

WORK PROGRAMME - CORPORATE OVERVIEW AND SCRUTINY PANEL

DIRECTORS	<ul style="list-style-type: none"> • Duncan Sharkey (Managing Director) • Russell O’Keefe (Executive Director) • Andy Jeffs (Executive Director)
LINK OFFICERS & HEADS OF SERVICES	<ul style="list-style-type: none"> • Elaine Browne, (Interim Head of Law & Governance) • Nikki Craig, (Head of HR and Corporate Projects) • Catherine Hickman, (Lead Specialist Audit and Investigation) • Louise Freeth, (Head of Revenues and Benefits) • Barbara Richardson, (Managing Director RBWM Property Co) • Rob Stubbs, (Deputy Director & Head of Finance) • Head of IT Services (TBC) • Anna Robinson, (Strategy and Performance Manager)

MEETING: 25th SEPTEMBER 2019

ITEM	RESPONSIBLE OFFICER
Performance Q1 Report	Anna Robinson, <i>Strategy and Performance Manager</i>
Annual Complaints Report	Nikki Craig, <i>Head of HR and Corporate Projects</i>
Finance Update	Rob Stubbs, <i>Deputy Director and Head of Finance</i>
Key Risk Report (Bi-Annual)	Steve Mappley, <i>Insurance and Risk Manager</i>
Insurance Tender Renewal Update	Steve Mappley, <i>Insurance and Risk Manager</i>
Work Programme	Panel clerk
TASK AND FINISH	
TBC	

MEETING: 4th FEBRUARY 2020

ITEM	RESPONSIBLE OFFICER
Performance Q3 Report	Anna Robinson, <i>Strategy and Performance Manager</i>
Budget Report	Lead Officers & Finance
2019/20 Interim Audit and Investigation Report	Catherine Hickman, <i>Lead Specialist Audit and Investigation</i>
Annual Scrutiny Report (Draft)	Chairman & Lead Officers
Work Programme	Panel clerk
TASK AND FINISH	
TBC	

MEETING: 22nd APRIL 2020

ITEM	RESPONSIBLE OFFICER
Annual Scrutiny Report (Final version for approval and submission for Full Council)	Chairman & Lead Officers
Key Risk Report (Bi-Annual)	Steve Mappley, <i>Insurance and Risk Manager</i>
Work Programme	Panel clerk
TASK AND FINISH	

TBC	
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ITEMS SUGGESTED BUT NOT YET PROGRAMMED

ITEM	RESPONSIBLE OFFICER
LGA Peer Review & Recommendations	Duncan Sharkey, <i>Managing Director</i>