

Royal Borough of Windsor and Maidenhead

Annual Council Meeting - 24 May 2022

Order of Proceedings

6.58 pm

1. Led by the Mace Bearer, the Mayor, Members and Directors will enter the Desborough Suite.
2. Prayers will be said by Reverend Jon Drake.
3. The Mayor will announce apologies for absence and invite Members to declare any interests on items to be considered at the meeting.
4. The Mayor will address the meeting.
5. The Mayor will invite nominations for the office of Mayor for the ensuing year.
6. It will be moved and seconded that Councillor Christine Bateson be elected Mayor.
7. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
8. The Chief Executive will declare the successful nominee duly elected.
9. Led by the Mace Bearer, the new Mayor and Mayor's Consort, accompanied by the Immediate Past Mayor, the Immediate Past Mayoress and the Chief Executive will retire and the new Mayor will put on the apparel and Chain of Office of Mayor.
10. The party will return and the new Mayor will make the Declaration of Acceptance of Office.
11. Councillor Story will hand to the new Mayor the Mace and will pass to her the Borough Seal and keys to the Mayor's Parlour.
12. The Mayor will address the meeting, following which she will present to Councillor Story and Mrs Barbara Story their Past Mayor's and Past Mayoress' badges respectively.
13. The Mayor will then invite nominations for the office of Deputy Mayor for the ensuing year.
14. It will be moved and seconded that Councillor Gary Muir be appointed Deputy Mayor.
15. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
16. The Chief Executive will declare the successful nominee duly appointed Deputy Mayor for the ensuing year.

17. The Deputy Mayor will make the Declaration of Acceptance of Office.
18. The Deputy Mayor will address the meeting.
19. The Mayor will present Councillor Muir and Caron North with their Past Deputy Mayor's and Past Deputy Mayoress's badges respectively.
20. The Mayor will then conduct the remainder of the agenda as follows.
21. The Mayor will invite Members to approve the membership and chairmanship of the various Council committees and panels.
22. The Mayor will close the meeting.

All invited guests are asked to vacate the Desborough Suite for approximately 15 minutes to allow the room to be prepared for the serving of refreshments.