

# **Royal Borough of Windsor and Maidenhead**

## **Annual Council Meeting - 21 May 2019**

### **Order of Proceedings**

#### **7.25 pm**

1. Led by the Mace Bearer, the Deputy Mayor, Members and Directors will enter the Guildhall Chamber and take their places.

#### **7.29 pm**

2. Led by the Mace Bearer, the Mayoral Party will enter the Guildhall Chamber. All present are requested to remain standing.
3. Prayers will be said by Reverend John Quick.
4. The Mayor, Paul Lion, will announce apologies for absence and invite Members to declare any interests on items to be considered at the meeting.
5. The Mayor will address the meeting.
6. The Mayor will invite nominations for the office of Mayor for the ensuing year.
7. It will be moved and seconded that Councillor Sayonara Luxton be elected Mayor.
8. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
9. The Managing Director will declare the successful nominee duly elected.
10. Led by the Mace Bearer, the new Mayor and Mayoress, accompanied by the Immediate Past Mayor, the Immediate Past Mayoress, the Deputy Mayor, the Deputy Mayoress and the Managing Director will retire and the new Mayor will put on the apparel and Chain of Office of Mayor.
11. The party will return to the Guildhall Chamber and the new Mayor will make the Declaration of Acceptance of Office duly witnessed by their proposer and seconder.
12. Paul Lion will hand to the new Mayor the Mace and will pass to her the Borough Seal and keys to the Mayor's Parlour.
13. The Mayor will address the meeting, following which Paul Lion and Mrs Laura Lion will be presented by the Mayor their Past Mayor's badge and Past Mayoress' badge respectively.
14. The Mayor will then invite nominations for the office of Deputy Mayor for the ensuing year.

15. It will be moved and seconded that Councillor Gary Muir be appointed Deputy Mayor.
16. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
17. The Managing Director will declare the successful nominee duly appointed Deputy Mayor for the ensuing year.
18. Accompanied by the Mayor and the Mayoress, the new Deputy Mayor will retire and the new Deputy Mayor will put on the apparel and Chain of office.
19. The Party will return to the Guildhall Chamber and the Deputy Mayor will make the Declaration of Acceptance of Office duly witnessed by their proposer and seconder.
20. The Deputy Mayor will address the meeting.
21. The Deputy Mayor will present Colin Rayner and Councillor Samantha Rayner with their Past Deputy Mayor's and Past Deputy Mayoress' badges respectively.
22. The Mayor will then conduct the remainder of the agenda as follows.
23. The Mayor will invite nominations for the office of Leader of the Council.
24. The Mayor will invite Members to approve the membership and chairmanship of the various Council committees and panels.
25. The Mayor will close the meeting and invite those present to follow the Mayoral Party and have drinks outside on the Corn Exchange. (The Chamber will be rearranged to allow those attending to return to the room to continue with the refreshments.)