

Royal Borough of Windsor and Maidenhead

Annual Council Meeting - 23 May 2023

Order of Proceedings

6.58 pm

1. Led by the Mace Bearer, the Mayor, Members and Directors will enter the Council Chamber.
2. Prayers will be said by Reverend Jon Drake.
3. The Mayor will announce apologies for absence and invite Members to declare any interests on items to be considered at the meeting.
4. The Mayor will address the meeting.
5. The Mayor will invite nominations for the office of Mayor for the ensuing year.
6. The appointment of Mayor will be moved and seconded.
7. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
8. The Chief Executive will declare the successful nominee duly elected.
9. Led by the Mace Bearer, the new Mayor and Mayoress, accompanied by the Immediate Past Mayor, the Immediate Past Mayor's Consort and the Chief Executive will retire, and the new Mayor will put on the apparel and Chain of Office of Mayor.
10. The party will return, and the new Mayor will make the Declaration of Acceptance of Office.
11. Mrs Christine Bateson will hand to the new Mayor the Mace and will hand over the Borough Seal and keys to the Mayor's Parlour.
12. The Mayor will address the meeting, following which will present to Mrs Bateson and Mr Richard Bateson their Past Mayor's and Past Mayor's Consort's badges respectively.
13. The Mayor will then invite nominations for the office of Deputy Mayor for the ensuing year.
14. The appointment of Deputy Mayor will be moved and seconded.
15. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
16. The Chief Executive will declare the successful nominee duly appointed Deputy Mayor for the ensuing year.
17. The Deputy Mayor will make the Declaration of Acceptance of Office.
18. Accompanied by the Mayor and the Mayoress, the new Deputy Mayor will retire and the new Deputy Mayor will put on the apparel and Chain of office.
19. The Deputy Mayor will address the meeting.

20. The Deputy Mayor will present Mr Gary Muir and Mrs Caron Muir with their Past Deputy Mayor's and Past Deputy Mayoress's badges respectively.
21. The Mayor will then conduct the remainder of the agenda.
22. The Mayor will invite Members to approve the membership and chairmanship of the various Council committees and panels.
23. The Mayor will close the meeting and invite those present to follow the Mayoral Party and have drinks outside on the Corn Exchange. (The Chamber will be rearranged to allow those attending to return to the room to continue with the refreshments.)