

Report Title:	Corporate Overview and Scrutiny Panel - Annual Report 2020/21
Contains Confidential or Exempt Information	No - Part I
Member reporting:	Councillor Chris Targowski, Chairman of the Panel
Lead Officers:	Duncan Sharkey, Managing Director
Meeting and Date:	Full Council – June 2021

REPORT SUMMARY

Part 9A B4 of the [council constitution](#) requires an Overview and Scrutiny Panel to report annually to full Council on 'its workings and make recommendations for future work programmes and amended working methods if appropriate'.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That full Council notes the annual report of the Corporate Overview and Scrutiny Panel.

2. CHAIRMAN'S INTRODUCTION

- 2.1 The Corporate Overview and Scrutiny panel met five times and scrutinised (complete number of reports after April meeting) separate reports
- 2.2 The Chairman would like to thank all members of the panel and Officers of the Council for the time and effort that they have put into the successful running of the panel.
- 2.3 The terms of reference for the Corporate Overview and Scrutiny panel can be found in Part 4 B of the Council Constitution.

3. TOPICS SCRUTINISED DURING THE MUNICIPAL YEAR 2020/21

- 3.1 The XXX reports scrutinised included:
 - CIPFA Report
 - Annual Complaints Report
 - Budget Monitoring Report
 - Corporate Transformation Paper
 - Maidenhead United – Request for Relocation
- 3.2 Details of topics scrutinised can be found here:
<https://rbwm.moderngov.co.uk/ieListMeetings.aspx?Committeeld=594>

4. CALL-INS CONSIDERED DURING THE MUNICIPAL YEAR 2020/21

- 4.1 N/A

5. RESIDENT SUGGESTIONS CONSIDERED DURING THE MUNICIPAL YEAR 2020/21

5.1 N/A

6. TASK AND FINISH GROUPS ESTABLISHED DURING THE MUNICIPAL YEAR 2020/21

6.1 Will update when outcomes of the T&F established

6.2 Highways Contract T&F agreed July 2019. No T&F established during municipal year. Minuted suggestion of T&F with a focus on the Customer journey within services provided was not addressed. (Minuted July 2019)

6.3 “Members discussed a need to focus on the customer journey for residents and to look at the way in which each service performs.

6.4 Members also discussed the need for a separate task and finish group to focus on contracts and procurement process. This group would look at ways to review and monitor existing and new contract performance. It was agreed that this working group would have a particular focus on highways and to provide a visible audit of these contracts.”

7. PROPOSALS FOR IMPROVED WORKING METHODS

7.1 Be more proactive in requesting early sight of relevant reports that are on the Cabinet forward plan

7.2 Distribute ‘to note’ reports to panel members electronically. Bring to meeting only if necessary or requested by panel members for debate or in depth questions.

7.3 Work more closely with Cabinet to ensure panel is more involved with policy development, rather than only once the report has been finalised.

7.4 Monitor ‘value for money’ aspect of the panel. What changes, improvements have we instigated.

8. THANKS

8.1 The Panel would like to thank the following individuals and organisations for their involvement in the scrutiny process this year:

- Mark Beeley
- CIPFA

9. PROPOSED WORK PROGRAMME FOR THE MUNICIPAL YEAR 2021/22

9.1 The Panel proposes to consider the following topic areas for scrutiny in the coming municipal year:

Topics already in progress/carried over from 2020/21:

- Will update after April meeting

New topics:

- Will update April meeting

10. APPENDICES

10.1 This report is supported by one appendix:

- Appendix A – Corporate Overview and Scrutiny Panel Work Programme 2020/2021

REPORT HISTORY

Decision type:	Urgency item?	To follow item?
For information	No	No