| Report Title:            | Financial Update                        |
|--------------------------|---|
| Contains Confidential or | NO - Part I                             |
| Exempt Information?      |   |
| Member reporting:        | Councillor Saunders, Lead Member for    |
|                          | Finance                                 |
| Meeting and Date:        | Cabinet – 22 February 2018              |
| Responsible Officer(s):  | Russell O'Keefe, Executive Director,    |
|                          | Rob Stubbs, Deputy Director and Head of |
|                          | Finance.                                |
| Wards affected:          | All                                     |



### REPORT SUMMARY

- 1. This report sets out the Council's financial performance to date in 2017-18.
- 2. An in-year mitigation exercise was undertaken prior to September Cabinet and £1,290,000 of savings were identified. These savings continue to offset the pressures in all Directorates.
- 3. The projected over spend on the General Fund is now £674,000 see Appendix A. The projected variances in each Directorate are detailed in section 4.
- 4. The Council remains in a strong financial position; with projected General Fund Reserves of £7,118,000 (8.05% of budget) in excess of the £5,780,000 (6.54% of budget) recommended minimum level set at Council in February 2017.

### 1 DETAILS OF RECOMMENDATION(S)

### **RECOMMENDATION: That Cabinet:**

- i) Notes the Council's projected outturn position for 2017-18 and mitigating actions to address service pressures.
- ii) Approves a £200k capital budget for costs incurred during the closure of the Old Court Windsor for fire risk remedial works (paragraph 4.31)
- iii) Approves a £475k capital budget for operational estate improvements (paragraph 4.34)

### 2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

2.1 Cabinet are being asked to note the financial position in the report and approve additional budget in the recommendations. The expenditure detailed in the recommendations was not anticipated when the annual budget was approved in February 2017.

### 3 KEY IMPLICATIONS

3.1 The Council is projecting a General Fund Reserve of £7,118,000. The 2017-18 budget report recommended a minimal reserve level of £5,780,000 to cover known risks for 18 months.

**Table 1: Key implications** 

| Outcome  | Unmet       | Met        | Exceeded   | Significantly Exceeded | Date of delivery |
|----------|-------------|------------|------------|------------------------|------------------|
| General  | <£5,800,000 | £5,800,000 | £6,000,001 | > £6,500,000           | 31 May           |
| Fund     |             | to         | to         |                        | 2018             |
| Reserves |             | £6,000,000 | £6,500,000 |                        |                  |
| Achieved |             |            |            |                        |                  |

### 4 FINANCIAL DETAILS / VALUE FOR MONEY

### **Managing Director's Directorate**

- 4.1 The Managing Director reports a projected outturn figure for 2017-18 of £62,573,000 against a net controllable budget of £62,666,000, showing an underspend of £93,000.
- 4.2 The mitigations of £1,056,000 identified in the 28 September 2017 cabinet report have been extracted from the budgets and are shown on a separate line in appendix A.

### Children's Services

- 4.3 Children's Services has a net overspend of £1,725,000. Representing a net adverse movement of £226,000 to the last reported position. This consists of the following material movements:
  - adverse movement in placement costs of £157,000 increasing to £1,082,000 as a result of a placement move of £47,000 and the realignment of the demographic budget to Commissioned Services from Children's Services of £110,000
  - adverse movement in agency and interim employee costs of £69,000 increasing to £461,000 resulting from increased employee costs of £159,000 due to delays in recruitment of permanent employees and the realignment of the forecast between Commissioned Services and Children's Services resulting in the recognition of £90,000 of costs that related to Commissioned Services. In recent weeks there have been encouraging developments in recruitment with five social workers being appointed
  - the net impact of the movements between Children's Services and Commissioned Services is cost neutral (see 4.11)

### Children's Services previously reported variances which are unchanged

- 4.4 Variances previously reported within Children's Services:
  - home to school transport £296,000 overspend
  - health visitor services £79,000 underspend
  - others net £35,000 underspend

### **Dedicated schools grant**

4.5 There is a net in year deficit of £1,023,000 relating to the dedicated schools grant funded services; this overspend is matched by grant income reflected in appendix A; any in year deficit will be added to the schools balance carry forward. The in year deficit is an increase of £428,000 to the last reported position. This adverse variation mainly relates to non-achievement of savings to the costs of existing placements at

non-maintained special schools outside of the borough. The savings plan sought to deliver a 5% cost saving which due to the national market conditions has not been achieved, many providers have been submitting requests to increase their charges which the local authority has declined.

- 4.6 This consists of the following material movements:
  - Under achievement of the High Needs Block saving plan to spend less on existing placements by £400,000 to £900,000.
  - estimated increased number of pupils receiving Alternative Provision as part of the council's statutory duty costing increased by £40,000 to £120,000
  - Others net £12,000 underspend

### Dedicated schools grant previously reported variances which are unchanged

- 4.7 Variances previously reported within Dedicated schools grant:
  - conversion to academy status for Bisham Church of England Primary school exceeding funding available by £69,000
  - non domestic rates in year increased charges to the central school budget of £40,000
  - Targeted Intervention in year staffing vacancies Family Worker and Assessment Co-Ordinator (£76,000)
  - other minor variances net (£30,000) underspend
- 4.8 The net overspend will be an additional pressure on the dedicated schools grant reserve which as at 31 March 2017 was a deficit of £752,000; the revised projected deficit as a 31 March 2018 has increased to £1,775,000. This is in line the national picture, with deficit positions in many local authorities driven by the increasing costs of meeting the needs of children with additional needs.
- 4.9 The Schools Forum authorised the March 2017 deficit of £752,000 along with a three year recovery plan April 2017 to March 2020. Schools Forum have been advised of the projected increase in deficit as at March 2018 and the underachievement of the first year of the savings plan. As a result the Schools Forum has allocated £416,000 of the 2018-19 schools block to drive transformation in services to increase provision in local schools which will reduce the number of pupils requiring non-maintained special school places and therefore reduce the deficit. The budget for 2018-19 will be formally agreed in the May Schools Forum including the revised savings plan and deficit.

### **Adult Social Care**

- 4.10 Adult Social care reports a net underspend of £684,000 an increase in underspend from last months reported position of £233,000. This consists of:
  - Provision was made for an ordinary resident case which has now been concluded and the date from which the Borough is required to pay is later than predicted leading to a one-off benefit of £152,000.
  - Recent notification from the secretary of state about a further ordinary resident case has ruled in the Borough's favour and expected payments for this client are no longer required reducing expected costs by £112,000.
  - Increased in expected client contributions being received £92,000.
  - Increasing demand of dementia nursing beds has resulted additional investment being required within the block provision to meet the needs of people with dementia resulting in a one-off spend of £138,000.
  - Others budgets resulting in a net £15,000 underspend.

### **Commissioned Services**

- 4.11 Commissioned Services has a net underspend of £104,000 representing a favourable movement of £59,000. This consists of the following movements:
  - Net favourable movements from Children's Services to Commissioned Services in respect of placement and staffing costs net £20,000 (see 4.3)
  - Performance Unit staff vacancies £60,000
  - Others net adverse movements £21,000

### Housing

4.12 Housing are intending to spend the full grant funded budget of £1,052,000 in 2017-18 as opposed to the original £606,000 anticipated in the January 2018 Finance Update. This is an increase of £446,000. The movement reflects the continued high number of residents requiring housing provision which we are unable to match from our existing capacity and therefore temporary accommodation is required at a higher cost. The increase in spend is being fully offset by grant income of £1,052,000. The breakdown of current placements is included in table 2.

Table 2: Number of placements in emergency / temporary accommodation

| Placement Type               | Placements |
|------------------------------|------------|
| Emergency / Temporary        | 93         |
| Emergency / Temporary (SWEP) | 22         |
| Homelessness Shelter         | 8          |
| Total                        | 123        |

# Other previously reported variances which are unchanged

- 4.13 Other variances contributing to the position of the overall directorate:
  - Law and Governance £35,000 underspend
  - Communications £60,000 overspend

### **Communities Directorate**

- 4.14 The Executive Director is reporting an overspend projection of £817,000 on the Communities directorate's 2017-18 approved estimate of £14,840,000.
- 4.15 This position includes an increase of £400,000 since last month's report.
- 4.16 In Libraries and Resident Services, the Registrar's service shows pressure of £50,000 due to a 30% reduction in wedding bookings this year.
- 4.17 In Revenues & Benefits, an additional budget pressure of £200,000 is reported from the risk of housing benefits shortfall, and £100,000 pressure through the cost of temporary staff covering vacant posts.
- 4.18 In Commissioning Communities, the cost of additional bus services agreed by Cabinet is reported at £153,000, part mitigated by the capitalisation of the £85,000 Hines Meadow security cost, first reported to Cabinet in December 2017.
- 4.19 In Communities Enforcement & Partnerships, a pressure is reported for Apprenticeship schemes of £47,000 due to cost of 2016-17 individual starts unfunded by service budgets. This is mitigated by vacancy savings and cost efficiencies in the Licencing and Enforcement services of £65,000.

### **Place Directorate**

- 4.20 The Executive Director projects an underspend of £50,000 on the Place directorate's 2017-18 approved estimate of £2,951,000.
- 4.21 The position has improved by £11,000 since last month.
- 4.22 Pressures in Building Control, Building Services and Property Service total £105,000. This is mitigated by improvements in Planning & Finance, from additional application income and further underspends.

### Revenue budget movement

4.23 Revenue budget movements this month are in table 3, see appendix C for an expanded full year movement statement.

**Table 3: Revenue budget movement** 

| Service expenditure budget reported to December | £80,447,000 |
|---|-------------|
|   |             |
| Severance Payment                               | £10,000     |
|   |             |
| Service expenditure budget this month           | £80,457,000 |

### Cash balances projection

4.24 Appendix D provides details of the Borough's cash balance which is based on the assumptions contained in the 2017-18 budget report. These have been revised during the year.

Table 4 New borrowing reconciliation

| Potential new borrowing as reported to Cabinet in                                       |               |
|---|---------------|
| February 2017   | £72,999,000   |
| New Projects Approved in 2017-18  | £6,695,000    |
| Reprofile projects approved in 2017-18 and prior years                                  | (£19,289,000) |
| Reprofile projects forecast in 2017/18  | (£45,490,000) |
| Increase (Decrease) projects approved in 2017/18 and prior years or forecast in 2017/18 | £4,216,000    |
| Remove deduction of capital funded from revenue*  | £2,191,000    |
| Current estimate of potential new borrowing   | £21,322,000   |

<sup>\*</sup> An amount charged to revenue each year to part fund capital expenditure ceased in 2017-18. However, the amount due to be charged in 2017-18 continued to be deducted from the forecast borrowing requirement and is being added back above.

- 4.25 The projected borrowing estimate has increased this month by £5,160,000 as a result of:
  - An increase in income slippage has reduced the total reported slippage from £23,774,000 in January to £19,289,000 in this report (details in Appendix F).
  - The recommendation for a £200k capital budget for Old Court Windsor. (subject to approval)
  - The recommendation for a £475k capital budget for improvements to our operational property estate. (subject to approval)

- 4.26 The following schemes have been approved but have not yet been included in the capital programme. It is possible that the budget will be re-profiled before loading; Braywick Leisure Centre (£2,500,000); Waterways (£1,000,000).
- 4.27 The management of our cash balances and borrowing is carried out on a daily basis and the decision to borrow is not taken until all balances have been utilised.

### Capital programme

- 4.28 The approved 2017-18 capital estimate is £79,357,000, see table 5. The projected outturn for the financial year is £52,443,000.
- 4.29 Additional grant income slippage of £4,485,000 has been reported this month in appendix F. This will partly fund the previously reported £15,000,000 of schools expansion schemes that have been re-profiled for completion in 2018-19.
- 4.30 Further information on key capital schemes has been provided in Appendix G.

**Table 5: Capital outturn** 

|                           | Exp           | Inc           | Net           |
|---------------------------|---------------|---------------|---------------|
| Approved estimate         | £79,357,000   | (£30,464,000) | £48,893,000   |
| Variances identified      | (£1,049,000)  | £149,000      | (£900,000)    |
| Slippage to 2018-19       | (£25,865,000) | £6,576,000    | (£19,289,000) |
| Projected Outturn 2017-18 | £52,443,000   | (£23,739,000) | £28,704,000   |

**Table 6: Capital programme status** 

|  | Report Cabinet January 2018 |
|--|-----------------------------|
| Number of schemes in programme                                     | 301                         |
| Yet to Start   | 30%                         |
| In Progress  | 40%                         |
| Completed  | 15%                         |
| Ongoing Programmes e.g. Disabled Facilities Grant                  | 15%                         |
| Devolved Formula Capital Grant schemes budgets devolved to schools | 0%                          |

### Urgent fire risk remedial works to "The Old Court" in Windsor - £200k

- 4.31 A £238,000 budget was approved in December 2017 for urgent Health & Safety, statutory compliance and repairs and maintenance works on the building, as identified in an external Condition survey.
- 4.32 It was agreed that the building would close to allow essential improvements to be made, at an estimated additional cost of £200,000.
- 4.33 Works required include electrical re-wiring and replacement ventilation system. Tenant compensation, estimated at £60,000, is also due. This covers loss of income, operating expenditure and brewery commitments.

### **Operational Estate Improvements**

4.34 Following fire risk and asbestos inspections across the RBWM property estate, a £475,000 capital budget is requested for this year to cover necessary recommended works. The cost is estimated based on previous issues.

### **Business rates**

- 4.35 Business rate income at the end of December was 84.15% against a target of 83.5%. The annual collection target is 98.8%.
- 4.36 With regard to the three new types of business rate relief announced by the Chancellor in the Spring Budget, the Council has undertaken a range of activities, see points 4.37 4.39.
- 4.37 **New Business Rate Relief for Pubs:** Eighty nine public houses that fit within the guidelines provided by DCLG were identified. An application form was designed and issued to them on 21st July 2017, inviting them to confirm their eligibility for this assistance i.e. essentially that they are not disqualified on the grounds of State Aid. As at 23<sup>rd</sup> January, we have received fifty four applications back. Those eligible receive a flat £1,000 relief against their current year bill.
- 4.38 **New Discretionary Relief Scheme:** Eight hundred and seventy potential ratepayers were identified and issued with a claim form w/c 28th August. As at 23<sup>rd</sup> January we have received thirty four applications back. Twenty four of these have been received with sufficient supporting evidence to make an award e.g. accounts or estimates of annual income/expenditure, a history of the business, details of the amount of assistance requested etc. This has resulted in relief of £239,356 being awarded. Requests for the missing evidence/information have been made to the remaining seven.
- 4.39 **Supporting Small Businesses:** Thirty four potential ratepayers have been identified and were issued with an application on 5<sup>th</sup> December. As at 23<sup>rd</sup> January ten applications had been returned. Seven ratepayers have been awarded relief and a further three applications are awaiting assessment.

### 5 LEGAL IMPLICATIONS

5.1 In producing and reviewing this report the Council is meeting its legal obligations to monitor its financial position.

### **6 RISK MANAGEMENT**

Table 7: Impact of risk and mitigation

| Risks | Uncontrolled<br>Risk | Controls | Controlled<br>Risk |
|-------|----------------------|----------|--------------------|
| None  |                      |          |                    |

### 7 POTENTIAL IMPACTS

7.1 None.

### **8 CONSULTATION**

8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

### 9 TIMETABLE FOR IMPLEMENTATION

9.1 Implementation date if not called in: Immediately.

### 10 APPENDICES

- 10.1 There are seven appendices attached to this report:
  - Appendix A Revenue budget summary
  - Appendix B Development fund analysis
  - Appendix C Revenue movement statement
  - Appendix D Cash flow projection
  - Appendix E Capital budget summary
  - Appendix F Capital variances
  - Appendix G Key capital scheme performance

### 11 BACKGROUND DOCUMENTS

- 11.1 Background documents relating to this report are detailed below.
  - Budget Report to Cabinet February 2017.

## 12 CONSULTATION (MANDATORY)

| Name of consultee | Post held                      | Date sent | Commented & returned |
|-------------------|--------------------------------|-----------|----------------------|
| Cllr Rankin       | Deputy Lead Member for Finance | 29/01/18  |                      |
| Alison Alexander  | Managing Director              | 24/01/18  |                      |
| Russell O'Keefe   | Executive Director             | 24/01/18  |                      |
| Andy Jeffs        | Executive Director             | 24/01/18  |                      |

### REPORT HISTORY

| Decision type:                         | Urgency item?                              |
|--|--|
| For information                        | No   |
| Report Author: Rob Stubbs, D<br>796222 | Deputy Director and Head of Finance, 01628 |

# Revenue Monitoring Statement 2017/18 for February 2018 Cabinet

|   |          | 2017/18              |                       |
|---|----------|----------------------|-----------------------|
| SUMMARY                                 | Budget   | Approved<br>Estimate | Projected<br>Variance |
|   | £000     | £000                 | £000                  |
|   |          |                      |                       |
| Management                              | 292      | 366                  | 1                     |
| Communications                          | 294      | 433                  | 60                    |
| Human Resources                         | 1,443    | 1,187                | 0                     |
| Law & Governance                        | 2,363    | 2,357                | (35)                  |
| Commissioning & Support                 | 5,976    | 3,489                | (104)                 |
| Children's Services - AfC Contract      | 0        | 14,111               | 1,340                 |
| Children's Services - pre AfC Contract  | 15,532   | 3,828                | 385                   |
| Dedicated Schools Grant - Spend         | 63,413   | 62,036               | 1,023                 |
| Adult Social Care - Optalis Contract    | 0        | 29,025               | 0                     |
| Adult Social Care - Spend               | 23,601   | 12,655               | (26)                  |
| Adult Social Care - Income              | 8,152    | (8,123)              | (658)                 |
| Better Care Fund                        | 9,305    | 11,594               | 0                     |
| Public Health                           | 4,910    | 4,909                | 0                     |
| Housing                                 | 1,107    | 1,046                | 1,052                 |
| Grant Income                            | (76,396) | (77,303)             | (2,075)               |
| Budget Extracted in Year                | 0        | 1,056                | (1,056)               |
| Total Managing Director's Directorate   | 59,992   | 62,666               | (93)                  |
|   |          |                      |                       |
| Executive Director of Communities       | 184      | 232                  | 0                     |
| Revenues & Benefits                     | 370      | 258                  | 720                   |
| Commissioning - Communities             | 9,702    | 9,898                | 153                   |
| Communities, Enforcement & Partnerships | 881      | 854                  | (18)                  |
| Library & Resident Services             | 3,459    | 3,510                | 50                    |
| Budget Extracted in Year                | 0        | 88                   | (88)                  |
| Total Communities Directorate           | 14,596   | 14,840               | 817                   |
| For earlier Director of Direct          | 450      | 22.4                 | (55)                  |
| Executive Director of Place             | 153      | 301                  | (55)                  |
| Planning Service                        | 1,471    | 1,491                | 50                    |
| Property Service                        | (1,805)  | (2,160)              | 201                   |
| Finance                                 | 2,149    | 1,579                | (100)                 |
| ICT                                     | 2,199    | 1,594                | 0                     |
| Budget Extracted in Year                | 0        | 146                  | (146)                 |
| Total Place Directorate                 | 4,167    | 2,951                | (50)                  |
| TOTAL EXPENDITURE                       | 78,755   | 80,457               | 674                   |

# Revenue Monitoring Statement 2017/18 for February 2018 Cabinet

|   |                     | 2017/18              |                       |  |
|---|---------------------|----------------------|-----------------------|--|
| SUMMARY   | Budget              | Approved<br>Estimate | Projected<br>Variance |  |
|   | £000                | £000                 | £000                  |  |
| Total Service Expenditure                             | 78,755              | 80,457               | 674                   |  |
| Contribution to / (from) Development Fund             | 2,255               | (1,004)              | 0                     |  |
| Pensions deficit recovery                             | 2,415               | 2,415                | 0                     |  |
| Pay reward  | 500                 | 0                    | 0                     |  |
| Transfer to/(from) Provision for Redundancy           | 0                   | (431)                | 0                     |  |
| Apprentice Levy                                       | 280                 | 99                   | 0                     |  |
| Environment Agency levy                               | 153                 | 153                  | 0                     |  |
| Variance on income from Trading Companies             |                     | 143                  | 0                     |  |
| Variance on Education Services Grant                  |                     | (109)                | 0                     |  |
| Capital Financing inc Interest Receipts               | 5,069               | 5,127                | 0                     |  |
| NET REQUIREMENTS                                      | 89,427              | 86,850               | 674                   |  |
| Less - Special Expenses                               | (1,009)             | (1,009)              | 0                     |  |
| Transfer to / (from) balances                         | 0                   | 2,577                | (674)                 |  |
| GROSS COUNCIL TAX REQUIREMENT                         | 88,418              | 88,418               | 0                     |  |
| General Fund  |                     |                      |                       |  |
| Opening Balance                                       | 5,291               | 5,215                | 7,792                 |  |
| Transfers to / (from) balances                        | 0                   | 2,577                | (674)                 |  |
|   | 5,291               | 7,792                | 7,118                 |  |
| NOTE Service variances that are negative represent an | underspend, positiv | e represents an ov   | verspend.             |  |

| Memorandum Item                                       |         |
|---|---------|
| Current balance on the Development Fund               |         |
|   | £000    |
| Opening Balance                                       | 1,004   |
| Transfer (to) / from other reserves                   |         |
| Transfer from General Fund - sweep                    |         |
| Transfer (to) / from General Fund - other initiatives | 2,167   |
| Final transfer to the General Fund                    | (3,171) |
|   | 0       |
|   |         |

# Corporate Development Fund £000 Balance B/F from 2016/17 1,004 Transacted amounts in 2017/18 To/From Capital Fund To/From General Fund Transition Grant (2017/18 budget - February 2017 Council) Contribution from the General Fund (2017/18 budget - February 2017 Council) Restructure of the Development and Regeneration service (2017/18 budget - February 2017 Council) Minerals and Waste Strategy (2017/18 budget - February 2017 Council) -56 Minerals and Waste Strategy (2017/18 budget - February 2017 Council) -61

Crematorium feasibility study (CMT April 2017) Contact Centre investment (May Cabinet)

Balance of Development Fund transferred to General Fund

-1,004

-30 -58

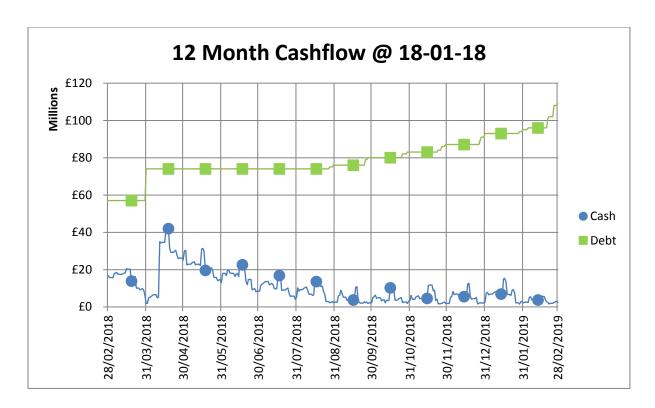
-3,171

0

|  | Funded by   | Funded by |               | Included in  |        |                                       |
|--|-------------|-----------|---------------|--------------|--------|---------------------------------------|
|  | Development |           | Funded by     | the original |        |                                       |
|  | Fund (1)    |           | Provision (3) |              | Total  | Approval                              |
|  | £'000       |           |               |              |        | • •                                   |
| Original Budget  |             |           |               |              | 78,755 |                                       |
| Carry forward of transforming services budgets re-allocated          |             | 264       |               |              | 264    | Cabinet May 2017                      |
| 2 Optalis share of pay reward / award budget re-allocated            |             |           |               | 75           |        | Council Feb. 2017                     |
| 3 Optalis share of apprentice levy budget re-allocated               |             |           |               | 36           | 36     | Council Feb. 2017                     |
| 4 Redundancy cost  |             |           | 43            |              | 43     | Cabinet May 2017                      |
| 5 Crematorium feasibility study                                      | 30          |           |               |              | 30     | CMT April 2017                        |
| 6 Budget rounding  |             | 4         |               |              | 4      | N/A                                   |
| 7 Allocation of pay reward budget to services                        |             |           |               | 425          | 425    | Council Feb. 2017                     |
| 8 Legal budget for Heathrow expansion                                |             | 40        |               |              | 40     | Prioritisation Sub Committee Oct 2016 |
| 9 Redundancy cost funded by provision                                |             |           | 38            |              | 38     | Cabinet May 2017                      |
| 10 Election security costs   |             | 19        |               |              | 19     | CMT June 2017                         |
| 11 IPad / IPhone maintenance budget                                  |             | 10        |               |              | 10     | Head of Finance delegated powers      |
| 12 Return on pre-payment of Optalis pension contributions            |             | (41)      |               |              | (41)   | Treasury management policy            |
| 13 Redundancy cost funded by provision                               |             |           | 236           |              | 236    | Cabinet May 2017                      |
| 14 Contact Centre investment   | 58          |           |               |              |        | Cabinet May 2017                      |
| 15 AfC share of apprentice levy budget re-allocated                  |             |           |               | 33           |        | Council Feb. 2017                     |
| 16 Additional Members SRA budget                                     |             | 5         |               |              |        | Council July 2017                     |
| 17 Staff cost budget due to additional pay costs in MD's directorate |             | 25        |               |              |        | CMT                                   |
| 18 Redundancy cost funded by provision                               |             |           | 36            |              | 36     | Cabinet May 2017                      |
| 19 Net effect of RBWM NNDR budget rebase                             |             | 56        |               |              |        | CMT November 2017                     |
| 20 Redundancy cost funded by provision                               |             |           | 68            |              |        | Cabinet May 2017                      |
| 21 Apprevice Levy allocation   |             |           |               | 112          |        | Council Feb. 2017                     |
| 22 Communications resources (July 2017 Cabinet)                      |             |           | 120           |              | 120    | Cabinet July 2017                     |
| 23 Redundancy cost funded by provision                               |             |           | 10            |              | 10     | Cabinet May 2017                      |
| Changes Approved   | 88          | 382       | 551           | 681          | 1,702  |                                       |
| Approved Estimate February Cabinet                                   |             |           |               |              | 80,457 |                                       |

### **NOTES**

- 1 When additional budget is approved, a funding source is agreed with the Lead Member of Finance. Transactions in column 1 have been funded from a usable reserve (Development Fund).
- 2 If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 2 are funded by the General Fund.
- 3 A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 3 are redundancy costs funded by the provision for redundancy.
- 4 Transactions in column 4 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



Note 1. When the 2017-18 budget was approved by Council in February 2017, new borrowing was anticipated to be £72,999,000 for 2017/18. Due to the re-profiling of a number of schemes on the cash flow forecast, expected new borrowing has reduced to £21m by the year end.

Note 2. Capital expenditure is projected to increase steadily throughout 2017-18 and 2018-19. The exact profile may vary and monitoring of schemes and cash balances will decide the rate at which our borrowing will increase to ensure that no unnecessary debt charges are incurred.

|  | 2017/18       | S Original Budg   | et     |               | Schemes –<br>Approved Esti | mate      | Schemes Ap          | oproved in Pri   | or Years  | Projections – Gross Expenditure |                                  |                    |                       |                       |
|--|---------------|-------------------|--------|---------------|----------------------------|-----------|---------------------|------------------|-----------|---------------------------------|----------------------------------|--------------------|-----------------------|-----------------------|
| Portfolio Summary                            | Gross         | Income            | Net    | Gross         | Income                     | Net       | Gross               | Income           | Net       | 2017/18<br>Projected            | 2017/18<br>SLIPPAGE<br>Projected | TOTAL<br>Projected | VARIANCE<br>Projected | VARIANCE<br>Projected |
|  | £000's        | £000's            | £000's | £000's        | £000's                     | £000's    | £000's              | £000's           | £000's    | (£'000)                         | (£'000)                          | (£'000)            | (£'000)               | (%)                   |
| Communities Directorate                      |               |                   |        |               |                            |           |                     |                  |           |                                 |                                  |                    |                       |                       |
| Sports & Leisure                             | 2,050         | 0                 | 2,050  | 2,050         | 0                          | 2,050     | 647                 | (11)             | 636       | 2,197                           | 500                              | 2,697              | 0                     | 0%                    |
| Community Facilities                         | 530           | (70)              | 460    | 534           | (70)                       | 464       | 348                 | 0                | 348       | 707                             | 175                              | 882                | 0                     | 0%                    |
| Outdoor Facilities                           | 310           | (120)             | 190    | 636           | (420)                      | 216       | 920                 | (400)            | 520       | 1128                            | 428                              | 1,556              | 0                     | 0%                    |
| Revenues & Benefits                          | 0             | 0                 | 0      | 0             | 0                          | 0         | 126                 | 0                | 126       | 76                              | 50                               | 126                | 0                     |                       |
| Green Spaces & Parks                         | 281           | (231)             | 50     | 341           | (231)                      | 110       | 99                  | (81)             | 18        | 392                             | 0                                | 392                | (48)                  | -17%                  |
| Highways & Countryside                       | 5,506         | (2,985)           | 2,521  | 8,462         | (4,719)                    | 3,743     | 4,166               | (1,479)          | 2,687     | 10,016                          | 2,592                            | 12,608             | (20)                  | 0%                    |
| Community, Protection & Enforcement Services | 600           | (600)             | 0      | 600           | (600)                      | 0         | 505                 | (18)             | 487       | 846                             | 259                              | 1,105              | 0                     | 0%                    |
| Library & Resident Services                  | 470           | (12)              | 458    | 1,096         | (12)                       | 1,084     | 978                 | (312)            | 666       | 1,664                           | 410                              | 2,074              | 0                     | 0%                    |
| Total Communities Directorate                | 9,747         | (4,018)           | 5,729  | 13,719        | (6,052)                    | 7,667     | 7,789               | (2,301)          | 5,488     | 17,026                          | 4,414                            | 21,440             | (68)                  | (0)                   |
|  |               |                   |        |               |                            |           |                     |                  |           |                                 |                                  |                    |                       |                       |
| Place Directorate                            |               |                   |        |               |                            |           |                     |                  |           |                                 |                                  |                    |                       |                       |
| Technology & Change Delivery                 | 275           | 0                 | 275    | 275           | 0                          | 275       | 96                  | 0                | 96        | 348                             | 23                               | 371                | 0                     | 0%                    |
| Property & Development                       | 4,950         | 0                 | 4,950  | 11,347        | 0                          | 11,347    | 852                 | (251)            | 601       | 10,002                          | 2,197                            | 12,199             | 0                     | 0%                    |
| Regeneration & Economic Development          | 560           | 0                 | 560    | 2,771         | 0                          | 2,771     | 5,685               | (328)            | 5,357     | 5,556                           | 2,900                            | 8,456              | 0                     | 0%                    |
| Planning (CAP51)                             | 470           | 0                 | 470    | 470           | 0                          | 470       | 339                 | (185)            | 154       | 665                             | 144                              | 809                | 0                     | 0%                    |
| Total Place Directorate                      | 6,255         | 0                 | 6,255  | 14,863        | 0                          | 14,863    | 6,972               | (764)            | 6,208     | 16,571                          | 5,264                            | 21,835             | 0                     | 0                     |
| Manager Blooms                               |               |                   |        |               |                            |           |                     |                  |           |                                 |                                  |                    |                       |                       |
| Managing Director                            |               |                   |        |               |                            |           |                     |                  |           | 22                              |                                  | 22                 | •                     |                       |
| Human Resources                              | 0             | 0                 | 0      | 32            | 0                          | 32        | 0                   | 0                | 0         | 32<br>51                        | 0                                | 32                 | 0                     |                       |
| Adult Social Care                            | 500           | 0<br>(500)        | 0      | 0<br>1,995    | (4.005)                    | 0         | 51<br>575           | (51)<br>(545)    | 0         |                                 | -                                | 51                 | 0                     | 40/                   |
| Housing                                      | 88            | (300)             | 88     |               | (1,995)<br>0               | - 0       | 130                 | (545)            | 30<br>130 | 1,790                           | 800                              | 2,590              | 20                    | 4%                    |
| Democratic Representation Non Schools        | 255           | 0                 | 255    | 58<br>390     | (39)                       | 58<br>351 | 335                 | (234)            | 101       | 188<br>725                      | 0                                | 188<br>725         | 0                     | 0%<br>0%              |
|  |               | -                 |        |               |                            |           |                     |                  |           | -                               | -                                |                    | -                     |                       |
| Schools - Non Devolved                       | 28,030<br>223 | (16,640)<br>(223) | 11,390 | 28,220<br>292 | (15,812)<br>(292)          | 12,408    | 3,283               | (1,726)<br>(653) | 1,557     | 15,115<br>945                   | 15,387<br>0                      | 30,502<br>945      | (1,001)<br>0          | -4%                   |
| Schools - Devolved Capital                   | 29.096        |                   | 11.733 | 30.987        | (18,138)                   | 12,849    | 653<br><b>5.027</b> | (3.209)          | 1.818     |                                 | 16,187                           | 35,033             | (981)                 | 0%                    |
| Total Managing Director                      | 29,096        | (17,363)          | 11,/33 | 30,987        | (10,138)                   | 12,849    | 5,027               | (5,209)          | 1,818     | 18,846                          | 10,187                           | 33,033             | (981)                 | <u> </u>              |
|  |               |                   |        |               |                            |           |                     |                  |           |                                 |                                  |                    |                       |                       |
| Total Committed Schemes                      | 45,098        | (21,381)          | 23,717 | 59,569        | (24,190)                   | 35,379    | 19,788              | (6,274)          | 13,514    | 52,443                          | 25,865                           | 78,308             | (1,049)               | 0                     |

| Portfolio Total                | (£'000)<br><b>45,098</b> | (£'000)<br><b>79,357</b> | (£'000)<br><b>52,443</b> |
|--------------------------------|--------------------------|--------------------------|--------------------------|
| External Funding               |                          |                          |                          |
| Government Grants              | (17,447)                 | (17,592)                 | (12,015)                 |
| Developers' Contributions      | (3,934)                  | (7,467)                  | (6,319)                  |
| Other Contributions            | 0                        | (5,405)                  | (5,405)                  |
| Total External Funding Sources | (21,381)                 | (30,464)                 | (23,739)                 |
| Total Corporate Funding        | 23,717                   | 48,893                   | 28,704                   |

### Capital Monitoring Report - January 2017-18

At 31 January 2018, the approved estimate stood at £79.357m

|                           | Exp      | Inc      | Net      |
|---------------------------|----------|----------|----------|
|                           | £'000    | £'000    | £'000    |
| Approved Estimate         | 79,357   | (30,464) | 48,893   |
| Variances identified      | (1,049)  | 149      | (900)    |
| Slippage to 2018/19       | (25,865) | 6,576    | (19,289) |
| Projected Outturn 2017/18 | 52.443   | (23.739) | 28.704   |

Overall Projected Expenditure and Slippage Projected outturn for the financial year is £52.443m

Variances are reported as follows.

| Commis<br>CD95  | ssioning - Communities<br>Safer Routes-Holyport College   | (20)   | 0  | (20)  | Planning Permission refused/delayed  |
|---|---|--|--|---|--|
| Green S<br>CZ46   | Spaces & Parks P&OS-Vansittart Road Skate Park-Extension /Imps  | (48)   | 48   | 0   | Scheme will not be undertaken due to insufficient funding  |
| Schools<br>CSFC<br>CSHH<br>CSHP<br>CSHV<br>CSJA<br>CSJK   | Non Devolved     Ascot Primaries Feasibilities     Maidenhead Nursery School Structural Improvements     Wraysbury school - Staffroom Extension     Lowbrook 2FE Expansion     Larchfield Nursery Refurbishment     Riverside Double Classroom  | (100)<br>4<br>(100)<br>(800)<br>(15)<br>10                                   | 100<br>(4)<br>0<br>0<br>15<br>(10)   | 0<br>(100)<br>(800)<br>0                                      | Scheme completed-offer up of savings<br>Revised Estimate<br>Scheme completed-offer up of savings<br>Scheme completed-offer up of savings<br>Revised Estimate<br>Revised Estimate   |
| CT56  | Transforming Care Partnership   | 20<br>(1,049)  | 0<br>149   | 20<br>(900)   | Unforeseen Costs   |
| Addition  | al slippage reported this month is as follows   |  |  |   |  |
| Previou   | sly reported slippage   | (25,865)   | 2,091  | (23,774)  |  |
| Schools<br>CSFC<br>CSGR<br>CSGT<br>CSGV<br>CSGW<br>CSGX<br>CSHM<br>CSHU<br>CSHU<br>CSHX<br>CSJB | - Non Devolved Ascot Primaries Feasibilities Charters Expansion Windsor Boys Expansion Cox Green School Expansion Year 1 of 3 Fuzze Platt Senior expansion Year 1 of 3 Dedworth Middle School Expansion Year 1 of 3 Dedworth Middle School Expansion Year 1 of 3 All Saints Junior School Boiler Replacement Windsor Girls Expansion Newlands Girls School Roofing Replacement at Various Schools Eton Wick School Boiler and Heating Replacement | 0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0 | 25<br>1,322<br>58<br>1,000<br>1,342<br>301<br>70<br>40<br>162<br>80<br>85<br>6,576 | 1,322<br>58<br>1,000<br>1,342<br>301<br>70<br>40<br>162<br>80 | Grant to be used on previously reported slippage for retentions. Grant slippage for previously reported re-profiled expenditure. Grant to be used on previously reported slippage for retentions. Grant slippage for previously reported slippage for retentions. Grant slippage for previously reported re-profiled expenditure. Grant slippage for previously reported re-profiled expenditure. Grant slippage for previously reported slippage for retentions. Grant to be used on previously reported slippage for retentions. Grant slippage for previously reported slippage for retentions. Grant slippage for previously reported works in Summer 2018. Grant slippage for previously reported works in Summer 2018. |

Overall Programme Status
The project statistics show the following position:

| Scheme progress                                    | No. | %    |
|--|-----|------|
| Yet to Start                                       | 90  | 30%  |
| In Progress  | 122 | 40%  |
| Completed  | 44  | 15%  |
| Ongoing Programmes e.g., Disabled Facilities Grant | 44  | 15%  |
| Devolved Formula Capital Grant schemes budgets     |     |      |
| devolved to schools                                | 1   | 0%   |
| Total Cahamaa                                      | 201 | 100% |

|           | T   | January 2018 @ | 12/01/2018               | П        |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|-----------|---|----------------|--------------------------|----------|-------|--------------------------------|----------|-------|----------------------|-------|--|--------------|--------------------------------------|------------------|--------------------------------|---|
| Project   | CAPITAL SCHEME  |                | 2017/18<br>ROVED ESTIMAT | E        |       | OVED SLIPPAGE<br>I PRIOR YEARS |          |       | TOTAL BUDGET 2017/18 |       | PROJECTIONS  |              | PRO                                  |                  | PROJECT ST                     | ATUS  |
|           |   | Gross          | Income                   | Estimate | Gross | Income                         | Estimate | Gross |                      |       | 2017/18 2018/19<br>Projected SLIPPAGE<br>Variance Projected<br>Underspend<br>as negative | Yet To Start | Preliminary<br>/ Feasibility<br>Work | Work On-<br>site | Ongoing<br>Annual<br>Programme | Expected Completion   |
|           |   | £000           |                          | £000     | £000  | £000                           | £000     | £000  | £000                 | £000  | £000   |              |                                      |                  |                                |   |
| Commun    | ities Directorate                                     |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|           | Sports & Leisure                                      |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CZ18      | Magnet LC Reprovision Design / Initial Site Costs     | 1,650          | 0                        | 1,650    | 350   | 0                              | 350      | 2,000 | 0                    | 2,000 | 0 500  |              |                                      |                  |                                | Dec 2019  |
|           | Highways & Transport                                  |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CD12      | Roads Resurfacing-Transport Asset & Safety            | 1,650          | (1,650)                  | 0        | 132   | (131)                          | 1        | 1,782 | (1,781)              | 1     | 0 200  |              |                                      |                  |                                |   |
| CD84      | Street Lighting-LED Upgrade                           | 1,600          | 0                        | 1,600    | 634   | 0                              | 634      | 2,234 | 0                    | 2,234 | 0 (  |              |                                      |                  |                                |   |
|           | Community, Protection & Enforcement Services          |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CT52      | Disabled Facilities Grant                             | 600            | (600)                    | 0        | 0     | 0                              | 0        | 600   | (600)                | 0     | 0 0  | )            |                                      |                  |                                |   |
|           |   |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|           | Community Facilities                                  |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CKVT      | Marlow Road Youth Centre Roofing and Maintenance Work | 400            | 0                        | 400      | 0     | 0                              | 0        | 400   | 0                    | 400   | 0 100  | )            |                                      |                  |                                |   |
| Place Dir | ectorate  |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|           | Regeneration  |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CI14      | Maidenhead Waterways Construction phase 1             | 0              | 0                        | 0        | 1707  | (141)                          | 1566     | 1,707 | (141)                | 1,566 | 0 0  |              |                                      |                  |                                |   |
| CI29      | Broadway Car Park & Central House Scheme              | 0              | 0                        | 0        | 2952  | (187)                          | 2765     | 2,952 | (187)                | 2,765 | 0 1,700  |              |                                      |                  |                                |   |
| Managine  | Director  |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|           | Housing   |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CT51      | Key Worker DIYSO                                      | 0              | 0                        | 0        | 510   | (510)                          | 0        | 510   | (510)                | 0     | 0 100  |              |                                      |                  |                                |   |
| CT55      | Brill House Capital Funding                           | 500            |                          | 0        | 0     | 0                              | 0        | 500   | (500)                | 0     | 0 500  |              |                                      |                  |                                | Delays in commencement mean funds<br>unlikey to be requested in 17/18.<br>Preliminary/feasibility works underway. |
|           |   |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|           | Schools - Non Devolved                                |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
|           |   |                |                          |          |       |                                |          |       |                      |       |  |              |                                      |                  |                                |   |
| CSGR      | Charters Expansion                                    | 3,630          | (2,952)                  | 678      | 203   | (203)                          | 0        | 3,833 | (3,155)              | 678   | 0 2,000  |              |                                      |                  |                                |   |

| Project | CAPITAL SCHEME                               |       | 2017/18<br>OVED ESTIMA | TE       |       | ROVED SLIPPAG<br>M PRIOR YEARS |          |       |         |          |  |                                  | PROJECT STATUS |                                      |      |                                |  |
|---------|--|-------|------------------------|----------|-------|--------------------------------|----------|-------|---------|----------|--|----------------------------------|----------------|--------------------------------------|------|--------------------------------|--|
|         |  |       |                        |          |       |                                |          |       |         |          | 2017/18<br>Projected<br>Variance<br>Underspend | 2018/19<br>SLIPPAGE<br>Projected | Yet To Start   | Preliminary<br>/ Feasibility<br>Work | site | Ongoing<br>Annual<br>Programme | Expected Completion                        |
|         |  | Gross | Income                 | Estimate | Gross | Income                         | Estimate | Gross | Income  | Estimate | as negative                                    |                                  |                |                                      |      |                                |  |
|         |  | £000  | £000                   | £000     | £000  | £000                           | £000     | £000  | £000    | £000     | £000   | £000                             |                |                                      |      |                                |  |
| CSGT    | Windsor Boys Expansion                       | 1,120 | (1,120)                | 0        | (108) | 108                            | 0        | 1,012 | (1,012) | 0        | 0  | 58                               |                |                                      |      |                                | Project complete – Slippage for retentions |
| CSGV    | Cox Green School Expansion Year 1 of 3       | 4,880 | (2,514)                | 2,366    | 133   | (133)                          | 0        | 5,013 | (2,647) | 2,366    | 0  | 2,500                            |                |                                      |      |                                |  |
| CSGW    | Furze Platt Senior expansion Year 1 of 3     | 6,750 | (2,212)                | 4,538    | 431   | (431)                          | 0        | 7,181 | (2,643) | 4,538    | 0  | 5,500                            |                |                                      |      |                                |  |
| CSGX    | Dedworth Middle School Expansion Year 1 of 3 | 3,780 | (2,081)                | 1,699    | 153   | (153)                          | 0        | 3,933 | (2,234) | 1,699    | 0  | 2,000                            |                |                                      |      |                                |  |
| CSHU    | Windsor Girls Expansion                      | 1,800 | (1,800)                | 0        | (64)  | 64                             | 0        | 1,736 | (1,736) | 0        | 0  | 40                               |                |                                      |      |                                | Project complete - Slippage for retentions |
|         |  |       |                        |          |       |                                |          |       |         |          |  |                                  |                |                                      |      |                                |  |