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Royal Borough of Windsor and Maidenhead

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

RECEIVED
7 DEC 2015
LICENSING

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We SURINDER KUMAR RAJPUT & URMIL RAJPUT

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number PL051203

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

The Novello
228 Bath Road
Littlewick Green
MAIDENHEAD, BERKS

Post town MAIDENHEAD

Postcode SL6 3RX.

Telephone number at premises (if any)

01628 825753

Non-domestic rateable value of premises

£ 30,000

Part 2 – Applicant details

Daytime contact
telephone number

07881 786138

E-mail address (optional)

Current postal address if different
from premises address

Post town

Postcode

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

Full variation to include additional areas for licensed activities as shown on the attached plan.

- to include licensable activities of:
 - live and recorded music
 - performance of dance
 - provision of late night refreshments and sale of Alcohol

to all areas within the plan attached to the application

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

N/A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>		
Day				Start	Finish	Outdoors	<input type="checkbox"/>
Mon						Both	<input type="checkbox"/>
Tue							
Wed			<u>Please give further details here</u> (please read guidance note 3)				
Thur							
Fri			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)				
Sat							
Sun							
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)				

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Live singers and bands performing at events and parties, using standard music equipment and systems, suitable for indoor performances		
Mon	10.00 AM	12.20 AM			
Tue	10.00 AM	12.20 AM	State any seasonal variations for the performance of live music (please read guidance note 4) None		
Wed	10.00 AM	12.20 AM			
Thur	10.00 AM	12.20 AM	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) None		
Fri	10.00 AM	01.00 AM			
Sat	10.00 AM	01.00 AM			
Sun	12.00 PM	11.50 PM			

D

N/A

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) <i>music presented and performed by DJ's at parties etc using standard equipment</i>		
Mon	10-00 am	12-20 am			
Tue	10-00 am	12-20 am	State any seasonal variations for the playing of recorded music (please read guidance note 4) <i>None</i>		
Wed	10-00 am	12-20 am			
Thur	10-00 am	12-20 am	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) <i>None</i>		
Fri	10-00 am	01-00 am			
Sat	10-00 am	01-00 am			
Sun	12-00 pm	11-50 pm			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10-00 am	12-20 am	Please give further details here (please read guidance note 3) Dances and dancers as part of Partners and junction events	Both	<input type="checkbox"/>
Tue	10-00 am	12-20 am			
Wed	10-00 am	12-20 am	State any seasonal variations for the performance of dance (please read guidance note 4) none		
Thur	10-00 am	12-20 am			
Fri	10-00 am	01-00 am	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5) none		
Sat	10-00 am	01-00 am			
Sun	12-00 pm	11-50 pm			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) <i>Late night refreshments as part of the normal trading</i>		
Mon	11.00 P.M	12.20 A.M			
Tue	11.00 P.M	12.20 A.M	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4) <i>None</i>		
Wed	11.00 P.M	12.20 A.M			
Thur	11.00 P.M	12.20 A.M	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5) <i>None</i>		
Fri	11.00 P.M	01.00 A.M			
Sat	11.00 P.M	01.00 A.M			
Sun	11.00 P.M	11.50 P.M			

H

N/A

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) <p style="text-align: center;">None</p>					
Mon	10-00 am	12-20 am						
Tue	10-00 am	12-20 am						
Wed	10-00 am	12-20 am						
Thur	10-00 am	12-20 am						
Fri	10-00 am	01-00 am						
Sat	10-00 am	01-00 am						
Sun	12-00 pm	11-00 pm						
						Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) <p style="text-align: center;">None</p>		

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

None

L

~~1/1/1~~

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	7.00 am	12.20 am	
Tue	7.00 am	12.20 am	
Wed	7.00 am	12.20 am	
Thur	7.00 am	12.20 am.	
Fri	7.00 am	01.00 am.	
Sat	7.00 am	01.00 am.	
Sun	7.00 am	12.00 am.	

NONE

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

NONE.

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

NONE.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

- ensuring license conditions are met at all times by staff training and continuous monitoring and assessment
- identification systems to ensure no underage drinking
- Staff training to cover all the objectives e.g. opening hours and conditions, public safety checks, dealing with children safety and drunk/drunken
- adequate staffing at all times

b) The prevention of crime and disorder

The premises are comprehensively covered by CCTV with recording facilities. Staffing is appropriate for the functions and events.

c) Public safety

Health and Safety systems in place in case of emergencies. Adequate fire exits and equipment around the premises. Premises and surrounding car park and areas well lit.

d) The prevention of public nuisance

- Staff ensuring responsible drinking by customers,
- monitoring of noise levels
- encouraging customers to be considerate of neighbours

e) The protection of children from harm

- "Challenge 25" sign requiring identification, i.e. passport, license etc for alcoholic drinks
- staff training to ensure they are aware of above and follow correct procedures.
- Promoting family friendly environment for younger children
- big books for recording health & safety issues and non-serving or refusal of alcoholic drinks.

Checklist:

Please tick to indicate agreement

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.



IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	03/12/15
Capacity	Partner

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	03/12/15
Capacity	Partner

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

ARUN KUMAR KOLAR (manager)
The Novello

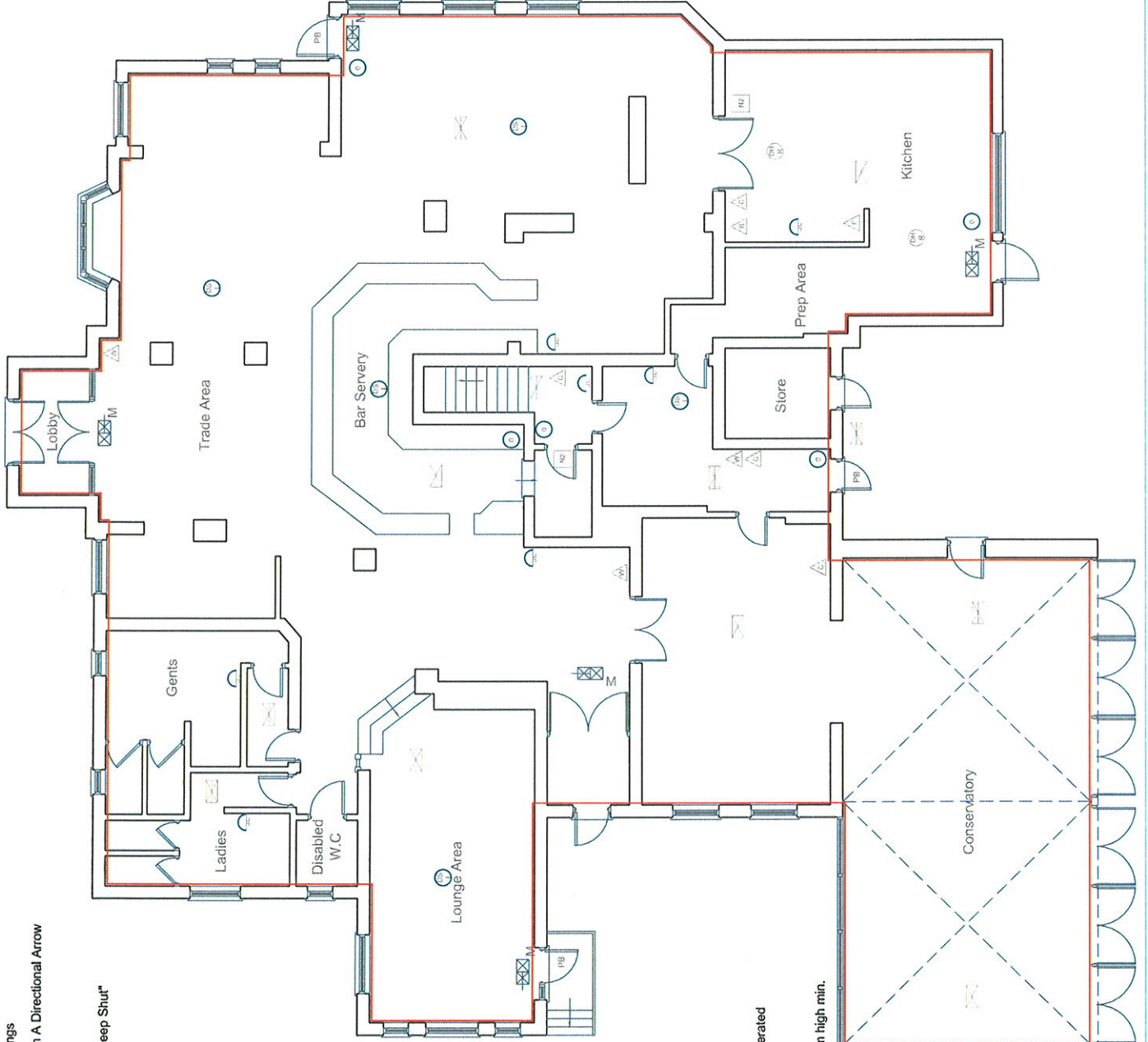
Post town		Post code	
Telephone number (if any)	01628 - 825753		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
arun@thenovello.com			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

ALL AREAS WITHIN THE RED PERIMETER TO BE USED FOR SALE / SUPPLY AND CONSUMPTION OF ALCOHOL, RECORDED MUSIC AND LATE NIGHT REFRESHMENTS



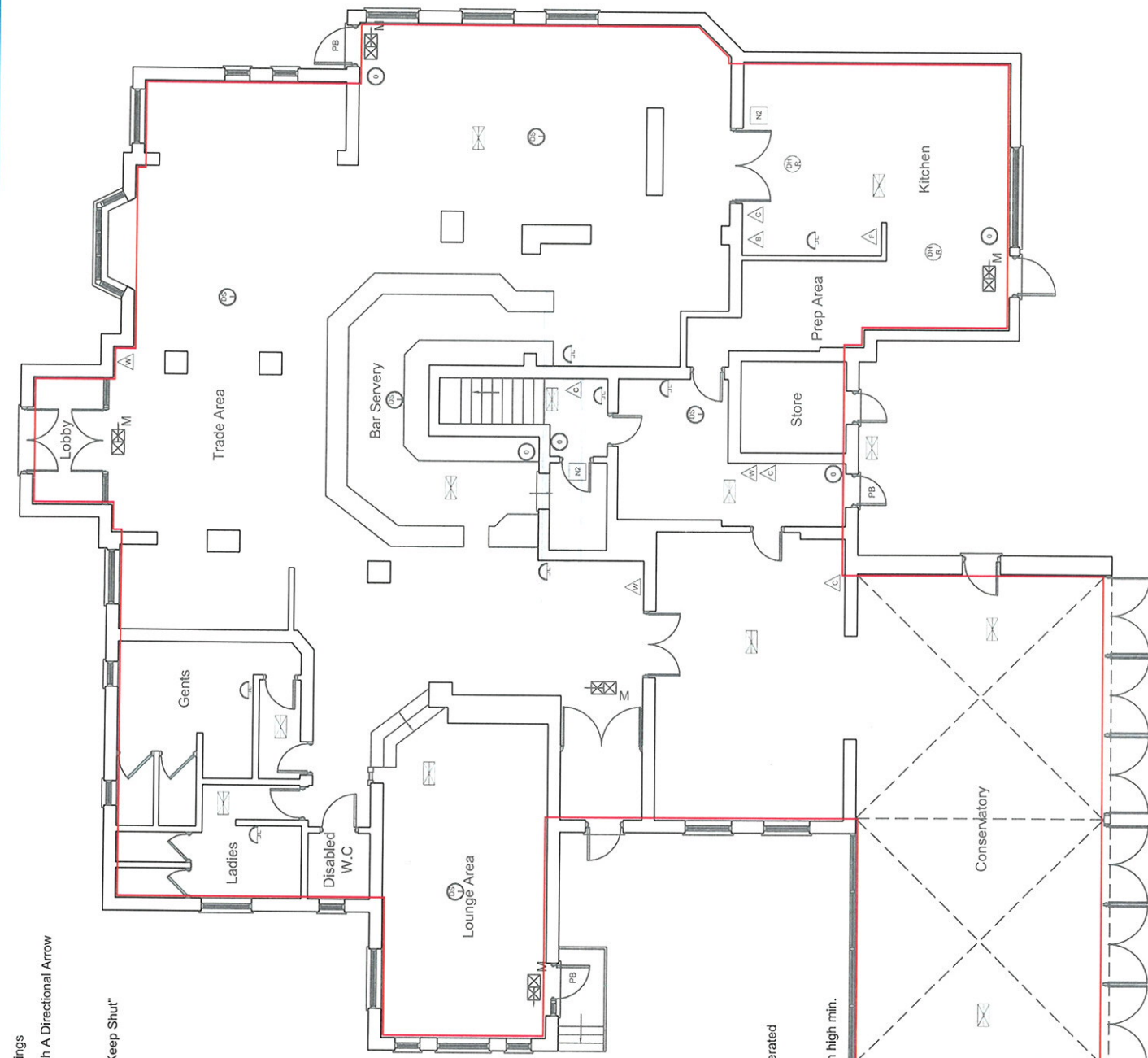
- [Symbol] - Fire Exit Sign Internally Illuminated Maintained Fittings
- [Symbol] - Fire Exit Sign Internally Illuminated Maintained With A Directional Arrow
- [Symbol] - Emergency Light Fitting Non Maintained
- [N6] - To both sides of all FD30 doors notice "Fire Door Keep Shut"
- [N5] - Notice "Fire Exit Keep Clear"
- [N3] - Notice "Locked Shut When not In Use"
- [N2] - Notice "Staff"
- FFF - Doors having no fastening other than a simple catch operable from both sides
- VP - Doors fitted with glazed vision panel
- PB - Doors fitted with Push Bar
- [Symbol] - Smoke Detector Heat Riser
- [Symbol] - Smoke Detector Heat Optical
- [Symbol] - Smoke Detector Ionisation
- [Symbol] - Fire Alarm Call Point (Break Glass)
- [Symbol] - Fire Warning Bell
- [Symbol] - Fire Extinguisher Water 9LTR
- [Symbol] - Fire Extinguisher Dry Powder 2.5kilos min.
- [Symbol] - Fire Extinguisher Carbon Dioxide
- [Symbol] - Fire Extinguisher Foam
- [Symbol] - Fire Blanket 1200 x 1200mm min.
- RCD - Cut Out To DJ Console Electrics Mains Failure Operated
- [Symbol] - Fire Alarm Indicator Panel
- [Symbol] - Sign with words or symbol to fire exit letters 100mm high min.

These drawings should be approved by local Authority before works commence on site.
No dimensions to be scaled from this drawing. All dimensions to be checked on site. This drawing is copyright and should not be reproduced without permission of the Architects.

client: **Mr SK Rajput**
project: **The Novello**
228 Bath Road
Littlewickgreen
Maidenhead SL6 3RX
drawing:

Licensing Plans

ALL AREAS WITHIN THE RED PERIMETER TO BE USED FOR SALE / SUPPLY AND CONSUMPTION OF ALCOHOL, RECORDED MUSIC AND LATE NIGHT REFRESHMENTS



- Fire Exit Sign Internally Illuminated Maintained Fittings
- Fire Exit Sign Internally Illuminated Maintained With A Directional Arrow
- Emergency Light Fitting Non Maintained
- To both sides of all FD30 doors notice "Fire Door Keep Shut"
- Notice "Fire Exit Keep Clear"
- Notice "Locked Shut When not In Use"
- Notice "Staff"
- FFF - Doors having no fastening other than a simple catch openable from both sides
- VP - Doors fitted with glazed vision panel
- PB - Doors fitted with Push Bar

- Smoke Detector Heat Riser
- Smoke Detector Heat Optical
- Smoke Detector Ionisation
- Fire Alarm Call Point (Break Glass)
- Fire Warning Bell
- Fire Extinguisher Water 9LTR
- Fire Extinguisher Dry Powder 2.5kilos min.
- Fire Extinguisher Carbon Dioxide
- Fire Extinguisher Foam
- Fire Blanket 1200 x 1200mm min.
- RCD - Cut Out To DJ Console Electrics Mains Failure Operated
- IP - Fire Alarm Indicator Panel
- Sign with words or symbol to fire exit letters 100mm high min.

This drawing should be approved by local Authority before works commence on site.
No dimensions to be scaled from this drawing. All dimensions to be checked on site. This drawing is copyright and should not be reproduced without permission of the Architects.

client: **Mr SK Rajput**
project: **The Novello
228 Bath Road
Littlewickgreen
Maidenhead SL6 3RX**
drawing:
Licensing Plans
scale: 1:100 date: Nov 2015 drawn:
15 / 07 rev:

DOOR FITTED WITH PANIC BAR AND INSTRUCTIONS FOR USE

DOORS HAVING NO FASTENING OTHER THAN A SIMPLE CATCH OPENABLE FROM BOTH SIDES

DOOR FITTED WITH GLAZED VISION PANEL

TO BOTH SIDES OF ALL HD30S DOORS NOTICE "FIRE DOOR KEEP SHUT"

NOTICE "FIRE EXIT KEEP CLEAR"

NOTICE "KEEP LOCKED SHUT WHEN NOT IN USE"

NOTICE "STAFF"

FIRE EXIT SIGN INTERNALLY ILLUMINATED MAINTAINED FITTING

FIRE EXIT SIGN INTERNALLY ILLUMINATED MAINTAINED WITH A DIRECTIONAL ARROW

EMERGENCY LIGHT FITTING NON MAINTAINED

10

11

12

N6

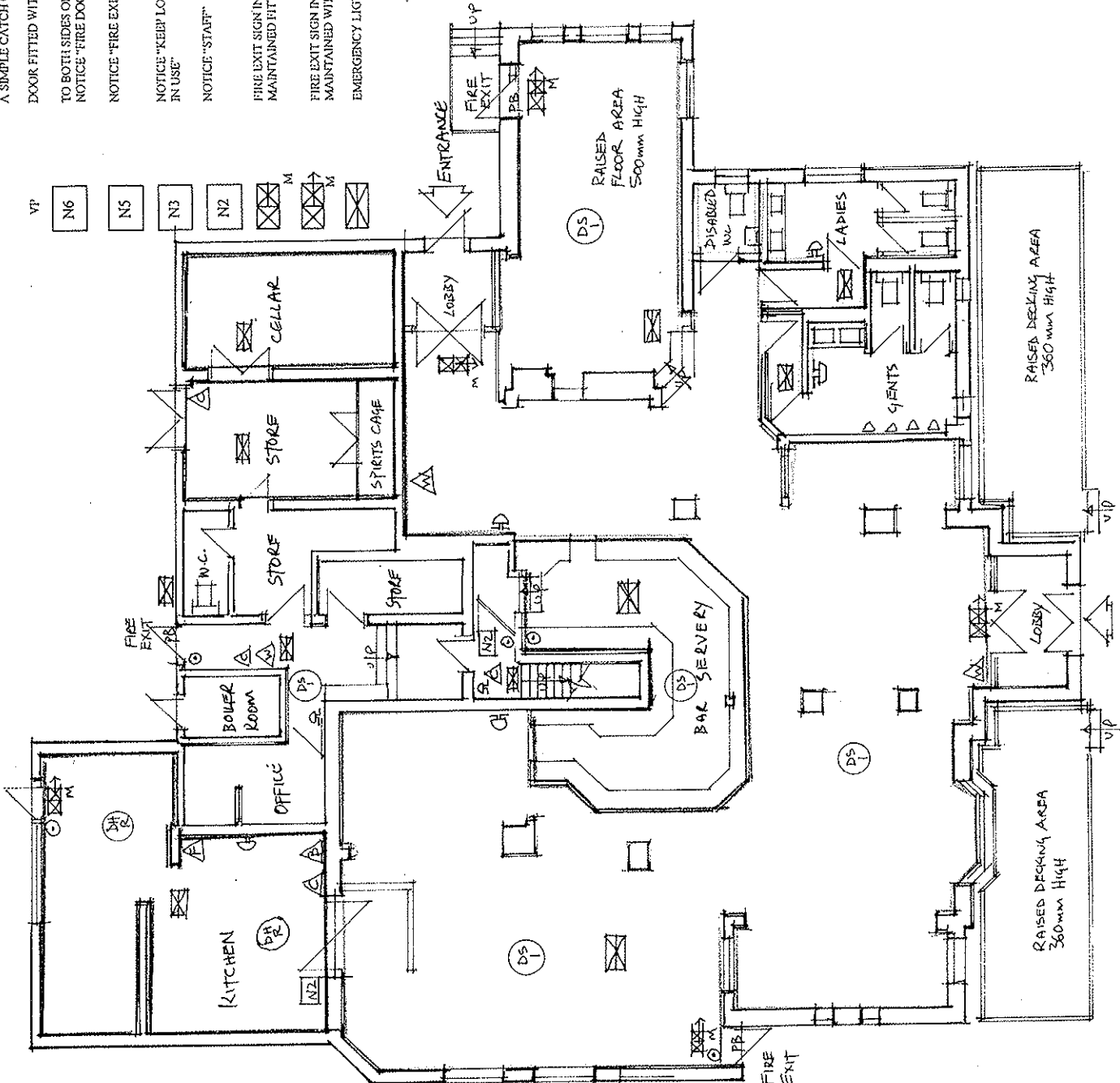
N5

N3

N2

N1

N0



GROUND FLOOR PLAN

1:100

Revisions



CONTRACTS
DESIGN & REFURBISHMENT

TELEFAX: 01202 823400
MOBILE: 07850 456649
MONMOUTH ASH FARM
PORTON HEATH
WIMBORNE DORSET BH21 7J5

Client

INDEPENDENT PUB CO.

Job Title

RING 'O' BELLS
BATH ROAD
LITTLEWICK GREEN
MAIDENHEAD

Drawing Title

LICENSING PLANS

ALL PUBLIC AREAS TO BE USED FOR SALE/SUPPLY AND CONSUMPTION OF ALCOHOL, RECORDED MUSIC AND LATE NIGHT REFRESHMENT

Scale 1:100

Date July 2005

Drawn by P.B.

Dwg No.

05.1640.07

Rev.

