours Discounted				0.0%	2.00
Evenings (7pm - Midnight)				0.0%	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free
Midnight To 9am				0.0%	Free
	Page total	376	56		
	Sub-total carry forward	4,839	738		

* Discounted rates shown are available to Advantage card holders

Communities Directorate 2018/19					
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		No. of Spaces		Increase %	
		Chargeable	Free		
				2018/19	2017/18
				£	£
	From previous page	4,839	738		
Windsor Dials (via Alma Road), Windsor *	250				
Car Park only available on Saturdays, Sundays, Bank Holidays					
Up To 1 Hour				50.0%	1.50
Up To 1 Hour Discounted				0.0%	0.50
1 To 2 Hours				50.0%	3.00
1 To 2 Hours Discounted				0.0%	1.00
2 To 3 Hours				50.0%	4.50
2 To 3 Hours Discounted				0.0%	1.50
3 To 4 Hours				50.0%	6.00
4 To 5 Hours				0.0%	6.00
Over 5 Hours				25.0%	10.00
Evenings (7pm - Midnight)				0.0%	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free
Midnight To 9am				0.0%	Free
Windsor Library	15				
Charges apply Mon - Sat between 9am-Midnight (Sunday and bank holidays free)					
Up To 30 Mins				0.0%	0.20
Up To 1 Hour				0.0%	2.50
1 To 2 Hours				0.0%	4.50
Evenings (7pm - Midnight)				0.0%	1.50
Evenings (7pm - Midnight) - Residents				0.0%	Free
Midnight To 9am				0.0%	Free
York House, Windsor * CLOSED FOR SITE DEVELOPMENT	92				
	92				
Coach Park (Alma Road), Windsor	74				
Charges apply Mon-Sun between 9am-6pm (Incl Bank Holidays)					
Up To 1 Hour - Entry				0.0%	10.00
Up To 4 Hours				0.0%	20.00
Prepaid Tickets (4 Hours)				0.0%	14.00
Up To 10 Hours				0.0%	30.00
Prepaid Tickets (10 Hours)				0.0%	25.00
Magnet Leisure Centre - Maidenhead >	248				
Charges apply Mon - Sun (Incl Bank Holidays) between 9.30am-Midnight					
Up to 30 mins				0.0%	0.50
Up to 60 mins				11.1%	1.00
Up to 90 mins				0.0%	1.30
Up to 2 Hours				33.3%	2.00
Up to 3 Hours				0.0%	2.50
Up to 4 Hours				0.0%	6.00
Over 4 Hours				0.0%	8.00
Windsor Leisure Centre >	249				
Charges apply Mon - Sun between 9am-9pm (Incl Bank Holidays)					
Up to 30 mins				25.0%	0.50
Up to 60 mins				25.0%	1.00
Up to 2 Hours				23.1%	1.60
Up to 3 Hours				22.2%	3.30
Up to 4 Hours				25.0%	10.00
Up to 5 Hours				20.0%	12.00
Over 5 Hours				23.1%	16.00
Page total	836	-			

* Discounted rates shown are available to Advantage card holders

Currently no discounted rates. New payment equipment planned in 2018/19, funded from £775,000 investment in car park technology across the borough. New discounted rates will be implemented as soon as practicable. Leisure centre membership includes 3 months parking for £10.

Total Car Park Spaces

Chargeable	Free	Total
5,675	738	6,413

Communities Directorate 2018/19			
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY	Increase %	2018/19 £	2017/18 £
On-Street Parking			
Barry Avenue *			
Up To 1 Hour	60.0%	1.60	1.00
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	60.0%	3.20	2.00
1 To 2 Hours Discounted	0.0%	1.00	1.00
St. Leonards Road (Shops) *			
Up To 1 Hour	66.7%	0.50	0.30
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	60.0%	1.60	1.00
1 To 2 Hours Discounted	0.0%	0.60	0.60
Central (Includes Datchet Road, Park Street, Sheet Street, Victoria Street, Farm Yard & Thameside (1 Hour Maximum Stay) *			
Up To 1 Hour	66.7%	1.00	0.60
Up To 1 Hour Discounted	0.0%	Free	Free
Albert St, Alma Rd, Beaumont Rd, Bexley St, Clarence Rd, Duke St, Fawcett Rd, Frances Rd, Oxford Rd, Queens Rd, Vansittart Rd, Stovell Rd. * (Where Charges Apply Mon-Fri 8.30am - 5.30pm)			
Up To 1 Hour	66.7%	0.50	0.30
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	42.9%	1.00	0.70
1 To 2 Hours Discounted	0.0%	0.30	0.30
Alma Rd, Clarence Rd, St Leonards Rd. * (Where Charges Apply Mon-Sun 8am - 8pm)			
Up To 1 Hour	66.7%	0.50	0.30
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	42.9%	1.00	0.70
1 To 2 Hours Discounted	0.0%	0.30	0.30
Alexandra Rd, Claremont Rd, Devereux Rd, Dorset Rd, Grove Rd, St Leonards Ave, St Marks Rd, Helena Rd *			
Up To 1 Hour	50.0%	0.60	0.40
Up To 1 Hour Discounted	0.0%	Free	Free
The Avenue & Windsor Road (Datchet) *			
Up To 1 Hour	40.0%	0.70	0.50
Up To 1 Hour Discounted	0.0%	Free	Free
1 To 2 Hours	30.0%	1.30	1.00
2 To 3 Hours	35.0%	2.70	2.00
3 To 4 Hours	36.0%	3.40	2.50
Over 4 Hours	33.3%	6.00	4.50
Eton (2 Hour Maximum Stay) *			
Up To 30 Mins	50.0%	0.30	0.20
Up To 30 Mins Discounted	0.0%	0.10	0.10
Up To 1 Hour	50.0%	1.50	1.00
Up To 1 Hour Discounted	0.0%	0.60	0.60

* Discounted rates are available to Advantage card holders

Communities Directorate 2018/19			
Other Parking Fees And Charges	Increase %	2018/19	2017/18
HIGHWAYS TRANSPORT & ENVIRONMENT SCRUTINY		£	£
Penalty Charge Notices			
Higher Level Contraventions	0.0%	70.00	70.00
-Discounted If Paid Within 14 Days	0.0%	35.00	35.00
Lower Level Contraventions	0.0%	50.00	50.00
-Discounted If Paid Within 14 Days	0.0%	25.00	25.00
Business Permits			
Business Parking Permits			
Windsor: Outer Areas			
First Permit	22.2%	550.00	450.00
Second Permit	30.0%	650.00	500.00
Third Permit	36.4%	750.00	550.00
Windsor: Inner Areas	40.0%	280.00	200.00
Eton and Datchet:			
First Permit	50.0%	150.00	100.00
Second Permit	30.0%	325.00	250.00
Third Permit	26.7%	475.00	375.00
Fourth Permit	30.0%	650.00	500.00
Resident Parking Permits	0.0%	Free	Free
Visitor Vouchers (Per Voucher)			
Standard Vouchers (24 Hours)	0.0%	2.00	2.00
- Discounted For Over 60's	0.0%	0.50	0.50
6 Hour Vouchers	0.0%	1.00	1.00
- Discounted For Over 60's	0.0%	0.50	0.50
2 Hours Vouchers	0.0%	Free	Free
Dependant Permits	0.0%	Free	Free
Parking Suspensions and Dispensations			
Suspension Of Parking Bay (Per Bay)	0.0%	20.00	20.00
Parking Dispensations - Late Charge	0.0%	50.00	50.00
Parking Dispensations - 1st Day	0.0%	20.00	20.00
Parking Dispensations - Additional Days	0.0%	5.00	5.00
Parking Dispensations - 1 Week	0.0%	40.00	40.00
Parking Dispensations - 2 Weeks	0.0%	70.00	70.00
Parking Dispensations - 3 Weeks	0.0%	100.00	100.00
Parking Dispensations - 4 Weeks	0.0%	125.00	125.00
Special Parking/ Access Permit	0.0%	50.00	50.00

Communities Directorate 2018/19

CULTURE & COMMUNITIES SCRUTINY

LIBRARY & RESIDENT SERVICES

LIBRARY & RESIDENT SERVICES				% Increase	2018/19	2018/19	2017/18	2017/18
					£	£	£	£
LIBRARIES								
OVERDUE RETURNS (PER LOAN PERIOD):							Per Day	Max. per Item
Adult Books & Magazines			0%	0%	0.20	10.00	0.20	10.00
Children's/Teenage Books & Magazines			0%	0%	0.05	10.00	0.05	10.00
CDs/Tapes/Playaway Audio Books			0%	0%	0.20	10.00	0.20	10.00
DVDs / CD-ROMs/Video Games			0%	0%	0.80	10.00	0.80	10.00
					Non Advantage	Advantage	Non Advantage	Advantage
AUDIO / VISUAL LOAN CHARGES:					Card Holder	Card Holder	Card Holder	Card Holder
Adult - CDs		per item for 3 weeks			0.00	0.00		
		1 to 2 discs	0%	0%	2.50	2.40	2.50	2.40
		3 to 6 discs	0%	0%	3.20	3.00	3.20	3.00
		7 or more discs	0%	0%	3.20	3.00	3.20	3.00
Adult - Tapes		per item for 3 weeks						
		1 to 2 tapes	0%	0%	1.90	1.80	1.90	1.80
		3 or more tapes	0%	0%	2.00	1.90	2.00	1.90
					0.00	0.00		
					0.00	0.00		
Playaway Audio Books			0%	0%	2.55	2.30	2.55	2.30
DVDs		per item for 1 week						
		New released titles-first 8 weeks in stoc	0%	0%	3.00	2.85	3.00	2.85
		Single Disc in stock for longer than 8 w	0%	0%	2.70	2.50	2.70	2.50
RESERVATIONS:								
Adult books & Magazines		Books from SELMS partnership libraries						
Inter-Library Loans		Standard Rate	0%	0%	7.00	6.50	7.00	6.50
Inter-Library Loans		Student Discount Rate (with ID)	0%	0%	2.00	2.00	2.00	2.00
Urgent and Specialists		Current full British Library charges will apply					POA	POA
Music scores and play sets							-	-
LIBRARY EVENTS:								
		Children (minimum)	0%	0%	3.50	3.00	3.50	3.00
		Adults (minimum)	0%	0%	5.50	5.00	5.50	5.00
REFERENCE LIBRARY SERVICES:								
Printing from Electronic Information sources - per A4 sheet								
		Black and White	25%	0%	0.25	0.20	0.20	0.20
		Colour	0%	0%	0.40	0.40	0.40	0.40
3D Printing		Set up per job	0%	0%	4.00	4.00	4.00	4.00
3D Printing		Per 15 minutes (or part)	0%	0%	1.00	1.00	1.00	1.00
Copying of photographs - per print		Scan and laser print	0%	0%	7.50	6.50	7.50	6.50
		Photographic print	0%	0%	32.00	30.00	32.00	30.00
Research		Per 15 minutes (or part) (first 30 mins fi	0%	0%	9.50	7.50	9.50	7.50
							-	-
PHOTOCOPYING:								
Per A4 copy		Black and White	0%	0%	0.15	0.15	0.15	0.15
Per A3 copy		" " "	0%	0%	0.30	0.30	0.30	0.30
Per A4 copy		Colour	0%	0%	0.35	0.35	0.35	0.35
Per A3 copy		Colour	0%	0%	0.65	0.65	0.65	0.65
					Non Advantage	Advantage	Non Advantage	Advantage
					Card Holder	Card Holder	Card Holder	Card Holder
FAX:								
					£	£	£	£
Sending in UK		1st sheet	0%	0%	1.60	1.35	1.60	1.35
		Each subsequent sheet	0%	0%	0.75	0.70	0.75	0.70
							-	-
Sending to European Countries		1st sheet	0%	0%	3.00	2.60	3.00	2.60
		Each subsequent sheet	0%	0%	1.65	1.55	1.65	1.55
							-	-
Sending to rest of world		1st sheet	0%	0%	5.00	4.50	5.00	4.50
		Each subsequent sheet	0%	0%	2.80	2.50	2.80	2.50
							-	-
Receiving - per message			0%	0%	1.75	1.45	1.75	1.45
							-	-
Printing from Microform & Microfiche		Per A4 copy	0%	0%	0.50	0.50	0.50	0.50
		Handling P&P (minimum)	0%	0%	1.10	1.10	1.10	1.10
		Printing from customer's microform	0%	0%	0.50	0.40	0.50	0.40
LOST AND DAMAGED ITEMS:								
							-	-
Out of print adult books			0%	0%	15.00	15.00	15.00	15.00
Out of print children's books			0%	0%	7.50	7.50	7.50	7.50
							-	-
Damaged Books & Magazines -per volume / issue							-	-
Damage to new items								Full replacement cost
One or more pages damaged to affect issue								Full replacement cost
Water damage / Chewed books								Full replacement cost
Scribbling all over book, underlining etc.								Full replacement cost
Damage to plastic jacket			0%	0%	1.60	1.50	1.60	1.50
							-	-
LOST AND DAMAGED ITEMS:								
							-	-
Audio Visual Items		Lost or damaged tapes	0%	0%	25.00	25.00	25.00	25.00
Audio Visual Items		Lost or damaged CDs	0%	0%	25.00	25.00	25.00	25.00
							-	-
							-	-
Replacement membership card			0%	0%	2.00	2.00	2.00	2.00

Communities Directorate 2018/19

	<u>% Increase</u>	<u>2018/19</u> £	<u>2018/19</u> £	<u>2017/18</u> £	<u>2017/18</u> £
ROOM & EXHIBITION HIRE (All Libraries):					
Commercial Organisations-per hour	0%	35.00		35.00	-
Commercial Organisations-per 1/2 day	0%	85.00		85.00	-
Commercial Organisations-per day	0%	135.00		135.00	-
Non-Commercial Organisations (charged services) per hour	0%	26.25		26.25	-
Non-Commercial Organisations (charged services) per 1/2day	0%	52.50		52.50	-
Non-Commercial Organisations (charged services) per day	0%	81.00		81.00	-
Other Borough Based Community Groups-per hour	0%	12.00		12.00	-
Other Borough Based Community Groups-per 1/2day	0%	30.30		30.30	-
Other Borough Based Community Groups-per day	0%	40.40		40.40	-
(Kitchen facilities included in all rates per hire, refreshments price ph on app.)				-	-
Cancellation fee for bookings cancelled within one month		20% of fee		20% of fee	-
Weekly or 'subsequent day' rates negotiable				-	-
INTERVIEW ROOM					
Commercial Organisations-per hour	0%	20.00		20.00	-
Commercial Organisations-per 1/2 day	0%	45.00		45.00	-
Commercial Organisations-per day	0%	72.00		72.00	-
Non-Commercial Organisations (charged services) per hour	0%	15.00		15.00	-
Non-Commercial Organisations (charged services) per 1/2day	0%	29.00		29.00	-
Non-Commercial Organisations (charged services) per day	0%	45.00		45.00	-
Other Borough Based Community Groups-per hour	0%	5.00		5.00	-
Other Borough Based Community Groups-per 1/2day	0%	15.00		15.00	-
Other Borough Based Community Groups-per day	0%	23.00		23.00	-
STUDY CARRELL per hour	0%	7.00		7.00	-
USE OF LIBRARY COMPUTER:					
Per half hour, to 'Guest' (non-members)	0%	1.00		1.00	-
Per half hour, to Library Members	0%	0.50		0.50	-
(Advantage Card Holders to have 45 minutes use per day free of charge)				-	-
Per additional half hour to Advantage Card holders	0%	0.50		0.50	-
Library Members aged 12-17		Free		Free	-
MUSEUM					
ENTRY FEE					
Museum only		Free		Free	-
Museum & Conducted/Audio Tour of Guildhall		Free		Free	-
Museum and Local Studies Collection		Free		Free	-
IMAGE USE CHARGES:					
Commercial Use	Book	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
				64.00	75.00
				82.00	92.00
				82.00	92.00
				82.00	92.00
				82.00	92.00
				82.00	92.00
Other Use	Exhibition	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
Invoice Admin Fee	Journal / Magazine	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
	Book Jacket	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
	TV/Film per image screened	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
	DVD or CD-Rom	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
	Postcard, Calendar, Publicity Brochure	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
	Website	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00
	POA	0%	0%	EU Rights	World Rights
				64.00	75.00
				64.00	75.00
				64.00	75.00

Communities Directorate 2018/19

CULTURE & COMMUNITIES SCRUTINY

OUTDOOR FACILITIES

ALLOTMENTS

The scale of charges for Maidenhead allotments per 250 sq.m. per annum:-

		% Increase	% Increase	2018/19 £	2018/19 £	2017/18 £	2017/18 £
Grade of Plot -	A+	3.9%		291.00		280.00	-
	A	3.3%		77.50		75.00	-
	B	3.8%		67.50		65.00	-

CEMETERIES AND CHURCHYARDS

STANDARD BURIAL:

	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Grant of exclusive right of burial for 50 years, including right to erect n	3.9%	3.9%	2,577.00	1,288.00	2,480.00	1,240
Burial Fees						
For three - Braywick Cemetery only	3.9%	3.9%	2,535.00	1,268.00	2,440.00	1,220
For two	3.9%	3.9%	2,161.00	1,081.00	2,080.00	1,040
For two - Oakley Green Cemetery only	3.9%	3.9%	2,161.00	1,081.00	2,080.00	1,040
For one	3.9%	3.9%	1,953.00	977.00	1,880.00	940
Child 7 to 17 years	3.9%	0.0%	930.00	-	895.00	-
Child up to 6 years	3.9%	0.0%	444.50	-	428.00	-
Additional charge for a casket	3.9%	3.9%	831.00	415.50	800.00	400

INFANT BURIAL:

Grant of exclusive right of burial for 50 years, including right to erect n	3.8%	0.0%	607.50	-	585.00	-
Burial Fee	3.8%	0.0%	232.50	-	224.00	-

CREMATION PLOT:

Grant of exclusive right of burial for 50 years, including right to erect n	3.9%	3.9%	1,257.00	628.50	1,210.00	605
New Cremation Plot (2 caskets per plot)	3.8%	3.8%	677.00	338.50	652.00	326

CREMATION CHAMBER:

Grant of exclusive right of burial for 10 years and interment of ashes, including right to erect memorial - Oakley Green Cemetery only	3.9%	3.8%	1,350.50	675.00	1,300.00	650
Renew grant of exclusive right of burial for a further 10 years	3.9%	3.9%	665.00	332.50	640.00	320
Re-open for a second interment of ashes	3.8%	3.8%	465.00	232.50	448.00	224

MEMORIALS:

Additional inscription / replacement stone	3.4%	3.4%	45.50	45.50	44.00	44
Wall plaque	3.6%	3.6%	57.00	57.00	55.00	55
Cremation tablet	3.6%	3.6%	57.00	57.00	55.00	55
Vase or book on cremation plot or grave	3.6%	3.6%	57.00	57.00	55.00	55
Reservation of wall plaque for 7 years	3.7%	3.6%	113.00	57.00	109.00	55
Stake in Ground Plaque - prices from:-	3.8%	3.8%	164.00	164.00	158.00	158

MISCELLANEOUS:

Record research fee	3.6%	3.6%	57.00	57.00	55.00	55
Reservation - grave or cremation plot for 7 years (renewal at 50% of	3.9%	3.9%	1,268.00	633.50	1,220.00	610
Inter cremated remains in Garden of Remembrance	3.7%	3.7%	195.00	195.00	188.00	188
Interment outside prescribed hours (minimum charge)	3.9%	3.9%	227.50	227.50	219.00	219
Minimum cost for specific needs	3.9%	3.9%	227.50	227.50	219.00	219
Private grave registration transfer	3.6%	3.6%	57.00	57.00	55.00	55
Use of chapel at Oakley Green only	3.8%	3.8%	166.00	166.00	160.00	160
Copy of Deed	3.6%	3.6%	57.00	57.00	55.00	55

PARKS AND OPEN SPACES

FOOTBALL:

		Per Season	Per Season
Grade A Pitch	3.9%	1,714.00	1,650.00
Grade B Pitch	3.9%	1,298.50	1,250.00
Mini Football Pitch - Marked 2hr session			Free

RUGBY:

Braywick / Home Park	3.9%	2,172.00	2,090.00
Mini Rugby Pitch - Marked 2hr session			Free

CRICKET:

Home Park	3.9%	2,940.00	2,830.00
-----------	------	----------	----------

LAWN TENNIS:

Home Park	3.9%	1,351.00	1,300.00
-----------	------	----------	----------

MISCELLANEOUS:

Royal Windsor Dog Show	3.9%	8,000.00	7,700.00
Triathlon	3.9%	6,857.00	6,600.00
Horse Show	3.9%	8,000.00	7,700.00
Ockwells Dog Show	3.8%	675.00	650.00

2018/19 SAVINGS SUMMARY					
Description / Budget	Lead / principal member	Lead officer	Savings to Nov 17	Savings to Jan 18	Revised Savings 2018/19
			£000	£000	£000
Managing Director's Directorate					
Deprivation of Liberty Safeguarding					
Improved commissioning of Best Interest Assessors	Cllr S Carroll	H Hall	31	0	31
Older People					
Contracted proce of the outcome based homecare			80	0	80
Reduction in cost of provision based on service being outcome based instead of time and task			220	0	220
School Improvement & Leadership					
Increased number of schools purchasing Admissions service			20	0	20
Increased use of technology for applications			20	0	20
Increase in the number of schools in and out of the borough buying Governor Services			20	0	20
Early Years Education					
Prioritising the deliveryof statutory education improvement service			50	0	50
Education - School Improvement					
Academy schools taking responsibility for school improvement	Cllr N Airey	K McDaniel	40	0	40
Securing strategic school improvement funding			40	0	40
Psychology, Wellbeing and School Support					
Management efficiencies	Cllr S Carroll	H Hall	31	0	31
Safeguarding and Children in Care					
Consolidating the social work teams			46	0	46
Reduction in youth work activity			0	25	25
Reduction in number of children in care requiring support			108	0	108
Children & Young People Disability					
Purchasing residential places at a lower/existing cost			0	40	40
Human Resources					
HR staffing saving	Cllr L Targowska	T Baldwin	56	0	56
Efficiencies through drawing together learning and development activity			50	0	50
Learning and Development remove concentracting on statutory training			0	100	100
AVC Salary Sacrifice			0	60	60
Providing the statutory training for Optalis - increased income			0	20	20
Homecare					
Saving in Homecare achieved in 2017/18	Cllr S Carroll	H Hall	200	0	200
Project costs			35	0	35
Shared Legal Services					
Revisions to the legal services arrangement reducing cost	Cllr L Targowska	M Kilner	30	0	30
Democratic Services					
Reduction in democratic services printing and postage costs			10	0	10
Land Charges Increased Income			0	50	50
Increase use of technology - reducing printing			0	50	50
GPPP Management structure					
Review of mgt structure and team structure in GPPP and implementation of a new performance management approach and system	Cllr S Carroll	H Hall	30	0	30
Information Team					
Review of information management team processes and use of new CRM for FOIS etc			30	0	30
Total Income or saving - Managing Directors Directorate			1,147	345	1,492

2018/19 SAVINGS SUMMARY					
Description / Budget	Lead / principal member	Lead officer	Savings to Nov 17	Savings to Jan 18	Revised Savings 2018/19
			£000	£000	£000

Communities Directorate

Communities Directorate						
Revenues and Benefits						
Additional Council Tax, Business Rates and Housing Benefit Overpayment, fees, cost and income collection.		Cllr S Rayner	A Jeffs	300	0	300
Revenue and Benefits team reduction in operating costs.				70	0	70
Write-on of credits and suspense account payments.				0	100	100
Communities, Enforcement and Partnerships						
Operational review of Environmental Health, Licencing and Trading Standards Services.		Cllr J Grey	D Scott	150	0	150
Leisure service contract savings.		Cllr S Rayner		67	0	67
Review of Communities Team structure and operational delivery				100	0	100
Operational review of 'Grow our Own' Team				50	0	50
Efficiencies in the operation of the Community Partnership Team.				0	20	20
Efficiencies from upgrading of CCTV equipment and network.		Cllr J Grey		202	0	202
Library and resident services						
Further efficiencies after creation of Library and Resident Services.		Cllr S Rayner	J Hurd	100	0	100
Commissioning - Communities						
Additional Parking Income		Cllr J Grey	B Smith	325	0	325
CPES Head of Service Post No longer required following Re-structure				80	0	80
Waste service - reduced tonnages going for disposal				50	0	50
Non-Advantage Card Tariff Increase in Parking Fees & Charges following benchmark exercise(Fees & Charges remain 50% less than benchmarked councils).				750	750	1,500
Total Income or saving - Communities Directorate				2,244	870	3,114

2018/19 SAVINGS SUMMARY					
Description / Budget	Lead / principal member	Lead officer	Savings to Nov 17	Savings to Jan 18	Revised Savings 2018/19
			£000	£000	£000
Place Directorate					
Building Services					
Review of Shared Services - Building Services	Cllr J Rankin	R O'Keefe	40	0	40
Finance					
Review of non strategic finance	Cllr Saunders	R Stubbs	130	0	130
Alternative service delivery options			20	0	20
Property					
Property Rental income	Cllr J Rankin	R O'Keefe	160	0	160
Planning and Development					
Increased Planning Income	Cllr Coppinger	J Jackson	50	60	110
ICT					
Optimisation of service	Cllr L Targowska	J Tordoff	320	0	320
Total Income or saving - Place Directorate			720	60	780

GROWTH		
Managing Director's Directorate		
Line ref	Description of Growth	2018/19 Increase
		£'000
1	Adult Social demographic pressures	750
2	Safeguarding demographic pressure	150
3	Home to School Transport	226
4	Communications Unit	160
5	Increase in Insurance reserve in line with actuarial recommendations	79
Total Managing Director Directorates Growth		1365
Communities Directorate		
Line ref	Description of Growth	2018/19 Increase
		£'000
6	Increase in Insurance reserve in line with actuarial recommendations	47
7	Net Pressure due to loss in Housing Benefit Admin Grant	30
8	Universal Credit	50
Total Communities Growth		127
Place Directorate		
Line ref	Description of Growth	2018/19 Increase
		£'000
9	Increase in Insurance reserve in line with actuarial recommendations	24
Total Corporate Growth		24
Total Service Growth		1516

PARISH COUNCIL TAX

Appendix G - Precepts

The following table shows the Council Tax for each Parish:-

	A	B	C	D	E	F	G	H
<i>Council Tax Schedule</i>	£	£	£	£	£	£	£	£
Parish Only (a)								
Parish and RBWM (b)								
Total (c)								
Royal Borough of Windsor & Maidenhead	622.28	725.99	829.71	933.42	1,140.85	1,348.27	1,555.70	1,866.84
Adult Social Care precept	49.83	58.13	66.44	74.74	91.35	107.96	124.57	149.48
Police and Crime Commissioner for Thames Valley	121.52	141.77	162.03	182.28	222.79	263.29	303.80	364.56
Royal Berkshire Fire Authority								
<i>Parishes</i>								
Bisham (a)	22.08	25.76	29.44	33.12	40.48	47.83	55.19	66.23
(b)	644.36	751.75	859.15	966.54	1,181.33	1,396.10	1,610.89	1,933.07
(c)								
Bray (a)	24.02	28.02	32.02	36.02	44.03	52.03	60.04	72.05
(b)	646.30	754.01	861.73	969.44	1,184.88	1,400.30	1,615.74	1,938.89
(c)								
Cookham (a)	20.79	24.25	27.72	31.18	38.11	45.04	51.97	62.36
(b)	643.07	750.24	857.43	964.60	1,178.96	1,393.31	1,607.67	1,929.20
(c)								
Cox Green (a)	30.32	35.37	40.43	45.48	55.59	65.69	75.80	90.96
(b)	652.60	761.36	870.14	978.90	1,196.44	1,413.96	1,631.50	1,957.80
(c)								
Datchet (a)	47.55	55.48	63.40	71.33	87.18	103.03	118.88	142.66
(b)	669.83	781.47	893.11	1,004.75	1,228.03	1,451.30	1,674.58	2,009.50
(c)								
Eton (a)	24.77	28.89	33.02	37.15	45.40	53.66	61.91	74.30
(b)	647.05	754.88	862.73	970.57	1,186.25	1,401.93	1,617.61	1,941.14
(c)								
Horton (a)	35.39	41.29	47.19	53.09	64.89	76.69	88.49	106.18
(b)	657.67	767.28	876.90	986.51	1,205.74	1,424.96	1,644.19	1,973.02
(c)								
Hurley (a)	25.07	29.25	33.42	37.60	45.96	54.31	62.67	75.20
(b)	647.35	755.24	863.13	971.02	1,186.81	1,402.58	1,618.37	1,942.04
(c)								
Old Windsor (a)	41.74	48.70	55.65	62.61	76.53	90.44	104.35	125.22
(b)	664.02	774.69	885.36	996.03	1,217.38	1,438.71	1,660.05	1,992.06
(c)								

Parish Precepts compared to last year.

	2017/18			2018/19			C. Tax
	Tax Base	Precepts / Special Expenses £	Council Tax Band D (£)	Tax Base	Precepts / Special Expenses £	Council Tax Band D (£)	Increase / (Decrease)
<i>Parish</i>							
Bisham	731.07	22,808	31.20	735.65	24,362	33.12	6.2%
Bray	4,183.27	145,667	34.82	4,195.32	151,130	36.02	3.4%
Cookham	2,889.38	90,100	31.18	2,923.18	91,143	31.18	0.0%
Cox Green	3,070.64	121,582	39.60	3,073.72	139,792	45.48	14.8%
Datchet	2,193.73	167,818	76.50	2,212.50	157,818	71.33	-6.8%
Eton	1,778.20	60,465	34.00	1,800.59	66,889	37.15	9.3%
Horton	461.71	24,358	52.76	463.67	24,617	53.09	0.6%
Hurley	997.75	50,343	50.46	996.80	37,482	37.60	-25.5%
Old Windsor	2,361.98	138,069	58.45	2,402.83	150,445	62.61	7.1%
Shottesbrooke	70.66	Nil	0.00	74.68	Nil	0.00	0.0%
Sunningdale	3,423.44	121,361	35.45	3,419.99	136,118	39.80	12.3%
Sunninghill & Ascot	6,333.09	166,370	26.27	6,455.77	169,593	26.27	0.0%
Waltham St. Lawrence	665.93	17,500	26.28	661.04	22,500	34.04	29.5%
White Waltham	1,238.77	110,165	88.93	1,266.92	121,180	95.65	7.6%
Wraysbury	2,142.80	72,700	33.93	2,168.79	76,400	35.23	3.8%
Unparished Areas	34,167.22	1,009,129	29.54	34,766.48	1,046,993	30.12	1.96%
TOTAL / AVERAGE	66,709.64	154,562	40.59	67,617.93	161,097	41.79	3.0%

RBWM and Major Preceptors compared to last year.

	2017/18	2018/19	C. Tax
	Council Tax Band D (£)	Council Tax Band D (£)	Increase / (Decrease)
Royal Borough of Windsor & Maidenhead	915.57	933.42	1.95%
Adult Social Care Precept	45.89	74.74	3.00%
Police and Crime Commissioner for Thames Valley	170.28	182.28	7.05%
Royal Berkshire Fire Authority			
SUB-TOTAL			
Parish (average)			
TOTAL			

Capital Cashflow Reconciliation 2017/18

Potential new borrowing as reported to Cabinet in February 2017 **72,999**

New Projects Approved in 2017-18

1	Original budget Feb 2017 Cabinet above £5m	642
2	Budget to facilitate delivery of the joint venture sites in the town centre.	395
3	Windsor Coach Park / Alexandra Gardens / Riverside area – Feasibility V	280
4	Windsor Arts - Seating	10
5	CSC/Council telephony system	273
6	Reduction in Basic Need grant funding for School expansion Schemes risl	681
7	Income adjustment to schools budgets	48
8	Borough parking provision	936
9	Old Court, Windsor	98
10	Reception - Town Hall Refurbishment Capital scheme	35
11	Hines Meadow dilapidations	600
12	AFC mobile phone costs	61
13	Reported Variances January Cabinet	(900)
14	Revised slippage from 2016/17	3,336
		6,495

Reprofile projects approved in 2017/18 and prior years

15	Magnet LC Reprovision Design / Initial Site Costs	(500)
16	P&OS - Victory Field Pavilion Centre	(200)
17	New Power Points-Ascot High Street Events	(10)
18	Delivery of Debt Enforcement	(50)
19	M4 Smart Motorway	(20)
20	Footbridge, The Green, Bisham-Raise Level-Flood Pr	(96)
21	Traffic Management	(50)
22	Maidenhead Station Interchange & Car Park	(485)
23	Grenfell Road-Off-Street Parking	(200)
24	Traffic Management & Parking-Sunninghill Imprvmnts	(30)
25	Clyde House	(187)
26	Stafferton Way - Units 1&2	(10)
27	Community Infrastructure Levy CIL	(4)
28	Borough Local Plan - Examination	(80)
29	Traveller Local Plan	(60)
30	Gazetteer System	(3)
31	PSN-Security Work	(20)
32	Marlow Road Youth Centre Roofing and Maintenance Work	(100)
33	Community Engagement Programmes	(15)
34	Christmas Lights-Sunningdale High St	(1)
35	P&OS-Dedworth Manor All Weather Pitch	(27)
36	Energy Savings Initiative	(230)
37	Water Meters	(29)
38	Moorbridge Road Gateway 2014/15	(50)
39	St Leonards Rd/ Victoria Street - Pedestrian Cross	(50)
40	Roads Resurfacing-Transport Asset & Safety	(200)
41	Cycling Capital Programme	(50)
42	School Cycle / Scooter Parking	(20)
43	Thames Street Paving Improvements	(20)
44	Flood Prevention	(100)
45	Bus Stop Waiting Areas	(30)
46	A329 London Rd/B383 Roundabout-Scheme Development	(50)
47	Traffic Signal Review-Imperial/Clewer Hill Rds Junctions	(100)
48	Safer Routes-Oldfield School	(50)
49	Del Diff - Digitisation of Historic Registers	(50)
50	New Libraries	(100)
51	Windsor Riverside Esplanade Revival 2016-17	(20)
52	Paintings Collection Conservation 2016-17	(10)
53	RBWM Website	(10)
54	Maidenhead Library-Ventilation (2014/15)	(80)

Capital Cashflow Reconciliation 2017/18

Potential new borrowing as reported to Cabinet in February 2017	72,999
55 Old Windsor Library-Improvements (2012/13)	(50)
56 Digitisation of Museum collection 2016-17	(20)
57 Feasibility for Joint Museum Store 2016-17	(20)
58 Borough Parking Provision 2017/20	(700)
59 Broadway Car Park & Central House Scheme	(1,700)
60 Maidenhead Golf Course	(500)
61 Windsor Office Accommodation	(2,000)
62 Charters Expansion	(678)
63 Cox Green School Expansion Year 1 of 3	(1,500)
64 Furze Platt Senior expansion Year 1 of 3	(4,158)
65 Dedworth Middle School Expansion Year 1 of 3	(1,699)
66 Secondary Expansions Risk Contingency	(2,699)
67 Newlands Girls School	(138)
68 Roofing Replacement at Various Schools	(30)
	(19,289)

Reprofile projects forecast in 2017/18 and prior years	
69 Net reduction on Nicholsons car park	(9,375)
70 Removal of St Clouds Way Ten pin bowl - purchase of long leasehold int	(4,500)
71 Removal of King Edward Court	(2,000)
72 Cost of Maidenhead Golf Club Contract Legals reduced	(1,200)
73 York House, Windsor reprofiled	(2,800)
74 Removal of Lowbrook School	(740)
75 Long Term Parking provision reduced	(8,300)
76 Reprofiling of Braywick Leisure Centre	(12,000)
77 Operational estate improvements	(1,550)
78 Braywick Leisure Centre	(2,500)
79 Waterways	(1,000)
	(45,965)

Increase (Decrease) projects approved in 2017/18 and prior years or forecast in in 2017/18	
80 Front of Maidenhead Station	585
81 Temporary parking provision	936
82 Operational estate improvements	650
83 Town Centre JV and Property Company professional fees	95
84 Waterways	1,000
85 Hostile vehicle mitigation	950
	4,216

Remove deduction of capital funded from revenue	
86 Remove deduction of capital funded from revenue*	2,191
	2,191

Potential new borrowing as at January 2018	20,647
---	---------------

* An amount charged to revenue each year to part fund capital expenditure ceased in 2017-18. However, the amount due to be charged in 2017-18 continued to be deducted from the forecast borrowing requirement and is being added back above.

Major Capital Cashflows 2018/19 (£000)

	Responsible Officer	Lead Member	Approved	Date	2018/19 £'000
Capital Inflows					
1 Capital Receipt - Ray Mill Road East	Russell O'Keefe	Cllr Rankin			810
2 Capital Receipt - Town Centre JV	Russell O'Keefe	Cllr Rankin			844
3 Front of Maidenhead Station	Russell O'Keefe	Cllr Bicknell			5,000
Total Capital Inflows					6,654
Capital Outflows					
Redevelopment programmes					
4 Braywick Leisure Centre	Andy Jeffs	Cllr S Rayner	Council	Sep-17	15,751
5 York House, Windsor	Russell O'Keefe	Cllr Rankin	Council	Jul-17	3,219
6 Front of Maidenhead Station	Russell O'Keefe	Cllr Bicknell / Rankin	Council	Feb-17	5,000
Town Centre JV and Property Company					
7 professional fees	Russell O'Keefe	Cllr Rankin	CRSC	Mar-17	500
Broadway Car Park	Russell O'Keefe	Cllr D Evans			2,000
Other capital programmes					
8 Capital Programme slippage in	n/a	n/a	n/a	n/a	19,289
9 Capital Programme slippage out	n/a	n/a	n/a	n/a	(20,000)
10 Net Capital Programme	n/a	n/a	n/a	n/a	6,796
11 Schools expansion projects July 2016 Cabinet	Alison Alexander	Cllr Airey	Council	Feb-17	13,740
12 Ascot primary school expansion	Alison Alexander	Cllr Airey	Council	Feb-16	800
13 River Thames Scheme	Andy Jeffs	Cllr Bicknell	Council	Apr-15	285
14 Temporary parking provision	Russell O'Keefe	Cllr Grey	Council	Sep-17	10,049
15 CCTV Replacement	Andy Jeffs	Cllr Grey			1,300
16 Waterways	Russell O'Keefe	Cllr Rankin	Council	Sep-17	575
17 Strategic acquisition of properties	Russell O'Keefe	Cllr Rankin	Council	Oct-17	10,000
18 Heritage Centre fitout	Russell O'Keefe	Cllr S Rayner			300
Total Capital Outflows					69,604
Borrowing					
Cumulative debt					78,795
New borrowing					62,950
Debt repayment					
Total forecast debt at year end					141,745

CAPITAL PROGRAMME 2018/19 & ONWARDS

Approved Budget 2017/18			2018/19			2019/20			2020/21			
Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	
(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	
Portfolio Summary												
Communities Directorate												
Revenues & Benefits	126	0	126	0	0	0	0	0	0	0	0	
Commissioning - Communities	12,628	(6,199)	6,429	7,156	(4,613)	2,543	6,441	(3,646)	2,795	5,354	(2,545)	2,809
Communities, Enforcement & Partnerships	6,678	(1,830)	4,848	8,281	(728)	7,553	9,600	(600)	9,000	330	0	330
Library & Resident Services	2,075	(323)	1,752	435	0	435	15	0	15	0	0	0
Total Communities Directorate	21,507	(8,352)	13,155	15,872	(5,341)	10,531	16,056	(4,246)	11,810	5,684	(2,545)	3,139
Managing Director												
Adult Social Care	51	(51)	0	0	0	0	0	0	0	0	0	0
Human Resources	32	0	32	0	0	0	0	0	0	0	0	0
Law & Governance	189	0	189	0	0	0	0	0	0	0	0	0
Housing	2,570	(2,540)	30	0	0	0	0	0	0	0	0	0
Non Schools	725	(274)	451	246	(46)	200	200	0	200	200	0	200
Schools - Non Devolved	31,503	(17,538)	13,965	4,025	(875)	3,150	696	(696)	0	700	(700)	0
Schools - Devolved Capital	947	(947)	0	197	(197)	0	197	(197)	0	197	(197)	0
Total Managing Directeor	36,017	(21,350)	14,667	4,468	(1,118)	3,350	1,093	(893)	200	1,097	(897)	200
Place Directorate												
ICT	371	0	371	360	0	360	315	0	315	340	0	340
Planning	809	(185)	624	1,010	(50)	960	151	(20)	131	20	0	20
Property	20,657	(579)	20,078	1,045	0	1,045	1,600	0	1,600	400	0	400
Total Place Directorate	21,837	(764)	21,073	2,415	(50)	2,365	2,066	(20)	2,046	760	0	760
Total Committed Schemes	79,361	(30,466)	48,895	22,755	(6,509)	16,246	19,215	(5,159)	14,056	7,541	(3,442)	4,099

External Funding	£000	£000	£000	£000
Government Grants	17,590	5,060	4,909	2,045
Developers' Contributions	7,467	674	250	1,397
Other Contributions	5,405	775	0	0
Total External Funding Sources	30,462	6,509	5,159	3,442
Total Corporate Funding	48,895	16,246	14,056	4,099

Managing Director

[illegible]

Managing Director

		2017/18 Approved			2018/19			2019/20			2020/21		
Project	Description of Scheme	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CSEX	Feasibility/Survey Costs	230	(210)	20	180	(180)	0	0	0	0	180	(180)	0
CSFB	Secondary & middle sch. Expans. Feasibil. 2015-16	46	(46)	0	0	0	0	0	0	0	0	0	0
CSFC	Ascot Primaries Feasibilities-2015-16	1,475	(1,475)	0	0	0	0	0	0	0	0	0	0
CSFD	Trevelyan class sizes Phase 2 - 2015-16	253	(253)	0	0	0	0	0	0	0	0	0	0
CSFF	School Kitchens	25	(25)	0	20	(20)	0	20	(20)	0	20	(20)	0
CSFG	Education Capital Emergency Fund	120	(100)	20	0	0	0	0	0	0	0	0	0
CSFL	Bisham School House repairs	36	(36)	0	0	0	0	0	0	0	0	0	0
CSFN	Waltham St Lawrence School Kitchen -2015-16	7	(7)	0	0	0	0	0	0	0	0	0	0
CSFQ	Eton Wick kitchen 2015-16	7	(7)	0	0	0	0	0	0	0	0	0	0
CSHW	Secondary Expansions Risk Contingency	2,699	0	2,699	0	0	0	0	0	0	0	0	0
CSHX	Newlands Girls School	868	(730)	138	0	0	0	0	0	0	0	0	0
CSHY	Furze Platt Infant School Boiler Replacement	107	(72)	35	0	0	0	0	0	0	0	0	0
CSHZ	Wessex Primary Gutters and Soffits	39	(39)	0	0	0	0	0	0	0	0	0	0
CSJA	Larchfield Nursery Refurbishment	35	(35)	0	0	0	0	0	0	0	0	0	0
CSJB	Roofing Replacement at Various Schools	110	(80)	30	140	(140)	0	330	(330)	0	200	(200)	0
CSJC	King's Court School Heating System	35	(35)	0	0	0	0	0	0	0	0	0	0
CSJD	Wessex Primary School Heating	239	(69)	170	0	0	0	0	0	0	0	0	0
CSJE	Eton Wick School Boiler and Heating Replacement	97	(97)	0	0	0	0	0	0	0	0	0	0
CSJF	Structural Works at Various Schools	0	0	0	50	(50)	0	0	0	0	0	0	0
CSJJ	Replacement and Repair of Windows Various Schools	0	0	0	200	(200)	0	0	0	0	100	(100)	0
CSJK	Riverside Double Classroom	190	(190)	0	0	0	0	0	0	0	0	0	0
CSJL	Courthouse Junior School Drainage Renovation Work	0	0	0	20	(20)	0	0	0	0	0	0	0
CSJM	Primary School Paths and Access Routes	0	0	0	40	(40)	0	0	0	0	0	0	0
CSJN	Homer School - Electrical Re-Wire	0	0	0	100	(100)	0	0	0	0	0	0	0
CSJP	All Saints Junior School - Boiler Replacement	0	0	0	75	(75)	0	0	0	0	0	0	0
CSJR	Work to explore expansion/new school Ascot	0	0	0	800	0	800	0	0	0	0	0	0
CSGC	Oakfield First school windows-2015-16	13	(13)	0	0	0	0	0	0	0	0	0	0
CSGD	Waltham St Lawrence School Windows	68	(53)	15	0	0	0	0	0	0	0	0	0
CSGE	Eton Porny School Windows-2015-16	3	(3)	0	0	0	0	0	0	0	0	0	0
CSGH	Holy Trinity Cookham Roof-2015-16	1	(1)	0	0	0	0	0	0	0	0	0	0
CSGK	Alexander First school Roof-2015-16	18	(18)	0	0	0	0	0	0	0	0	0	0
CSGL	South Ascot Village Primary-2015-16	3	(3)	0	0	0	0	0	0	0	0	0	0
CSGR	Charters Expansion	3,833	(3,155)	678	380	0	380	0	0	0	0	0	0
CSGT	Windsor Boys Expansion	1,012	(1,012)	0	180	0	180	0	0	0	0	0	0
CSGU	Holy Trinity Sunningdale Bulge Classroom	4	(4)	0	0	0	0	0	0	0	0	0	0
CSGV	Cox Green School Expansion Year 1 of 3	5,013	(2,647)	2,366	420	0	420	0	0	0	0	0	0
CSGW	Furze Platt Senior expansion Year 1 of 3	7,181	(2,643)	4,538	750	0	750	0	0	0	0	0	0
CSGX	Dedworth Middle School Expansion Year 1 of 3	3,933	(2,234)	1,699	420	0	420	0	0	0	0	0	0
CSGZ	Trevelyan School Roof Replacement	7	(7)	0	0	0	0	0	0	0	0	0	0
CSHB	Furze Platt Junior School - Hall Extension	147	(147)	0	0	0	0	0	0	0	0	0	0
CSHD	Bisham House Refurbishment	3	(3)	0	0	0	0	0	0	0	0	0	0
CSHE	Furze Platt Junior Boiler Replacement	5	(5)	0	0	0	0	0	0	0	0	0	0
CSHG	Bisham General Refurbishment	60	(60)	0	0	0	0	0	0	0	0	0	0

Managing Director

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CSHH	Maidenhead Nursery School Structural Improvements	27	(27)	0	0	0	0	0	0	0	0	0	0
CSHM	All Saints Junior School Boiler Replacement	85	(85)	0	0	0	0	0	0	0	0	0	0
CSHP	Wraysbury school - Staffroom Extension	374	(70)	304	0	0	0	0	0	0	0	0	0
CSHU	Windsor Girls Expansion	1,736	(1,736)	0	200	0	200	0	0	0	0	0	0
CSHV	Lowbrook Expansion	1,253	0	1,253	0	0	0	0	0	0	0	0	0
CC00	Gutters, Soffits Replacement	0	0	0	0	0	0	86	(86)	0	50	(50)	0
CC00	Roofing Replacement Primary Schools	0	0	0	0	0	0	180	(180)	0	0	0	0
CC00	School Playground Resurfacing	0	0	0	0	0	0	30	(30)	0	0	0	0
Total Schools - Non Devolved		31,503	(17,538)	13,965	4,025	(875)	3,150	696	(696)	0	700	(700)	0
Schools - Devolved Capital													
CJ77	Budget Only NDS Devolved Capital	947	(947)	0	197	(197)	0	197	(197)	0	197	(197)	0
Total Schools - Devolved Capital		947	(947)	0	197	(197)	0	197	(197)	0	197	(197)	0
TOTAL MANAGING DIRECTOR CAPITAL PROGRAMME		36,017	(21,350)	14,667	4,468	(1,118)	3,350	1,093	(893)	200	1,097	(897)	200

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Revenue & Benefits													
CN51	Academy Self-Service Modules	12	0	12	0	0	0	0	0	0	0	0	0
CN98	Delivery of Debt Enforcement	114	0	114	0	0	0	0	0	0	0	0	0
Total Revenue & Benefits		126	0	126	0	0	0	0	0	0	0	0	0
Commissioning - Communities													
CB67	New MSCP Feasibility- Stafferton Way 2014/15	44	(44)	0	0	0	0	0	0	0	0	0	0
CB98	Bray Bailey Bridge Replacement Scheme 2014/15	34	0	34	0	0	0	0	0	0	0	0	0
CB99	Moorbridge Road Gateway 2014/15	85	(35)	50	0	0	0	0	0	0	0	0	0
CC13	North Town Moor Open Space-Car Park Improvements	8	(8)	0	0	0	0	0	0	0	0	0	0
CC25	M4 Smart Motorway	50	0	50	50	0	50	0	0	0	50	0	50
CC27	Permanent Traffic Counter Sites	62	0	62	0	0	0	0	0	0	0	0	0
CC29	Footbridge, The Green, Bisham-Raise Level-Flood Pr	96	0	96	0	0	0	0	0	0	0	0	0
CC30	St Leonards Rd/ Victoria Street - Pedestrian Cross	80	0	80	0	0	0	0	0	0	0	0	0
CC41	Replacement Entry /Exit systems - Alexandra Grdns	15	0	15	0	0	0	0	0	0	0	0	0
CC42	Replacement Entry / Exit Systems at Boulters Lock	0	0	0	10	0	10	0	0	0	0	0	0
CC43	Additional CCTV at 3 MS Car Parks	0	0	0	120	0	120	0	0	0	95	0	95
CC44	Allotments Windsor & Maidenhead	0	0	0	50	(50)	0	0	0	0	0	0	0
CC46	Baths Island Pleasure Ground	30	(30)	0	0	0	0	0	0	0	0	0	0
CC48	Chobham Road, Sunningdale Parking Road Safety Impr	0	0	0	240	0	240	0	0	0	0	0	0
CC49	Courthouse Rd/St Marks Rd Junction and Pedestrian	0	0	0	150	0	150	0	0	0	0	0	0
CC50	Cox Green Road/Brill Close/Norreys Drive Drainage	0	0	0	35	0	35	0	0	0	0	0	0
CC51	Datchet Barrel Arch Drainage Repairs	0	0	0	70	0	70	0	0	0	0	0	0
CC52	Clewer & Dedworth Neighbourhood Improvements	0	0	0	350	0	350	0	0	0	0	0	0
CC54	Electric Vehicle Charging Points-Pilot	0	0	0	100	(75)	25	0	0	0	0	0	0
CC55	Eton High Street Improvements	40	0	40	0	0	0	0	0	0	0	0	0
CC56	Eton Town Culvert Clearing Thames Route	0	0	0	50	0	50	0	0	0	0	0	0
CC57	Goswell Hill Refurbishment Programme	25	0	25	0	0	0	0	0	0	0	0	0
CC58	Grenfell Park Northern Access	0	0	0	20	(20)	0	0	0	0	0	0	0
CC59	Highways Tree Surgery Works from Inspections	0	0	0	180	(180)	0	0	0	0	150	0	150
CC60	Hostile Vehicle Mitigation Measures for Windsor	1,850	(908)	942	0	0	0	0	0	0	0	0	0
CC61	Local Flood Risk Management Strategy Review	0	0	0	10	(10)	0	0	0	0	0	0	0
CC62	Maidenhead Missing Links (LEP Match Funded)	0	0	0	759	(659)	100	776	(576)	200	2,905	(2,500)	405
CC63	Major Incident Resource Kit	7	0	7	0	0	0	0	0	0	0	0	0
CC64	Prevention of Unauthorised Encampments	0	0	0	80	0	80	0	0	0	0	0	0
CC67	Replacement Payment Equipment for Car Parks	0	0	0	775	(775)	0	0	0	0	775	0	775
CC68	Royal Borough Ambassador Equipment	8	0	8	0	0	0	0	0	0	0	0	0
CC69	St Leonards Road Shared Surface (Road & Pavement)	0	0	0	8	0	8	0	0	0	0	0	0
CC70	Street Cleansing Maidenhead Town Centre	0	0	0	10	0	10	0	0	0	0	0	0
CC71	Traffic Management Control System	0	0	0	9	(9)	0	0	0	0	9	0	9
CC72	Victoria Street CP, Windsor - Upper Floor Barriers	0	0	0	15	0	15	0	0	0	0	0	0
CC73	Wessex Way Highway Drainage - Feasibility	0	0	0	25	0	25	0	0	0	0	0	0

Communities Directorate

[illegible]

Communities Directorate

Communities & Partnerships													
Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CD57	Nicholson's Car Pak-Upgrade Parking System	1	0	1	0	0	0	0	0	0	0	0	0
CD62	P.B. Windsor Road & Pavement Repairs	20	0	20	0	0	0	0	0	0	0	0	0
CD63	P.B. Ascot/Sunnings Rd & Road & Pavement Repairs	20	0	20	0	0	0	0	0	0	0	0	0
CD65	P.B. Windsor Improved Cycling Facilities	2	0	2	0	0	0	0	0	0	0	0	0
CD66	Highways Productivity Invest. Fund	483	(483)	0	0	0	0	0	0	0	0	0	0
CD71	Flood Risk Management -Asset Register	41	(41)	0	0	0	0	0	0	0	0	0	0
CD72	Preliminary Flood Risk-Assessments	19	(19)	0	60	(60)	0	0	0	0	0	0	0
CD73	Replacement Highway Drain-Waltham Rd,White Walthm	77	(77)	0	0	0	0	0	0	0	0	0	0
CD74	Footways-Assessments	114	(100)	14	120	(100)	20	0	0	0	0	0	0
CD75	Bus Stop Accessibility	43	(43)	0	30	(30)	0	30	0	30	40	0	40
CD76	Bus Stop Waiting Areas	89	(22)	67	0	0	0	50	0	50	75	0	75
CD77	Real-Time Bus Information Improvements	166	(21)	145	100	(10)	90	0	0	0	100	0	100
CD78	PAVE Dedworth	41	0	41	100	0	100	0	0	0	0	0	0
CD79	A329 London Rd/B383 Roundabout-Scheme Development	94	0	94	250	0	250	0	0	0	0	0	0
CD80	Grenfell Road-Off-Street Parking	263	0	263	0	0	0	0	0	0	0	0	0
CD81	Traffic Management & Parking-Sunninghill Imprvmnts	86	0	86	0	0	0	0	0	0	0	0	0
CD82	Intelligent Traffic System-Maintenance & Renewal	33	0	33	0	0	0	50	0	50	0	0	0
CD83	Traffic Signal Review-Imperial/Clewer Hill Rds Junctions	242	0	242	0	0	0	0	0	0	0	0	0
CD84	Street Lighting-LED Upgrade	2,234	0	2,234	0	0	0	0	0	0	0	0	0
CD86	Stafferton Way - Site Repairs	118	0	118	60	0	60	0	0	0	0	0	0
CD87	Pothole Action Fund-DfT Grant	248	(248)	0	0	0	0	0	0	0	0	0	0
CD95	Safer Routes-Holyport College	125	(83)	42	0	0	0	0	0	0	0	0	0
CD96	Safer Routes-Oldfield School	5	0	5	0	0	0	0	0	0	0	0	0
CE64	Additional Parking Provision for Windsor	431	(431)	0	0	0	0	0	0	0	0	0	0
CC00	Energy Saving Initiatives for Royal Borough Premises	0	0	0	0	0	0	200	0	200	0	0	0
Total Commissioning - Communities		12,628	(6,199)	6,429	7,156	(4,613)	2,543	6,441	(3,646)	2,795	5,354	(2,545)	2,809
Communities, Enforcement & Partnerships													
CV33	The Oaks Leisure Centre, Sunningdale	0	0	0	5,000	0	5,000	9,000	0	9,000	250	0	250
CV35	WLC-Replacement of Flumes	0	0	0	540	0	540	0	0	0	0	0	0
CZ18	Magnet LC Reprovision Design / Initial Site Costs	2,000	0	2,000	0	0	0	0	0	0	0	0	0
CZ42	Leisure Centres-Annual Programme & Equipment	485	(11)	474	350	0	350	0	0	0	0	0	0
CZ44	Charters L.C. Expansion	213	0	213	0	0	0	0	0	0	0	0	0
CKVT	Marlow Road Youth Centre Roofing and Maintenance Work	400	0	400	20	0	20	0	0	0	0	0	0
CN99	York House Refurbishment	150	0	150	0	0	0	0	0	0	0	0	0
CV18	Improvement-Internet Connectivity Guildhall	3	0	3	0	0	0	0	0	0	0	0	0
CV20	Windsor Taxi Marshalling-Booking Office	5	0	5	0	0	0	0	0	0	0	0	0
CV21	New Power Points-High Street Events	6	0	6	0	0	0	0	0	0	0	0	0
CV22	New Power Points-Ascot High Street Events	10	0	10	0	0	0	0	0	0	0	0	0
CV23	Digital Advertising Boards	48	0	48	0	0	0	0	0	0	0	0	0
CX29	Windsor Coach Park Bridge-Canopy, Resurfacing 14/5	76	0	76	0	0	0	0	0	0	0	0	0
CX31	Coach Park Windsor-Lift Improvements 2015-16	2	0	2	0	0	0	0	0	0	0	0	0

Communities Directorate

		2017/18 Approved			2018/19			2019/20			2020/21		
Project	Description of Scheme	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CY07	Challenge Prize Scheme	5	0	5	0	0	0	0	0	0	0	0	0
CY09	Superfast Broadband in Berkshire (2014/17)	10	0	10	0	0	0	0	0	0	0	0	0
CY12	Social Enterprise Grant	56	0	56	0	0	0	0	0	0	0	0	0
CY13	Economic Development	70	(70)	0	0	0	0	0	0	0	0	0	0
CY14	Community Engagement Programmes	20	0	20	0	0	0	0	0	0	0	0	0
CY15	Bright Ideas Competition	20	0	20	0	0	0	0	0	0	0	0	0
CI09	Windsor Wayfinding System-Phase 2 (2014/16)	16	0	16	0	0	0	0	0	0	0	0	0
CI22	Tree Planting	197	0	197	80	0	80	0	0	0	80	0	80
CI26	Christmas Lights-Sunningdale High St 2015-16	1	0	1	0	0	0	0	0	0	0	0	0
CI30	W'sor Bridge-Cross Lighting & Xmas Tree Pits 15-16	1	0	1	0	0	0	0	0	0	0	0	0
CI35	Christmas Lights-Cookham	5	0	5	0	0	0	0	0	0	0	0	0
CI39	Christmas Lights - Datchet	5	0	5	0	0	0	0	0	0	0	0	0
CLC9	Nicholas Winton Memorial	89	0	89	30	0	30	0	0	0	0	0	0
CP94	P&OS-Dedworth Manor All Weather Pitch	27	(27)	0	93	(93)	0	0	0	0	0	0	0
CV12	Alexandra Gardens Entrances 2015-16	62	0	62	0	0	0	0	0	0	0	0	0
CV16	Love Your Neighbourhood Scheme	108	0	108	0	0	0	0	0	0	0	0	0
CV17	Mobile Devices & Software-Confirm Connect Tree Dat	16	0	16	0	0	0	0	0	0	0	0	0
CV24	P&OS- Chariots Place Enhancements	20	0	20	0	0	0	0	0	0	0	0	0
CV26	P&OS - Deerswood Wildlife Area	45	0	45	0	0	0	0	0	0	0	0	0
CV28	Braywick/Oldfield Bridge Scheme	320	(320)	0	0	0	0	0	0	0	0	0	0
CV29	Shurlock Row - Communities Open Space	0	0	0	135	(35)	100	0	0	0	0	0	0
CV30	Play Areas - Replacement Equipment	30	0	30	0	0	0	0	0	0	0	0	0
CV36	Ockwells Park-Thriftwood Scheme & Bridge	21	0	21	55	0	55	0	0	0	0	0	0
CX35	Braywick Driving Range	16	0	16	0	0	0	0	0	0	0	0	0
CX36	Purchase of LandThriftwood	5	0	5	0	0	0	0	0	0	0	0	0
CZ00	Bath Island-Electrical works	30	0	30	0	0	0	0	0	0	0	0	0
CZ48	P&OS - Outdoor Gym	22	0	22	0	0	0	0	0	0	0	0	0
CZ49	P&OS - Playing Pitch Improvements Ascot/Victory Field	321	(321)	0	0	0	0	0	0	0	0	0	0
CZ88	P&OS-Guards Club Is/Riverside Sculpture Trail 14/5	47	0	47	0	0	0	0	0	0	0	0	0
CZ91	Ascot War Horse memorial	151	(151)	0	0	0	0	0	0	0	0	0	0
CC11	Bachelors Acre Playground Improvements	25	(25)	0	0	0	0	0	0	0	0	0	0
CC12	Osborne Road Playground Improvements	16	(16)	0	0	0	0	0	0	0	0	0	0
CC28	Ockwells Park Extension - Phase 1	50	0	50	0	0	0	0	0	0	0	0	0
CV03	Parks Improvements	209	(145)	64	60	0	60	0	0	0	0	0	0
CZ46	P&OS-Vansittart Road Skate Park-Extension /Imps	48	(48)	0	0	0	0	0	0	0	0	0	0
CZ47	P&OS-Ornamental Flower Beds	14	0	14	0	0	0	0	0	0	0	0	0
CZ72	P&OS-Biodiversity Projects (2013/14)	8	(8)	0	0	0	0	0	0	0	0	0	0
CZ75	P&OS-Allens Field Improvements Ph 2 (2014/15)	70	(70)	0	0	0	0	0	0	0	0	0	0
CC47	CCTV Replacement	0	0	0	1,300	0	1,300	0	0	0	0	0	0
CD46	Alley Gating	10	0	10	0	0	0	0	0	0	0	0	0
CD47	Replace DPPO's with Public Space PO Signage	5	0	5	0	0	0	0	0	0	0	0	0
CD51	Lalpac Licensing Software Package-Update	10	0	10	0	0	0	0	0	0	0	0	0

Communities Directorate

Communities, Enforcement & Partnerships													
		2017/18 Approved			2018/19			2019/20			2020/21		
Project	Description of Scheme	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CD52	Remote Working Equipment Laptops-Upgrade	83	0	83	0	0	0	0	0	0	0	0	0
CD56	Night Time Economy Enforcement Equipment	2	0	2	0	0	0	0	0	0	0	0	0
CD85	Enforcement Services-Mobile Phone Replacement	7	0	7	0	0	0	0	0	0	0	0	0
CE07	Digitalisation-Environmental Health Documentation	0	0	0	18	0	18	0	0	0	0	0	0
CE08	Air Quality Monitoring Station-Purchase	18	(18)	0	0	0	0	0	0	0	0	0	0
CT52	Disabled Facilities Grant	600	(600)	0	600	(600)	0	600	(600)	0	0	0	0
CY03	Energy Savings Initiative	340	0	340	0	0	0	0	0	0	0	0	0
CY04	Water Meters	29	0	29	0	0	0	0	0	0	0	0	0
	Total Communities, Enforcement & Partnerships	6,678	(1,830)	4,848	8,281	(728)	7,553	9,600	(600)	9,000	330	0	330
Library & Resident Services													
CC14	Del Diff - Service Hubs	150	0	150	0	0	0	0	0	0	0	0	0
CC15	Del Diff - Imp and Intro of SS at Datchet Library	45	0	45	0	0	0	0	0	0	0	0	0
CC16	Del Diff - Imp & Prov of SS at Eton Library	45	0	45	0	0	0	0	0	0	0	0	0
CC22	Del Diff - Digitisation of Historic Registers	50	0	50	0	0	0	0	0	0	0	0	0
CC23	New Libraries	200	0	200	0	0	0	0	0	0	0	0	0
CC36	CSC Telephony Upgrade	273	0	273	0	0	0	0	0	0	0	0	0
CC37	Town Hall Reception Refurbishment	35	0	35	0	0	0	0	0	0	0	0	0
CC38	Maidenhead Library Basement Ventilation 17-18	100	0	100	0	0	0	0	0	0	0	0	0
CC39	Old Court, Windsor Repairs	238	0	238	0	0	0	0	0	0	0	0	0
CC45	Annual IT Replacement Budget for L&RS	0	0	0	20	0	20	0	0	0	0	0	0
CC53	Contact Centre - Ventilation & Back-up Generator	0	0	0	255	0	255	0	0	0	0	0	0
CC65	Refurbishment M'head, Windsor, Ascot , Eton Libs	0	0	0	160	0	160	0	0	0	0	0	0
CC66	Refurbishment Windsor, Ascot, Eton Libs	70	0	70	0	0	0	0	0	0	0	0	0
CL04	New Dedworth Library (2012/13)	6	(1)	5	0	0	0	0	0	0	0	0	0
CL70	Library Management System Replacement (2012/13)	5	0	5	0	0	0	0	0	0	0	0	0
CL72	Libraries-PC Booking Software (2012/13)	5	0	5	0	0	0	0	0	0	0	0	0
CL87	Old Windsor Library-Improvements (2012/13)	54	(16)	38	0	0	0	0	0	0	0	0	0
CLA6	Windsor Arts - Seating	10	0	10	0	0	0	0	0	0	0	0	0
CLB1	Additional Wifi and Broadband 2015/16	3	(3)	0	0	0	0	0	0	0	0	0	0
CLB2	Sunninghill Library 15/16 Lease Repairs	41	(26)	15	0	0	0	0	0	0	0	0	0
CLB3	Maidenhead Library Improvements 2016-17	24	(22)	2	0	0	0	0	0	0	0	0	0
CLB4	Maidenhead Library - New Kiosks - 2016-17	65	(35)	30	0	0	0	0	0	0	0	0	0
CLB5	Tablets for Libraries -2016-17	5	(2)	3	0	0	0	0	0	0	0	0	0
CLB6	Digitisation of Museum collection 2016-17	29	(29)	0	0	0	0	0	0	0	0	0	0
CLB7	Improvements at Eton Wick Library 2016-17	8	(8)	0	0	0	0	0	0	0	0	0	0
CLB8	Improvements at Cookham Library 2016-17	15	(15)	0	0	0	0	0	0	0	0	0	0
CLB9	Windsor Riverside Esplanade Revival 2016-17	25	(15)	10	0	0	0	0	0	0	0	0	0
CLC2	Feasibility for Joint Museum Store 2016-17	25	(25)	0	0	0	0	0	0	0	0	0	0
CLC3	Sculpture Project - Danny Lane 2016-17	15	(15)	0	0	0	0	0	0	0	0	0	0
CLC4	Musical Backtrack Project 2016-17	30	(30)	0	0	0	0	0	0	0	0	0	0
CLC5	Heritage Education Space Old Windsor 2016-17	20	(20)	0	0	0	0	0	0	0	0	0	0

Communities Directorate

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
CLC7	Windsor Lib Lighting Replacement - 2nd Phase 2016-17	2	0	2	0	0	0	0	0	0	0	0	0
CLC8	Paintings Collection Conservation 2016-17	13	0	13	0	0	0	0	0	0	0	0	0
CN59	RBWM Website	13	0	13	0	0	0	0	0	0	0	0	0
CN80	CRM Upgrade / Jadu Contract	115	0	115	0	0	0	0	0	0	0	0	0
CN83	CC Centre Telephone Headset Replacement 2015-16	2	0	2	0	0	0	0	0	0	0	0	0
CP82	Mhead Lib-Small Pwr Rewire Gnd/1st Floors 15/16	175	0	175	0	0	0	0	0	0	0	0	0
CZ14	Cox Green Library-Improvements (2014/15)	2	(2)	0	0	0	0	0	0	0	0	0	0
CZ16	Maidenhead Library-Ventilation (2014/15)	83	0	83	0	0	0	0	0	0	0	0	0
CZ76	P&OS-Alexandra Gardens Improvements (2014/15)	0	0	0	0	0	0	0	0	0	0	0	0
CZ77	P&OS-WW1 & MC800 Commemoration Prjs (2014/15)	12	0	12	0	0	0	0	0	0	0	0	0
CZ94	Heritage Trails 2015-16	3	(3)	0	0	0	0	0	0	0	0	0	0
CZ95	Museum Improvements Programme 2015-16	40	(36)	4	0	0	0	0	0	0	0	0	0
CZ96	Berkshire Records Office 2015-16	15	(15)	0	0	0	0	0	0	0	0	0	0
CZ97	Arts in the Parks 2015-16	5	(5)	0	0	0	0	0	0	0	0	0	0
CZ98	Heritage Garden Signage 2015-16	4	0	4	0	0	0	0	0	0	0	0	0
CC00	Guildhall Portraits - Conversation, Repair, Restoration	0	0	0	0	0	0	15	0	15	0	0	0
Total Library & Resident Services		2,075	(323)	1,752	435	0	435	15	0	15	0	0	0
TOTAL COMMUNITIES DIRECTORATE CAPITAL PROGRAMME		21,507	(8,352)	13,155	15,872	(5,341)	10,531	16,056	(4,246)	11,810	5,684	(2,545)	3,139

		2017/18 Approved			2018/19			2019/20			2020/21		
Project	Description of Scheme	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
ICT													
CC17	Del Diff - Prov of Tablets or Test/Dev/Pilots(10K)	10	0	10	0	0	0	0	0	0	0	0	0
CC18	Del Diff - Develop Intranet/Collaborative Software	50	0	50	0	0	0	0	0	0	0	0	0
CC20	Del Diff - Application Packaging	15	0	15	0	0	0	0	0	0	0	0	0
CC21	Del Diff - Collaborative Document Storage	70	0	70	0	0	0	0	0	0	0	0	0
CC24	Del Diff - Win Server Upgrades Inc Cloud & Hosting	20	0	20	0	0	0	0	0	0	0	0	0
CC26	Secure File and Info Exchange Solution 2017-2018	15	0	15	0	0	0	0	0	0	0	0	0
CN54	Delivering Differently - Generic IT Bid	47	0	47	0	0	0	0	0	0	0	0	0
CA05	Document Management System 2013/14	1	0	1	0	0	0	0	0	0	0	0	0
CN26	Gazetteer System	3	0	3	0	0	0	0	0	0	0	0	0
CN65	Migration to Cloud Hosting (2013/14)	4	0	4	0	0	0	0	0	0	0	0	0
CP03	Purchase of PCs	4	0	4	0	0	0	0	0	0	0	0	0
CN85	Windows Server 2003 Upgrade 2015-16	30	0	30	0	0	0	0	0	0	0	0	0
CN87	ICT Enterprise Architecture Mapping 2015-16	10	0	10	0	0	0	0	0	0	0	0	0
CN88	PSN-Security Work 2015-16	50	0	50	0	0	0	0	0	0	0	0	0
CN89	Tablet Computers-Secure Enablement BYOD/CYOD 15-16	3	0	3	0	0	0	0	0	0	0	0	0
CN90	Network Consolidation 2015-16	18	0	18	0	0	0	0	0	0	0	0	0
CN95	Replacement-WiFi Solution for Council Offices	21	0	21	0	0	0	0	0	0	0	0	0
CN00	Key Systems Infrastructure & Hardware Upgrades	0	0	0	360	0	360	315	0	315	340	0	340
Total ICT		371	0	371	360	0	360	315	0	315	340	0	340
Planning													
CI31	Community Infrastructure Levy CIL	12	0	12	0	0	0	0	0	0	0	0	0
CI32	Borough Local Plan-Examinations / Submissions	388	0	388	380	0	380	0	0	0	0	0	0
CI40	IDOX Project	35	0	35	0	0	0	0	0	0	0	0	0
CI47	Neighbourhood Plan-Consultation/Exams/Referendums	204	(185)	19	150	(50)	100	60	(20)	40	0	0	0
CI56	Planning Policy Supplementary Planning Document	50	0	50	0	0	0	0	0	0	0	0	0
CI57	Joint Minerals and Waste Plan	20	0	20	20	0	20	21	0	21	0	0	0
CI59	Traveller Local Plan	100	0	100	0	0	0	0	0	0	0	0	0
CI63	Planning Service - Transformation Programme	0	0	0	120	0	120	0	0	0	0	0	0
CI64	Planning Policy-Evidence Base Updates Ongoing Prog	0	0	0	20	0	20	0	0	0	0	0	0
CI65	Conservation Area Appraisals	0	0	0	20	0	20	20	0	20	20	0	20
CI66	Infrastructure Delivery Prog-CIL & Grant Funding	0	0	0	300	0	300	0	0	0	0	0	0
CI00	Windsor & Eton Placemaking-Framework Design	0	0	0	0	0	0	50	0	50	0	0	0
Total Planning		809	(185)	624	1,010	(50)	960	151	(20)	131	20	0	20
Property													
CI21	Windsor Office Accommodation	6,829	(250)	6,579	0	0	0	0	0	0	0	0	0
CI33	Clyde House	187	0	187	0	0	0	0	0	0	0	0	0
CI34	Meadow Lane Car Park (Eton College)	7	(1)	6	0	0	0	0	0	0	0	0	0
CM23	54-56 Queen Street, Maidenhead	18	0	18	0	0	0	0	0	0	0	0	0
CM52	Guildhall-Essential Maintenance Works 15-16	26	0	26	0	0	0	0	0	0	0	0	0

Project	Description of Scheme	2017/18 Approved			2018/19			2019/20			2020/21		
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate
CM53	Theatre Royal-Soffit/Roof Light Ventilation 15-16	43	0	43	0	0	0	0	0	0	0	0	0
CM57	Theatre Royal-Auditorium / Maintenance Works 15-16	35	0	35	0	0	0	0	0	0	0	0	0
CM89	Tinkers La.-rewire of smll power & lightg circuits	10	0	10	0	0	0	0	0	0	0	0	0
CN63	Guildhall - Roof Repairs (Hoist/Pigeon Measures)	129	0	129	0	0	0	0	0	0	0	0	0
CX20	Ross Road - repairs & redecoration 2014-15	27	0	27	0	0	0	0	0	0	0	0	0
CX22	St Mary's Hse-External replace/decor roof 2014-15	64	0	64	0	0	0	0	0	0	0	0	0
CX32	MASH Building Works-Town Hall, Maidenhead	1	0	1	0	0	0	0	0	0	0	0	0
CX37	Stafferton Way - Units 1&2 (ND30)	24	0	24	0	0	0	0	0	0	0	0	0
CX38	St Clouds Way Ten Pin Bowl-Purchase Leasehold Int	4,500	0	4,500	0	0	0	0	0	0	0	0	0
CX39	Central House Scheme	300	0	300	0	0	0	0	0	0	0	0	0
CX40	Operational Estate Improvements	0	0	0	600	0	600	200	0	200	0	0	0
CX41	Commercial Investment Property Portfolio-Repairs	0	0	0	445	0	445	400	0	400	400	0	400
CC40	Borough Parking Provision 201720	936	0	936	0	0	0	0	0	0	0	0	0
CI14	Maidenhead Waterways Construction phase 1	1,707	(141)	1,566	0	0	0	0	0	0	0	0	0
CI18	PB Maidenhead Waterways Restoration	0	0	0	0	0	0	0	0	0	0	0	0
CI29	Broadway Car Park & Central House Scheme	2,952	(187)	2,765	0	0	0	0	0	0	0	0	0
CI42	Wsor Coach Park, Alexandra Gardens, Riverside-F.S.	280	0	280	0	0	0	0	0	0	0	0	0
CI44	Maidenhead Waterways - Match Funding	250	0	250	0	0	0	0	0	0	0	0	0
CI45	Development Sites M'headFeasibility/Outline Work	91	0	91	0	0	0	0	0	0	0	0	0
CI49	Maidenhead Golf Course	738	0	738	0	0	0	0	0	0	0	0	0
CI58	Maidenhead Station-Development Site Negotiations	30	0	30	0	0	0	0	0	0	0	0	0
CI60	Regeneration Improvement Projects	162	0	162	0	0	0	0	0	0	0	0	0
CI62	Hines Meadow CP - Dilapidations	600	0	600	0	0	0	0	0	0	0	0	0
CM49	JV-York Rd, West St, Reform Rd, St Clouds Way	535	0	535	0	0	0	0	0	0	0	0	0
CX28	Ray Mill Road Residential Development	176	0	176	0	0	0	0	0	0	0	0	0
CC00	Town Centre - Cultural Centre	0	0	0	0	0	0	1,000	0	1,000	0	0	0
Total Property		20,657	(579)	20,078	1,045	0	1,045	1,600	0	1,600	400	0	400
TOTAL PLACE CAPITAL PROGRAMME		21,837	(764)	21,073	2,415	(50)	2,365	2,066	(20)	2,046	760	0	760

PRUDENTIAL INDICATORS 2016/17 TO 2019/20

The actual figures for 2016/17 and the estimates for 3 further years are shown below.
These prudential indicators are prepared in accordance with the CIPFA Prudential Code for Capital Financing in Local Authorities

The figures set out below include this council's share of the old Berkshire County Council debt that is now managed by the Royal Borough.

	2016/17 Actual	2017/18 Estimate	2018/19 Estimate	2019/20 Estimate
Capital Expenditure (£m)	£28.9m	£49.8m	£77.3m	£80.1m
Ratio of financing costs to net revenue stream				
- Non-loan financed	14.5%	31.7%	0.0%	0.0%
- Loan financed	5.9%	6.6%	6.1%	8.4%
Capital Financing Requirement (£m)	86.4	105.8	180.4	256.0

In respect of its external debt, the Council approves the following authorised limits for its external debt gross of investments for the next three financial years.

	2016/17	2017/18	2018/19	2019/20
Authorised limit for external debt (£m)	£102m	£189m	£172m	£212m

The Council also approves the following boundary for external debt for the same period.

	2016/17	2017/18	2018/19	2019/20
Operational boundary for external debt (£m)	£82m	£169m	£151m	£190m

The proposed operational boundary for external debt is based on the same estimates as the authorised limit but reflects the Head of Finance's estimate of the most likely, prudent but not worse case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements, and equates to the maximum of external debt projected by this estimate. It include both long and short term (i.e. less than 365 day) borrowing.

Interest Rate Exposure

It is recommended that the Council sets an upper limit on its fixed interest rate exposures for 2016/17 to 2019/20 of 90% of its outstanding principal sums (net of investments)

It is further recommended that the Council sets an upper limit of its variable rate exposures for 2016/17 to 2019/20 of 30% of its outstanding principal sums (net of investments)

This means that the Head of Finance will manage fixed rate interest rate exposures within the range 70% to 90% and variable interest rate exposures within the range 10% to 30%. This is a continuation of current practice

Royal Borough of Windsor & Maidenhead Approved Counterparty List

<u>Fitch Ratings</u>	<u>FITCH Short Term Rating</u>	<u>FITCH Long Term Rating</u>	<u>FITCH Outlook</u>	<u>Max. Sum To Be Lent £m</u>
<u>UK</u>				
<u>Government</u>				
Debt Management Office	F1+	AA	Negative	no limit
<u>Banks</u>				
Abbey National Treasury	F1	A	Stable	15
Australia and New Zealand Bank	F1+	AA-	Stable	5
Barclays Bank	F1	A	Stable	15
Clydesdale Bank	F2	BBB+	Stable	15
HSBC (inc HSBC Private Bank)	F1+	AA-	Stable	15
Lloyds Banking Group	F1	A+	Stable	15
National Australia Bank Ltd	F1+	AA-	Stable	5
Royal Bank of Canada	F1+	AA	Negative	5
Royal Bank of Scotland	F2	BBB+	Stable	15
Santander UK	F1	A	Stable	15
Standard Chartered	F1	A+	Stable	15
Ulster Bank	F2	BBB+	Stable	5
<u>Building Societies (max £3m per loan)</u>				
All Building Societies with total group assets greater than £6 billion and FITCH Long term rating of BBB or better				
Coventry	F1	A	Stable	5
Nationwide	F1	A+	Stable	5
Yorkshire	F1	A-	Stable	5
Leeds	F1	A-	Stable	5
Principality	F2	BBB+	Stable	5
Skipton	F1	A-	Stable	5
<u>Local Authorities</u>				
All UK Local Authorities, with the exception of those with reported financial irregularities.				10
<u>Money Market Funds</u>				
All money market funds with a Fitch AAA long term credit rating, including:				
Federated Short Term Sterling Prime Fund		AAA		10
Invesco Sterling Liquidity Fund		AAA		10
STANDARD LIFE (IGNIS) Sterling Liquidity Fund		AAA		10
Insight GBP Liquidity Fund		AAA		10
LGIM Sterling Liquidity Fund		AAA		10
<u>Revolving Credit Facility</u>				
AFC				11.7
<u>Financial Services Companies</u>				
Kames Capital				1
Legal & General				1.5
<u>RBWM associated companies</u>				
Flexible Home Improvement Loans Ltd				0.5
RBWM Property Company Ltd				1.5

SHORT TERM RATING

Expectation of timely repayment of financial commitments.

F1+ is most likely to repay on time, **F1** Highest Credit, **F2** Good, **F3** Fair, **B** Speculative, **C** High Default Risk**LONG TERM RATING**Expectation of credit risk. **AAA** is the least risky, ie little credit risk. **AA** Very High Credit, **A** High, **BBB** Good.**Below BBB** indicates non-investment grade

REVENUE BUDGET MOVEMENT 2017-18 TO 2018-19

Item	2017-18 Original Budget	Inflation	Full Year Effects (FYE)	Virements	Grants Adjustment	Sub Total	Growth inc Demography	Directorate Savings	2018-19 Original Budget
	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000
Managing Director's Directorate	59,995	713	670	2,782	500	64,660	1,365	(1,492)	64,533
Communities Directorate	14,592	123	632	(581)	0	14,766	127	(3,114)	11,779
Place Directorate	4,168	(19)	275	(2,201)	0	2,223	24	(780)	1,467
Estimated cost of service pay inflation	500					500			500
Apprenticeship Levy	280		(280)			0			0
Total Service budgets	79,535	817	1,297	0	500	82,149	1,516	(5,386)	78,279
Environment agency	153	3				156			156
Capital financing and interest	5,069		454			5,523			5,523
Pensions deficit recovery	2,415	13				2,428			2,428
Contribution from the development fund	2,255		(2,255)			0			0
Contributions from balances	0		5			5			5
Net Requirement	89,427	833	(499)	0	500	90,261	1,516	(5,386)	86,391
Special expenses	(1,009)		(38)			(1,047)			(1,047)
Gross Council Tax Requirement	88,418	833	(537)	0	500	89,214	1,516	(5,386)	85,344
Collection Fund - Council Tax (surplus)/ deficit	(2,615)		968			(1,647)			(1,647)
Collection Fund - Business Rates (surplus)/ deficit	1,001		1,942			2,943			2,943
New Homes Bonus	(3,681)				990	(2,691)			(2,691)
RSG and Business Rate Support	(17,089)				2,994	(14,095)			(14,095)
Income from Business Rate pilot	0				(1,272)	(1,272)			(1,272)
CT support transition grant	(1,263)				1,263	0			0
Education Services Grant	(478)				163	(315)			(315)
Income from trading companies	(218)				58	(160)			(160)
Parish equalisation grant	64				(1)	63			63
Net Requirement	64,139	833	2,373	0	4,695	72,040	1,516	(5,386)	68,170

TAX BASE

66,710

67,618

Council Tax at band D
Adult Social Care precept

£ 915.57
£ 45.89

£ 933.42
£ 74.74

SUMMARY MTFP 2018-19 TO 2021-22

Headline					
	RPI at Sept of year prior to budget year	3.90%	3.25%	3.25%	3.25%
	CPI	2.90%	2.25%	2.25%	2.25%
	Average contract inflation	1.60%	1.51%	1.52%	1.53%
	RBWM Council Tax %	1.95%	1.95%	1.95%	0.00%
	Adult Social Care Precept %	3.0%	0.0%	0.0%	0.0%
	Council Tax Band D (£.p)	933.42	951.62	970.18	970.18
	ASC Precept Band D (£.p)	74.74	74.74	74.74	74.74
Detail					
Line	Description	2018/19 Budget £'000	2019/20 Projection £'000	2020/21 Projection £'000	2021/22 Projection £'000
<i><u>Managing Director</u></i>					
1	Base Budget	59,995	64,533	65,049	66,525
2	Inflation	713	488	342	343
3	Service Pressure	1,365	925	900	900
4	FYE/Rev Effects previous year decisions	670	79	234	234
5	Effect of Grants adjustments	220	0	0	0
6	Use of Better Care Funding	280	0	0	0
7	Directorate Savings	-1,492	-976	0	0
8	Inter-directorate transfers	2,782	0	0	0
9	Managing Director Total	64,533	65,049	66,525	68,002
<i><u>Communities</u></i>					
10	Base Budget revised following restructure	14,592	11,779	12,156	11,105
11	Inflation	123	0	-17	-22
12	Service Pressure	127	480	0	0
13	FYE/Rev Effects previous year decisions	632	97	116	91
14	Effect of Grants adjustments	0	0	0	0
15	Directorate Savings	-3,114	-200	-1,150	0
16	Additional income target for Nicholsons CP (marker)	0	0	0	0
17	Inter-directorate transfers	-581	0	0	0
18	Communities Total	11,779	12,156	11,105	11,174
<i><u>Place</u></i>					
19	Base Budget revised following restructure	4,168	1,467	1,649	1,652
20	Inflation	-19	-126	-135	-140
21	Service Pressure	24	0	0	0
22	FYE/Rev Effects previous year decisions	275	498	138	138
23	Effect of Grants adjustments	0	0	0	0
24	Directorate Savings	-780	-190	0	0
25	Inter-directorate transfers	-2,201	0	0	0
26	Place Total	1,467	1,649	1,652	1,650
<i><u>General</u></i>					
27	General pressures and savings b/f	780	500	-1,333	-1,735
28	Pay reward / award	500	500	500	500
29	Reallocation of prior year's pay reward / award	-780	-500	-500	-500
30	Other pressures	0	0	250	250
31	Insurance budget to be allocated to services	0	0	0	-100
32	Savings proposals under development	0	0	-652	779
33	<u>Total Service Expenditure</u>	78,279	77,521	77,547	80,020
34	Non Service Costs				
35	Debt Finance cost	5,645	6,045	8,216	5,701
36	Interest on Balances	-123	-54	0	0
37	Revenue Contributions to Capital	0	0	0	0
38	Environment Agency Levy	156	159	162	165
39	Pensions deficit recovery	2,428	2,869	3,300	3,900
40	(From) / to reserves	5	0	0	0
41	<u>Total Non Service Costs</u>	8,112	9,020	11,678	9,766
42	TOTAL BUDGET COST	86,390	86,540	89,225	89,786
Support					
43	Business Rate Support	-14,095	-12,229	-13,260	-13,552
44	Income from NNDR Pilot	-1,272	0	0	0
45	*Revenue Support Grant	0	-2,083	0	0
46	Parish equalisation grant	63	63	63	63
47	Transition grant	0	0	0	0
48	Education Services Grant	-315	-315	-315	-315
49	New Homes Bonus	-2,691	-2,577	-2,025	-1,772
50	Income from trading companies	-160	-60		
51	Collection Fund - Council Tax (Surplus) / Deficit	-1,647	0	0	0
52	Collection Fund - Business Rates (Surplus) / Deficit	2,943	0	0	0
53	Less Special expenses	-1,047	-1,047	-1,047	-1,047
54	<u>Sub Total Support</u>	-18,220	-16,165	-16,584	-16,623
55	NET BUDGET REQUIREMENT	68,170	70,375	72,641	73,163
56	Council Tax Base (Band D)	67,618	68,568	69,518	70,018
57	RBWM Council Tax Band D (£.p)	933.42	951.62	970.18	970.18
58	ASC Precept Band D (£.p)	74.74	74.74	74.74	74.74

* In recognition of RSG Review announced in the 2017 Budget

JUSTIFICATION OF THE LEVEL OF BALANCES 2018/19

	Potential Cost £000	Risk	Average Risk £000
Economic risks			
Inflation increases in excess of Medium Term Financial Plan	500	20%	100
Lower than expected NDR collection	500	40%	200
Lower than expected Council Tax Support collection	400	10%	40
Environmental risks			
Emergency/Disaster Relief such as major flooding (up to the level above which government grant would be received under the Bellwin Formula)	250	50%	125
Winter Maintenance (Budget only covers "normal" winter) extra gritting	150	60%	90
Regulatory risks			
Major planning inquiry	400	60%	240
Borough Local Plan not delivered	500	50%	250
Major data breach	250	50%	125
Capital Risk			
Funding necessary to cover emergency capital project e.g. street lighting, highways, boilers etc	200	50%	100
Savings risks			
Inability to implement fully savings in the medium term	1,000	40%	400
Impact of Service Increases			
Adult services - unable to maintain contract costs	1,000	50%	500
Children services - unable to maintain contract costs	1,000	50%	500
Significant Safeguarding Issues	400	40%	160
Withdrawal of PCT funding for Continuing Health care	1,000	60%	600
Adult Services - Better Care Fund - hospital admissions target missed	600	50%	300
Waste Management - unable to maintain contract costs	300	25%	75
Homelessness - cost of temporary accommodation	500	20%	100
Total of potential risks (unlikely all to coincide)	8,950		
Total Average Risk in Single Year			3,905
Provide for 18 months to enable corrective action			5,860

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**2018-19**

Please e-mail to: nndr.statistics@communities.gsi.gov.uk by no later than **31 January 2018**.
In addition, a certified copy of the form should be returned by no later than **31 January 2018** to the same email address

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Select your local authority's name from this list:

Wiltshire UA
Winchester
Windsor and Maidenhead UA
Wirral
Woking
Wokingham UA

Authority Name
E-code
Local authority contact name
Local authority contact number
Local authority e-mail address

Windsor and Maidenhead UA
E0305

Please enter the name of your authority contact
Please enter your authority contact's phone number
Please enter your authority contact's email address

Ver 1

PART 1A: NON-DOMESTIC RATING INCOME**COLLECTIBLE RATES**

1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments

£

91,017,683

TRANSITIONAL PROTECTION PAYMENTS

2. Sums due to the authority

313,275

3. Sums due from the authority

0

COST OF COLLECTION (See Note A)

4. Cost of collection formula

244,862

5. Legal costs

0

6. Allowance for cost of collection

244,862

SPECIAL AUTHORITY DEDUCTIONS

7. City of London Offset : Not applicable for your authority

0

DISREGARDED AMOUNTS

8. Amounts retained in respect of Designated Areas

0

9. Amounts retained in respect of Renewable Energy Schemes
(See Note B)
of which:

11,036

10. sums retained by billing authority

11,036

11. sums retained by major precepting authority

0

NON-DOMESTIC RATING INCOME

12. Line 1 plus line 2, minus lines 3 and 6 - 9

91,075,060

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1

Appendix P

2018-19

Please e-mail to: nndr.statistics@communities.gsi.gov.uk by no later than **31 January 2018**.
In addition, a certified copy of the form should be returned by no later than **31 January 2018** to the same email address

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Local Authority : Windsor and Maidenhead UA

Ver 1.00

PART 1B: PAYMENTS

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of **2018-19** to:

- i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
- ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
- iii) transferred by the billing authority from its Collection Fund to its General Fund,

are set out below

	Column 1 Central Government	Column 2 Windsor and Maidenhead UA	Column 3	Column 4 Berkshire Fire Authority	Column 5 Total
Retained NNDR shares	£	£	£	£	£
13. % of non-domestic rating income to be allocated to each authority in 2018-19	0%	99%	0%	1%	100%
Non-Domestic Rating Income for 2018-19					
14. Non-domestic rating income from rates retention scheme	0	90,164,309	0	910,751	91,075,060
15.(less) deductions from central share	0	0	0	0	0
16 TOTAL:	0	90,164,309	0	910,751	91,075,060
Other Income for 2018-19					
17. add: cost of collection allowance		244,862			244,862
18. add: amounts retained in respect of Designated Areas		0			0
19. add: amounts retained in respect of renewable energy schemes		11,036	0		11,036
20. add: qualifying relief in Designated Areas		0	0	0	0
21. add: City of London Offset		0			0
22. add: additional retained Growth in Pilot Areas		0	0	0	0
23. add: in respect of Port of Bristol hereditament		0			0
Estimated Surplus/Deficit on Collection Fund	£	£	£	£	£
24. % of 2017-18 surplus/deficit to be allocated to each authority using 2016-17 shares (for row 25)	50%	49%	0%	1%	100%
25. Estimated Surplus/Deficit at end of 2017-18	-3,003,140	-2,943,077	0	-60,063	-6,006,280
TOTAL FOR THE YEAR	£	£	£	£	£
26. Total amount due to authorities	-3,003,140	87,477,130	0	850,688	85,324,678

NATIONAL NON-DOMESTIC RATES RETURN - NNDR1

Appendix P

2018-19

Please e-mail to: nndr.statistics@communities.gsi.gov.uk by no later than **31 January 2018**.
In addition, a certified copy of the form should be returned by no later than **31 January 2018** to the same email address

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Local Authority : Windsor and Maidenhead UA

Ver 1.00

PART 1C: SECTION 31 GRANT (See Note C)

This page is for information only; please do not amend any of the figures

Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 to 2016 Autumn Statements and 2017 (November) Budget

	Column 2 Windsor and Maidenhead UA	Column 3	Column 4 Berkshire Fire Authority	Column 5 Total
	£	£	£	£
Multiplier Cap				
27. Cost of cap on 2014-15, 2015-16 and 2018-19 small business rates multiplier	1,878,653	0	18,974	1,897,627
Small Business Rate Relief				
28. Cost of doubling SBRR & threshold changes for 2018-19	2,635,224	0	26,618	2,661,842
29. Cost to authorities of maintaining relief on "first" property	0	0	0	0
Rural Rate Relief				
30. Cost to authorities of providing 100% rural rate relief	6,475	0	65	6,540
Local Newspaper Temporary Relief				
31. Cost to authorities of providing relief	3,032	0	31	3,063
Supporting Small Businesses Relief				
32. Cost to authorities of providing relief	83,933	0	848	84,781
Discretionary Scheme				
33. Cost to authorities of providing relief	332,495	0	3,359	335,854
Pub Relief (<£100k RV)				
34. Cost to authorities of providing relief	89,945	0	909	90,854
Designated Areas qualifying relief in 100% pilot areas				
35. Cost to authorities of providing relief	0	0	0	0
TOTAL FOR THE YEAR				
36. Amount of Section 31 grant due to authorities to compensate for reliefs	5,029,757	0	50,804	5,080,561

NB To determine the amount of S31 grant due to it, the authority will have to add / deduct from the amount shown in line 36, a sum to reflect the adjustment to tariffs / top-ups in respect of the multiplier cap (See notes for Line 36)

Certificate of Chief Financial Officer / Section 151 Officer

I confirm that the entries in this form are the best I can make on the information available to me and amounts are calculated in accordance with regulations made under Schedule 7B to the Local Government Act 1988. I also confirm that the authority has acted diligently in relation to the collection of non-domestic rates.

Name of Chief Financial Officer
or Section 151 Officer :

Signature :

Date :

SUMMARY MTFP 2018-19 TO 2021-22

Headline		As at November 2017	As at January 2018
	RPI at Sept of year prior to budget year	3.90%	3.90%
	CPI	2.90%	2.90%
	Average contract inflation	1.60%	1.60%
	RBWM Council Tax %	1.95%	1.95%
	Adult Social Care Precept %	3.0%	3.0%
	Council Tax Band D (£.p)	933.42	933.42
	ASC Precept Band D (£.p)	74.74	74.74

Detail			
Line	Description	2018/19 Budget £'000	2018/19 Budget £'000
<i><u>Managing Director</u></i>			
1	Base Budget	59,550	59,995
2	Inflation	696	713
3	Service Pressure	1,286	1,365
4	FYE/Rev Effects previous year decisions	414	670
5	Effect of Grants adjustments	220	220
6	Use of Better Care Funding	280	280
7	Directorate Savings	-1,147	-1,492
8	Inter-directorate transfers	-43	2,782
9	Managing Director Total	61,256	64,533
<i><u>Communities</u></i>			
10	Base Budget revised following restructure	15,037	14,592
11	Inflation	117	123
12	Service Pressure	80	127
13	FYE/Rev Effects previous year decisions	580	632
14	Effect of Grants adjustments	0	0
15	Directorate Savings	-2,244	-3,114
16	Additional income target for Nicholsons CP (marker)	0	0
17	Inter-directorate transfers	-169	-581
18	Communities Total	13,401	11,779
<i><u>Place</u></i>			
19	Base Budget revised following restructure	4,168	4,168
20	Inflation	-79	-19
21	Service Pressure	0	24
22	FYE/Rev Effects previous year decisions	310	275
23	Effect of Grants adjustments	0	0
24	Directorate Savings	-720	-780
25	Inter-directorate transfers	212	-2,201
26	Place Total	3,891	1,467
<i><u>General</u></i>			
27	General pressures and savings b/f	780	780
28	Pay reward / award	500	500
29	Reallocation of prior year's pay reward / award	-780	-780
30	Other pressures	0	0
31	Insurance budget to be allocated to services	100	0
32	Savings proposals under development	0	0
33	<u>Total Service Expenditure</u>	79,148	78,279
34	Non Service Costs		
35	Debt Finance cost	5,645	5,645
36	Interest on Balances	-123	-123
37	Revenue Contributions to Capital	0	0
38	Environment Agency Levy	156	156
39	Pensions deficit recovery	2,428	2,428
40	(From) / to reserves	-687	5
41	<u>Total Non Service Costs</u>	7,420	8,112
42	TOTAL BUDGET COST	86,568	86,390
Support			
43	Business Rate Support	-14,420	-14,095
46	Income from NNDR Pilot	0	-1,272
47	Revenue Support Grant	-551	0
48	Parish equalisation grant	64	63
49	Transition grant	0	0
50	Education Services Grant	-315	-315
51	New Homes Bonus	-2,814	-2,691
52	Income from trading companies	-160	-160
53	Collection Fund - Council Tax (Surplus) / Deficit	-1,719	-1,647
54	Collection Fund - Business Rates (Surplus) / Deficit	2,568	2,943
55	Less Special expenses	-1,009	-1,047
56	<u>Sub Total Support</u>	-18,356	-18,220
57	NET BUDGET REQUIREMENT	68,212	68,170
58	Council Tax Base (Band D)	67,660	67,618
59	RBWM Council Tax Band D (£.p)	933.42	933.42
60	ASC Precept Band D (£.p)	74.74	74.74