

## WORK PROGRAMME – AUDIT AND GOVERNANCE COMMITTEE

<b>DIRECTORS</b>	<ul style="list-style-type: none"> <li>• Duncan Sharkey (Managing Director)</li> <li>• Adele Taylor (Director of Resources)</li> <li>• Emma Duncan (Monitoring Officer and Deputy Director of Law and Strategy)</li> </ul>
<b>LINK OFFICERS &amp; HEADS OF SERVICES</b>	<ul style="list-style-type: none"> <li>• Catherine Hickman (Lead Specialist Audit and Investigation)</li> <li>• Steve Mappleley (Insurance and Risk Manager)</li> <li>• Ruth Watkins (Chief Accountant)</li> <li>• Andrew Vallance (Head of Finance)</li> <li>• Karen Shepherd (Head of Governance)</li> </ul>

### MEETING: 29<sup>th</sup> JULY 2021

ITEM	RESPONSIBLE OFFICER
Draft Annual Governance Statement	<b>Emma Duncan</b> , <i>Deputy Director of Law and Strategy</i>
Work Programme	Panel clerk

### MEETING: 23<sup>rd</sup> SEPTEMBER 2021

ITEM	RESPONSIBLE OFFICER
Work Programme	Panel clerk

### MEETING: 21<sup>st</sup> OCTOBER 2021

ITEM	RESPONSIBLE OFFICER
Key Risk Report	<b>Steve Mappleley</b> , <i>Insurance and Risk Manager</i>
Work Programme	Panel clerk

### MEETING: 17<sup>th</sup> FEBRUARY 2021

ITEM	RESPONSIBLE OFFICER
2022/23 Audit and Investigation Plan	<b>Catherine Hickman</b> , <i>Lead Specialist Audit and Investigation</i>

Work Programme	Panel clerk

**MEETING: 19<sup>th</sup> MAY 2021**

<b>ITEM</b>	<b>RESPONSIBLE OFFICER</b>
2021/22 Annual Audit and Investigation Report	<b>Catherine Hickman</b> , <i>Lead Specialist Audit and Investigation</i>
Work Programme	Panel clerk

**ITEMS SUGGESTED BUT NOT YET PROGRAMMED**

<b>ITEM</b>	<b>RESPONSIBLE OFFICER</b>
Annual Statement of Accounts	<b>Andrew Vallance</b> , <i>Head of Finance</i>