

Report Title:	Finance Updates including referrals from Cabinet
Contains Confidential or Exempt Information	No - Part I
Lead Member:	Councillor Hilton, Lead Member for Finance and Ascot
Meeting and Date:	Full Council – 27 April 2021
Responsible Officer(s):	Andrew Vallance, Head of Finance and Deputy S151 Officer
Wards affected:	All

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REPORT SUMMARY

This report provides finance updates and approvals that require approval from Full Council, either directly or as a referral from a recommendation from Cabinet.

This report details additions to the Council's proposed fees and charges approved at Full Council in February 2021 for the financial year 2021/22. This includes Building Control fees and charges for 2021/22 that were approved by the shared service partners for implementation from April 2021. The shared service contract ends on 30th June 2021 and the Council will be responsible for its own fees and charges from 1st July 2021 onwards. There is also one addition to the fees and charges schedule considered by Full Council in February 2020 as this charge was omitted as a result of an administrative error.

The request for approval of the forecast capital slippage that was recommended by Cabinet at its meeting on 25th March 2021 is also included in this report as Full Council approval is required

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Council notes the report and:

- i) Approves the clarification to the fees and charges for Registrars 2021/22 set out in Appendix A.
- ii) Approves the proposed Building Control fees and charges for the period from 1st July 2021 to 31st March 2022 set out in Appendix B
- iii) Approves the Suitable Alternative Natural Greenspace (SANG) fees as part of the Strategic Access Management Monitoring (SAMM) fees for 2020/21 set out in Appendix C
- iv) Approves the changes and clarifications to the Highways fees and charges for 2021/22 set out in Appendix D
- v) Approves the forecast slippage recommended by Cabinet at its meeting on 25 March 2021, as included within the Finance Update report. Scheme detail is set out in Appendix E.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Options

Table 1: Options arising from this report

Option 1	Comments
<p>Approve the fees and charges amendments for 2021/22. Approve the addition of the SANG Fees 2020/21.</p> <p>Approve the Capital programme slippage.</p> <p>This is the recommended option</p>	<p>Approval will allow the implementation of the fees for the remainder of the financial year 2021/22 and for 2020/21 chargeable fees to be processed. Approval of capital programme slippage will allow approved capital projects to continue and complete in 2021/22.</p>
<p>Do not approve all of the fees and charges amendments for 2021/22. And / or do not approve the addition of the SANG Fees 2020/21.</p> <p>Do not approve capital programme slippage.</p>	<p>This would prevent fees being implemented for the remainder of 2021/22 and for fees from 2020/21 to be charged.</p> <p>This would prevent capital projects from continuing and potentially breach committed contract agreements resulting in financial penalties.</p>

- 2.1 The Council provides a wide range of services and the ability to charge for some of these services has always been a key funding source to support the cost of providing the service. Some charges are statutory, such as planning fees which are set nationally. Other charges are discretionary, and the Council can choose to set the level.
- 2.2 Charges are based on the cost of providing the service and what is reasonable. In determining reasonableness, the Council compares the charges made for the same service by other councils and the private sector.
- 2.3 There are other circumstances where a charge is set to manage demand to meet the Council's overall objectives.
- 2.4 Charges are generally increased by estimated inflation; 1.6% has been used for 2021/22 (3.0% 2020/21).
- Registrars – Year of charge Correction**
- 2.5 The nature of Registrars fees and charges is such that service users may book for a number of years in advance of the service provision.
- 2.6 Fees and charges proposed to Council for approval in February 2021 should have stated the charges for 2021/22 and 2022/23. An error on the schedule resulted in confusion over the charges for these years. The correction proposed is in **Appendix A**.
- Building Control – From 1st July 2021 to 31st March 2022**
- 2.7 The shared building control service contract with Wokingham and West Berkshire councils is ceasing on 30th June 2021. Building control services will then be provided by the Council directly to clients within the council area.

- 2.8 Fees and charges that had been agreed as part of that shared service agreement, will then be the responsibility of this council to authorise and levy.
- 2.9 It is proposed that the fees and charges agreed for 2021/22 within the shared service agreement continue to be implemented by the council for the period from 1st July 2021 to the 31st March 2022. The details of the proposed fees are in **Appendix B**.
- 2.10 The new Building Control manager will be undertaking a full costing exercise based on in-house service provision which will inform the fees and charges proposals to be presented to Council for approval in February 2022 for the year 2022/23.

SANG – Omission from 2020/21 Fees and Charges

- 2.11 The SANG specific Community Infrastructure Levy fees and charges detailed in **Appendix C** were omitted from the fees and charges schedule approved by Full Council in February 2020.
- 2.12 Approval will allow for charges arising in 2020/21 to be levied correctly.

Highways - Clarifications

- 2.13 A number of clarifications to Highways Fees and Charges relating to Licencing and non-adherence to licencing conditions are detailed in **Appendix D**.
- 2.14 The main change across a number of fees relates to a separation of the administration fee from licence charges, making the charges more transparent.
- 2.15 Benchmarking has been undertaken by the service. It is proposed that as a result of this work fees which are being levied at lower than the market rate are brought up to that market rate.
- 2.16 Gaps in the fee structure relating to unauthorised hoarding, commercial scaffolding and placement of structures/cranes on Major Roads or High Amenity Roads have also been identified. It is proposed that the structure of fees in this area is expanded as detailed in Appendix D.

3. CAPITAL PROGRAMME SLIPPAGE

- 3.1 At Cabinet on 25 March 2021 forecast gross slippage of £34,911,000 was reported; an increase of £9,917,000 from slippage reported to February 2021 Council. The additional slippage mainly relates to two main areas. One is around the timing of a Local Enterprise Partnership scheme, and the remainder is on Highways, Schools and Property scheme projects.
- 3.2 A detailed list of additional scheme slippage is included within **Appendix E**. Council is recommended to approve this slippage for projects to complete during

2021/22. Final slippage will be reported in the May 2021 outturn report to Cabinet and formal approval by Council will be requested after this meeting.

4. KEY IMPLICATIONS

Table 2: Key Implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Services are able to charge the correct fees for the remainder of the financial year	Fees not approved	Fees approved	n/a	n/a	27 th April 2021
Capital slippage is approved, projects can continue.	Slippage not approved	Slippage approved	n/a	n/a	27 th April 2021

5. FINANCIAL DETAILS / VALUE FOR MONEY

- 5.1 The fees recommended for approval were either calculated as part of the overall level of income estimated in the 2020/21 and 2021/22 revenue budget reports considered by Full Council in February 2020 and February 2021 respectively, or are unlikely in their first year to exceed the costs of collection and enforcement. The delay in implementing the charges has not had any impact on the collection of income to date.

6. LEGAL IMPLICATIONS

- 6.1 Local authorities have a variety of powers to charge for specific statutory services set out in statute.
- 6.2 The Local Government Act 2003 also provides a power to trade and a power to charge for discretionary services.
- 6.3 The Localism Act 2011 provides local authorities with a general power of competence that confers on them the power to charge for services.
- 6.4 Where authorities have a duty to provide a statutory service free of charge to a certain standard, no charge can be made for delivery to that standard. However, service delivery beyond that point may constitute a discretionary service for which a charge can be made.

7. RISK MANAGEMENT

- 7.1 There is a risk the council would not be able to levy the correct fees and charges and be unable to recover from third parties a sufficient sum to cover the costs of providing the services detailed above. By clarifying and correcting fees and charges this risk is avoided.
- 7.2 If the capital slippage is not approved there is a risk that capital projects would have to cease and the council would potentially breach contract arrangements resulting in financial penalties.

8. POTENTIAL IMPACTS

- 8.1 Equalities. None identified. Equality Impact Assessments are published on the [council's website](#).
- 8.2 Climate change/sustainability. None identified
- 8.3 Data Protection/GDPR. None identified

9. CONSULTATION

- 9.1 Internal Only. Fees and charges formed part of the on-line budget consultation.

10. TIMETABLE FOR IMPLEMENTATION

- 10.1 If approved, the fee changes for Registrars and Highways will be immediately implemented for the financial year 2021/22.
- 10.2 The correction to the SANG fees and charges will be immediately implemented for charges arising in the period April 2020 to March 2021.
- 10.3 The Building Control fees and charges will be implemented from 1st July 2021 for the remainder of the financial year. The shared service will charge for services provided from 1st April to 30th June 2021.

11. APPENDICES

- 11.1 This report is supported by five appendices:
- Appendix A - Revised Registrars Fees and Charges 2021-22
 - Appendix B - Building Control Fees and Charges 2021-22
 - Appendix C - SAMM (SANG) Fees and Charges 2020-21
 - Appendix D - Revised Highways Fees & Charges 2021-22
 - Appendix E - Capital Slippage

12. BACKGROUND DOCUMENTS

- 12.1 This report is supported by two background documents:
- Wokingham BC - Decisions 18022021 1830 Executive - (Shared service agreement Building Control Fees and Charges 2021/22)

- Capital programme Slippage, included within the Finance Update report to Cabinet 25 March 2021

13. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Date returned
Cllr Hilton	Lead Member for Finance and Ascot	9/4/21	16/4/21
Cllr Clark	Lead Member Transport and Infrastructure	9/4/21	
Duncan Sharkey	Managing Director	9/4/21	
Andrew Durrant	Director of Place	9/4/21	
Adele Taylor	Director of Resources/S151 Officer	7/04/21	8/04/21
Kevin McDaniel	Director of Children's Services	9/4/21	
Hilary Hall	Director Adults, Commissioning and Health	9/4/21	9/4/21
Emma Duncan	Deputy Director of Law and Strategy / Monitoring Officer	9/4/21	
Andrew Vallance	Head of Finance	2/4/21	2//4/21
Elaine Browne	Head of Law	9/4/21	
Nikki Craig	Head of HR, Corporate Projects and IT	9/4/21	
Louisa Dean	Communications	9/4/21	
Karen Shepherd	Head of Governance	9/4/21	13/4/21
Simon Dale	Head of Commissioning & Infrastructure	9/4/21	16/4/21

REPORT HISTORY

Decision type:	Urgency item?	To follow item?
Council decision	No	No

Report Author: Rhona Bellis, Lead Accountant
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FEES AND CHARGES 2021/22

Resources Directorate	Revised Fees and Charges April 2021			Original Fees and Charges February 2021		
	2022/23	2021/22	2021/22	2021/22	2021/22	2021/22
	£	£	£	£	£	£
LIBRARY & RESIDENT SERVICES	Super-intendent Registrar		Registrar	Super-intendent Registrar		Registrar
General Searches						
General Search in indexes in Office not exceeding 6 successive hours		18.00			18.00	
Certificates		Statutory			Statutory	
Issue of Certificate (Standard 14-day despatch) NEW		11.00			11.00	
Issue of Certificate (Express 24-48 hours despatch) NEW		35.00			35.00	
Multilingual Standard Form (MSF) NEW		11.00			11.00	
Attestation of Foreign Pensions (Proof of Life)			21.00			21.00
Marriages						
Attending outside office to be given notice of marriage of house-bound or detained person		46.00			46.00	
Entering a notice of marriage in a marriage notice book		35.00			35.00	
Attending a Marriage at a registered building			84.00			84.00
Attending a Marriage at the Register Office		46.00			46.00	
Certification Of Worship And Registration For Marriage						
Certification of a place of meeting for religious worship		28.00			28.00	
Registration of a building for the solemnisation of marriages		120.00			120.00	
Licensing an outside venue for weddings and civil partnerships		1,910.00			1,850.00	
Additional rooms		580.00			560.00	
Marriage and Civil Partnership Ceremonies:						
Mondays to Thursdays	560.00	547.00		560.00	547.00	
Fridays and Saturdays until 5pm	620.00	607.00		600.00	589.00	
Friday and Saturday after 5pm	685.00	673.00		685.00	653.00	
Sundays and Bank Holidays until 5pm	685.00	673.00		685.00	653.00	
Sundays and Bank Holidays after 5pm	720.00	711.00		700.00	690.00	

Resources Directorate	Revised Fees and Charges April 2021			Original Fees and Charges February 2021		
	2022/23	2021/22	2021/22	2021/22	2021/22	2021/22
	£	£	£	£	£	£
LIBRARY & RESIDENT SERVICES	Super-intendent Registrar		Registrar	Super-intendent Registrar		Registrar
Maidenhead Ceremony Room						
Monday to Thursday	265.00	258.00		265.00	258.00	
Friday to Saturday	315.00	309.00		315.00	309.00	
Saturday after 12	420.00	412.00		420.00	412.00	
Sunday	500.00	494.00		500.00	494.00	
Bank Holiday	620.00	608.00		620.00	608.00	
CITIZENSHIP CEREMONIES						
Per Ceremony		80.00			80.00	
Private Citizenship Ceremonies - Register Office						
Mondays to Thursdays		167.00			167.00	
Fridays and Saturdays		314.00			314.00	
The ceremony room is not available for Sunday Bookings						
Baby Naming And Reaffirmation (inclusive of VAT)						
Register Office - Monday to Thursday		272.00			272.00	
Register Office - Friday and Saturday (up to 12pm)		314.00			314.00	
Register Office - Saturday (after 12pm)		403.00			403.00	
Register Office - Sunday		465.00			465.00	
Register Office - Bank Holidays		523.00			523.00	
Outside Venues - Monday to Thursday		382.00			382.00	
Outside Venues - Friday and Saturday		502.00			502.00	
Outside Venues - Sunday		576.00			576.00	
Outside Venues - Bank Holidays		606.00			606.00	
Changing the name on a venue license		37.00			37.00	

STANDARD CHARGES

FULL PLANS APPLICATIONS

	<u>Total Current Charge 2020/21</u>	<u>Proposed Charge</u>	<u>Proposed Charge</u>	<u>Total Proposed Charge 2021/22</u>
Erection or extension of a detached or attached building which consists only of a garage or carport or both having a floor area not exceeding 60m ² in total and intended to be used in common with an existing building, and which is not an exempt building.	£424.00	£284.40 payment on the submission of the Building Regulation application	£146.30 payable on receipt of invoice once the work starts on site	£430.70 (£284.40 plus £146.30)
Garage conversion consisting of a garage to habitable accommodation	£436.00	£284.40 payment on the submission of the Building Regulation application	£158.40 payable on receipt of invoice once the work starts on site	£442.80 (£284.40 plus £158.40)
Any extension or loft conversion of a dwelling the total floor area of which does not exceed 10m ²	£580.00	£284.40 payment on the submission of the Building Regulation application	£304.80 payable on receipt of invoice once the work starts on site	£589.20 (£284.40 plus £304.80)
Any extension or loft conversion of a dwelling the total floor area of which exceeds 10m ² , but does not exceed 40m ²	£715.00	£284.40 payment on the submission of the Building Regulation application	£441.90 payable on receipt of invoice once the work starts on site	£726.30 (£284.40 plus £441.90)
Any extension or loft conversion of a dwelling the total floor area of which exceeds 40m ² , but does not exceed 100m ²	£890.00	£284.40 payment on the submission of the Building Regulation application	£619.70 payable on receipt of invoice once the work starts on site	£904.10 (£284.40 plus £619.70)

	<u>Total Current Charge 2020/21</u>	<u>Proposed Charge</u>	<u>Proposed Charge</u>	<u>Total Proposed Charge 2021/22</u>
Number of dwellings - 1	£1010.00	£426.70 payment on the submission of the Building Regulation application	£599.40 payable on receipt of invoice once the work starts on site	£1026.10 (£426.70 plus £599.40)
Number of dwellings - 2	£1280.00	£528.30 payment on the submission of the Building Regulation application	£772.10 payable on receipt of invoice once the work starts on site	£1300.40 (£528.30 plus £772.10)

	<u>Total Current Charge 2020/21</u>	<u>Proposed Charge</u>	<u>Proposed Charge</u>	<u>Total Proposed Charge 2021/22</u>
Estimated cost of building work less than £5k	£307.00	£203.20 payment on the submission of the	£108.70 payable on receipt of invoice	£311.90 (£203.20 plus £108.70)

	<u>Total Current Charge 2020/21</u>	<u>Proposed Charge</u>	<u>Proposed Charge</u>	<u>Total Proposed Charge 2021/22</u>
		Building Regulation application	once the work starts on site	
Estimated cost of building work £5k - £10k	£404.00	£203.20 payment on the submission of the Building Regulation application	£207.20 payable on receipt of invoice once the work starts on site	£410.40 (£203.20 plus £207.20)
Estimated cost of building work £10k - £20k	£560.00	£223.50 payment on the submission of the Building Regulation application	£345.40 payable on receipt of invoice once the work starts on site	£568.90 (£223.50 plus £345.40)
Estimated cost of building work £20k - £30k	£672.00	£274.30 payment on the submission of the Building Regulation application	£408.60 payable on receipt of invoice once the work starts on site	£672.00 (£270 plus £402)
Estimated cost of building work £30k - £40k	£789.00	£325.10 payment on the submission of the Building Regulation application	£476.50 payable on receipt of invoice once the work starts on site	£801.60 (£325.10 plus £476.50)
Estimated cost of building work £40k - £50k	£972.00	£385.00 payment on the submission of the Building Regulation application	£611.60 payable on receipt of invoice once the work starts on site	£996.50 (£385.00 plus £611.60)

BUILDING NOTICE APPLICATIONS

	<u>Current Charge 2020/21</u>	<u>Proposed Charge 2021/22</u>
Erection or extension of a detached or attached building which consists only of a garage or carport or both having a floor area not exceeding 60m ² in total and intended to be used in common with an existing building, and which is not an exempt building.	£446.00	£453.10 payment on the submission of the Building Regulation application
Garage conversion consisting of a garage to habitable accommodation	£448.00	£455.10 payment on the submission of the Building Regulation application
Any extension or loft conversion of a dwelling the total floor area of which does not exceed 10m ²	£638.00	£648.20 payment on the submission of the Building Regulation application
Any extension or loft conversion of a dwelling the total floor area of which exceeds 10m ² , but does not exceed 40m ²	£787.00	£799.50 payment on the submission of the Building Regulation application
Any extension or loft conversion of a dwelling the total floor area of which exceeds 40m ² , but does not exceed 100m ²	£1021.00	£1037.30 payment on the submission of the Building Regulation application

	<u>Current Charge 2020/21</u>	<u>Proposed Charge 2021/22</u>
Window replacement where the installer is not registered under the FENSA scheme and there are no other building works involved.	£195.00	£198.10 payment on the submission of the Building Regulation application
Number of dwellings - 1	£1180.00	£1198.80 payment on the submission of the Building Regulation application
Number of dwellings - 2	£1487.00	£1510.70 payment on the submission of the Building Regulation application
Estimated cost of building work less than £5k	£337.00	£342.30 payment on the submission of the Building Regulation application
Estimated cost of building work £5k - £10k	£444.00	£451.10 payment on the submission of the Building Regulation application
Estimated cost of building work £10k - £20k	£616.00	£625.80 payment on the submission of the Building Regulation application
Estimated cost of building work £20k - £30k	£739.00	£750.80 payment on the submission of the Building Regulation application
Estimated cost of building work £30k - £40k	£868.00	£881.80 payment on the submission of the Building Regulation application
Estimated cost of building work £40k - £50k	£1069.00	£1086.10 payment on the submission of the Building Regulation application

Charges relating to work for electrical work not carried out by an electrician registered to self-certify under Part P of Building Regulations

Building Notice Charge for electrical works only - £439.00 – Existing Charge 2020/21, **£446.00** – **Proposed Charge 2021/22**

Additional cost to a Building Notice or Full Plans application £405.00 – Existing Charge 2020/21, **£411.40** – **Proposed Charge 2021/22**

Domestic work involving the installation of solar panels/wind turbines (where controlled by Building Regulations)

Building Notice Charge for electrical works only - £175.00 – Existing Charge 2020/21, **£177.80** – **Proposed Charge 2021/22**

MISCELLANEOUS CHARGES – increase by inflation to nearest 10p.

Research, retrieval and copy charge per property for Building Regulation Decision Notice(s) and / or Completion Certificate(s) intended for commercial re-use

Fee Description	Unit	<u>Current Charge 2020/21</u>	<u>Proposed Charge 2021/22</u>	<u>Increase %</u>
To professionals for commercial purposes or owners / buyers	Per hour or part thereof	£32.00	£32.50	1.6%
To professionals for commercial purposes or owners / buyers – 48 hour response	Per hour or part thereof	£64.00	£65.00	1.6%

Fee Description	Unit	<u>Current Charge</u> <u>2020/21</u>	<u>Proposed Charge</u> <u>2021/22</u>	<u>Increase %</u>
Research and response to enquiry per property where no documentation is supplied	Per hour or part thereof	£32.00	£32.50	1.6%
First issue of Completion Certificates on archive		£87.00	£88.40	1.6%
Provide pre-application advice (subsequent Building Regulation Charges may be reduced accordingly to reflect this advice)	Per hour or part thereof (first hour free)	£87.00	£88.40	1.6%

Research, retrieval and examination of Building Regulation record.

Fee Description	Unit	<u>Current Charge</u> <u>2020/21</u>	<u>Proposed Charge</u> <u>2021/22</u>	<u>Increase %</u>
To professionals for commercial purposes	Per hour or part thereof	£32.00	£32.50	1.6%
To residential owners / occupiers for private purposes		Free		
Letter confirming exemption		£42.00	£42.70	1.6%
Letter confirming enforcement action will not be taken		£42.00	£42.70	1.6%
Pre-application site inspections to discuss possible work e.g. view trial holes. Payment is required in advance. This payment will be credited against an application made for this property within the next twelve months.	Per hour or part thereof	£87.00	£88.40	1.6%
Submission of a Demolition Application		£250.00	£254.00	1.6%
Retrieve archive file, undertake research, further inspections (s) and issue a completion certificate in respect of a project following a period of three years since the last inspection of the work	Per hour or part thereof	£87.00	£88.40	1.6%

INDIVIDUALLY DETERMINED CHARGES

This method of determining the charge, mainly relates to commercial projects and larger Domestic schemes, and includes all other building work that is not listed in our 'Standard Charge' Tables Above. These include:

- Charges for Regularisation Applications which are based on individual quotations. Please note no VAT is payable on a Regularisation Charge.
- Applications subject to a Reversion Charge (work reverting from an Approved Inspector to the Local Authority).
- Building work that is in relation to more than one building.
- Building work consisting of alterations to a domestic property (other than extensions) where the estimated cost exceeds £50,000.
- Building work consisting of a domestic extension where the floor area exceeds 100 square metres.
- Building work consisting of a non-exempt domestic garage or carport with a floor area over 60 square metres.
- Non-domestic building work consisting of alterations, extension or new build where the Cost of works exceeds £50,000.
- Work consisting of the erection or conversion of 2 or more dwellings, and/or where the Floor area of a new dwelling exceeds 500 square metres. For all new housing schemes,

If your building work is defined as requiring an Individual Determined charge, please contact RBWM Building Control for a quote.

FEEES AND CHARGES 2020/21

Appendix C

Place Directorate	Unit Cost	2020/21 £	2019/20 £	% Increase
STRATEGIC ACCESS MANAGEMENT MONITORING				
Allens Field, Ascot Suitable Alternative Natural Greenspace - Provision/Maintenance				
Bedsit / 1 bed dwelling		8,015	7,782	3.0%
2 bed dwelling		8,745	8,491	3.0%
3 bed dwelling		9,730	9,447	3.0%
4 bed dwelling		10,245	9,947	3.0%
5+ bed dwelling		11,545	11,210	3.0%
Sunningdale Park, Sunningdale Suitable Alternative Natural Greenspace				
– provision / maintenance per dwellings		9,000	8,740	3.0%

Adults, Commissioning & Health Directorate - Proposed Fees and Charges Changes April 21

	How the fees have changed	Unit Cost	Revised Fees and Charges 2021/22 £	% Increase Where applicable
HIGHWAY LICENCES				
S169 Scaffolding Licences - - Residential				
Application fee	Charge Split Out		50.00	
Licence fee for 8 weeks (renewable every 8 weeks)	Charge Split Out		128.00	
Unauthorised placement of scaffolding for a residential build/works -commercial	Fee Increased		356.00	1.71%
Application fee	Charge Split Out		50.00	
Minor Road (less than 50m2)	Charge Split Out	0 to 2 Months	453.00	
Minor Road (More than 50m2)	Charge Split Out	0 to 2 Months	2,419.00	
Major Road or High Amenity Road (less than 50m2)	Charge Split Out	0 to 2 Months	956.00	
Major Road or High Amenity Road (more than 50m2)	Charge Split Out	0 to 2 Months	4,893.00	
* For periods greater than 6 months, a combination of above durations will be used to calculate fees.				
Not adhering to licence conditions	Presentation Change		80.00	
Unauthorised commercial scaffolding on;				
Minor Road (less than 50m2)	Fee Increased		1,006.00	8.17%
Minor Road (More then 50m2)	Fee Increased		4,888.00	0.58%
Major Road or High Amenity Road (less then 50m2)	New Charge		2,012.00	
Major Road or High Amenity Road (more then 50m2)	New Charge		9,886.00	
S172 Hoarding Licences				
Application fee	Charge Split Out		50.00	
-commercial	Charge Split Out			
Minor Road (less than 50m2)	Charge Split Out	0 to 2 Months	453.00	
Minor Road (More than 50m2)	Charge Split Out	0 to 2 Months	2,419.00	
Major Road or High Amenity Road (less than 50m2)	Charge Split Out	0 to 2 Months	956.00	
Major Road or High Amenity Road (more than 50m2)	Charge Split Out	0 to 2 Months	4,893.00	
* For periods greater than 6 months, a combination of above durations will be used to calculate fees.				
Not adhering to licence conditions	Presentation Change		80.00	
Unauthorised hoarding on:				
Minor Road (less than 50m2)	Fee Increased		1,006.00	8.17%
Minor Road (More then 50m2)	Fee Increased		4,888.00	0.58%
Major Road or High Amenity Road (less then 50m2)	New Charge		2,012.00	
Major Road or High Amenity Road (more then 50m2)	New Charge		9,886.00	
Other Structures - inc cranes				
Application fee	Charge Split Out		50.00	
Licence fee on approval	Charge Split Out		518.00	
* Road space booking application or road closure application might be required to facilitate				
Not adhering to licence conditions	New Charge		80.00	
Unauthorised placement of structures/cranes on the Highway	New Charge		1,566.00	
Mobile Access Platforms.				
Application fee	Charge Split Out		50.00	
Licence fee on approval	Charge Split Out		225.00	
* Road space booking application or road closure application might be required to facilitate				

Adults, Commissioning & Health Directorate - Proposed Fees and Charges Changes April 21

How the fees have
changed

Unit Cost

Revised Fees
and Charges
2021/22

% Increase
Where applicable

	How the fees have changed	Unit Cost	Revised Fees and Charges 2021/22 £	% Increase Where applicable
Not adhering to licence conditions	New Charge		80.00	
Unauthorised placement of structures/cranes on the Highway	New Charge		980.00	
S74 NRSWA Charges For Late Completions. Fees range depending on circumstances and are set by statute				
S76 NRSWA Inspection Fees. Fees range depending on circumstances and are set by statute				
S50 NRSWA private apparatus in the highway licences. First application flat fee				
Application fee	Charge Split Out		50.00	
Licence fee on approval	Charge Split Out		473.00	
Not adhering to licence conditions	New Charge		80.00	
* Road space booking application or road closure application might be required to facilitate				
S184 Construction Of Vehicle Crossings				
Domestic				
Application fee	Charge Split Out		50.00	
Licence fee on approval	Charge Split Out		123.00	
Not Adhering to licence conditions	Presentation Change		80.00	
Creation of unauthorised domestic dropped crossing	Presentation Change		500.00	
Heavy Duty Crossing				
Application fee	Charge Split Out		50.00	
- admin fee commercial (Heavy Duty)	Charge Split Out		641.00	
Not Adhering to licence conditions	Presentation Change		80.00	
Creation of unauthorised heavy duty dropped crossing	Presentation Change		1,382.00	
S171 Temporary Excavation Of The Highway				
Application fee	Presentation change		50.00	
Licence fee on approval	New fee - replacing old fee structure		475.00	
Unauthorised excavation of the Highway	New fee - replacing old fee structure		1,050.00	
Not adhering to licence conditions	Presentation change		80.00	
S171 Storing materials on the Highway, incl Rubbish etc.				
Application fee	Presentation change		50.00	
Licence fee on approval for first 2 weeks	Fee reduction - was £135		100.00	
Licence fee on approval for every 2 weeks after	Fee increase - was £135		150.00	
Unauthorised storing materials on the highway	Fee reduction- was £370		350.00	
Not adhering to licence Conditions	Presentation change		80.00	
Licence to rectify a defect within guarantee period (not NRSWA)	New fee - free restructure		261.50	

Capital Programme Slippage to 2021/22

Projected Slippage to 2021/22		Expenditure £'000	Income £'000	Net £'000	Commentary
Slippage reported to February 2021 Council		(24,994)	6,379	(18,615)	See 2021/22 budget report
Additional slippage identified.					
Law & Governance					
CM60	Grants - Outside Organisations	(380)	-	(380)	Earmarked for payment in 2021/22 once grant conditions have been met.
Property Services					
CX43	Affordable Housing	(1,355)	-	(1,355)	Reprofiling of budget due to COVID-19 delays.
CX67	18-20 Ray Mill Rd East-Family Centre Relocation	(150)	-	(150)	Project now due to complete 2021/22
CX61	Fire Compartmentalisation Works-Maintained Schools	0	53	53	Project now due to complete 2021/22
Communities & Enforcement & Partnerships					
CV39	Ockwells Park-Phase 3 Improvements	(30)	-	(30)	Project now due to complete 2021/22
CV40	Battlemead Common- Phase 1 Infrastructure Enabling	(24)	-	(24)	Project now due to complete 2021/22
CC60	Hostile Vehicle Mitigation Measures for Windsor	(465)	-	(465)	Project now due to complete 2021/22
CC6B	Hostile Vehicle Mitigation Measures-Windsor Ph 1B	(25)	25	0	Project now due to complete 2021/22
CE08	Air Quality Monitoring	(75)	74	(1)	Project now due to complete 2021/22
CX64	Windsor Coach Park Lift Upgrade	(35)	-	(35)	Project now due to complete 2021/22
CX65	Goswell Hill-Night Time Economy Measures / ASB	(50)	-	(50)	Project now due to complete 2021/22
CX66	Oak Processionary Moth Treatment	(4)	-	(4)	Project now due to complete 2021/22
CY09	Superfast Broadband in Berkshire	(20)	-	(20)	Project now due to complete 2021/22
CY20	Community Warden Vehicles	(49)	-	(49)	Project now due to complete 2021/22
Planning					
CI32	Borough Local Plan-Examinations / Submissions	(68)	-	(68)	Project now due to complete 2021/22
CI43	Ascot High Street Public Realm & Highway Imps	(8)	-	(8)	Project now due to complete 2021/22
CI47	Neighbourhood Plan-Consultation/Exams/Referendums	(49)	-	(49)	Project now due to complete 2021/22
CI56	Design Quality – Planning Service	(111)	-	(111)	Project now due to complete 2021/22
CI57	Joint Minerals and Waste Plan	(80)	-	(80)	Project now due to complete 2021/22
CI59	Traveller Local Plan	(163)	-	(163)	Project now due to complete 2021/22
CI64	Planning Policy-Evidence Base Updates Ongoing Prog	(13)	-	(13)	Project now due to complete 2021/22
CI67	Wider Area Growth Study	(84)	-	(84)	Project now due to complete 2021/22
CI69	Supplementary Planning Documents-SPDs	(12)	-	(12)	Project now due to complete 2021/22
Head of Commissioning - Infrastructure					
CC51	Datchet Barrel Arch Drainage Repairs	(6)	-	(6)	Project now due to complete 2021/22
CC54	Electric Vehicle Charging Points-Pilot	(120)	90	(30)	Project now due to complete 2021/22
CC86	VMS Support and Maintenance	(20)	20	-	Project now due to complete 2021/22
CC89	Elizabeth Bridge	(1,000)	-	(1,000)	Project now due to complete 2021/22
CC90	Boulton Lock Car Park Extension	(119)	-	(119)	Project now due to complete 2021/22
CC95	Cookham Bridge Refurbishment & Structural Repair	(280)	-	(280)	Surveys, inspections, design development, options appraisal and preliminary works to be carried out in 2020/21. Remaining works to continue in 2021/22.
CD83	Traffic Signal Review	(76)	-	(76)	
CD10	Traffic Management	(100)	100	-	Project now due to complete 2021/22
CD12	Roads Resurfacing-Transport Asset & Safety	(400)	200	(200)	Project now due to complete 2021/22
CD13	Bridge Assessments	(100)	-	(100)	Project now due to complete 2021/22
CD27	Cycling Capital Programme	(16)	16	-	Project now due to complete 2021/22
CD35	Reducing Congestion & Improving Air Quality	(44)	44	-	Project now due to complete 2021/22
CD37	Car Park Improvements	(30)	-	(30)	Project now due to complete 2021/22
CD43	Flood Prevention	(20)	-	(20)	Project now due to complete 2021/22
CD72	Preliminary Flood Risk-Assessments	(15)	15	-	Project now due to complete 2021/22
CD73	Replacement Highway Drain-Waltham Rd,White Waltham	(26)	-	(26)	Project now due to complete 2021/22
CD76	Bus Stop Waiting Areas	(5)	5	-	Project now due to complete 2021/22
CD82	Intelligent Traffic System-Maintenance & Renewal	(44)	44	-	Project now due to complete 2021/22
CD92	Telemetry System Replacement	(45)	-	(45)	Project now due to complete 2021/22
CF02	Emergency Active Travel Measures	(20)	20	-	Project now due to complete 2021/22
Local Enterprise Partnership Schemes					
CD42	Maidenhead Station Interchange & Car Park	(1,600)	1,600	-	Slippage for scheme completion
CC62	Maidenhead Missing Links (LEP Match Funded)	(800)	800	-	Slippage for scheme completion
CD90	Maidenhead LP Housing Site Enabling Works - LEP	(200)	200	-	Slippage for scheme completion
CD91	Windsor Town Centre Package - LEP	(1)	1	-	Slippage for scheme completion
Non Schools					
CKVH	2Yr old capital entitlement	(6)	6	-	Project now due to complete 2021/22
CKVN	IT Software upgrades	(30)	30	-	Project now due to complete 2021/22
CKVR	Youth Centres Modernisation Programme	(40)	40	-	Project now due to complete 2021/22
CKVX	Pinkneys Green Storage Facility	(7)	7	-	Project now due to complete 2021/22
CKVY	Youth Voice Youth Choice	(15)	-	(15)	Project now due to complete 2021/22
CKVZ	Rebuild of Windsor Youth Workshop Garage	(49)	-	(49)	Project now due to complete 2021/22
CT61	AFC Case Management System	(459)	-	(459)	Project now due to complete 2021/22
Schools - Non Devolved					
CSEX	Feasibility/Survey Costs	(224)	224	-	Project now due to complete 2021/22
CSJR	Works to explore expansions for all Schools	(50)	50	-	Project now due to complete 2021/22
CSKC	Boyne Hill School Boiler Conversion & Upgrade	(100)	100	-	Project now due to complete 2021/22
CSKH	Schools-Fire Safety Compliance / H&S Works	(150)	150	-	Project now due to complete 2021/22
CSKS	Dedworth Campus Resource Base	(150)	150	-	Project now due to complete 2021/22
CSKT	Furze Platt Federation Resource Base	(250)	250	-	Project now due to complete 2021/22
Technology & Change Delivery					
CA13	Key Infrastructure Upgrades & Hardware	(50)	-	(50)	Estimate depending on several variables, this may change closer to the time.
		(34,911)	10,693	(24,218)	