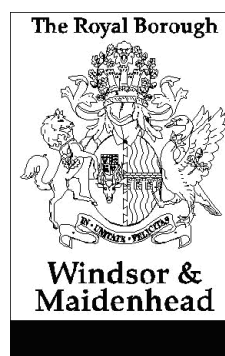


Report for: ACTION



Contains Confidential or Exempt Information	NO - Part I
Title	Appointments to Outside and Associated Bodies
Responsible Officer(s)	Russell O'Keefe - Strategic Director Corporate & Community Services
Contact officer, job title and phone number	David Scott, Head of Governance, Partnerships, Performance and Policy 01628 796748
Member reporting	Councillor Bateson
For Consideration By	Cabinet
Date to be Considered	30 June 2016
Implementation Date if Not Called In	Immediately
Affected Wards	All

REPORT SUMMARY

This report deals with the appointment of representatives to serve the Council on a number of associated and outside bodies, see Appendix 1, and the annual reports submitted by representatives appointed by the Royal Borough to serve on associated and outside bodies, see Appendix 2.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
Members appointed to associated and outside bodies ensure good governance and promote partnership working within the Royal Borough.	Immediately

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That:

- a) Representatives are appointed to serve on the organisations listed in the schedule, see Appendix 1.
- b) The Democratic Services Manager, in consultation with the Leader of the Council and Leader of the Opposition Group, be authorised to fill any ad hoc vacancies that might arise through the year from nominations received.

c) The annual reports for 2015/16 of associated and outside bodies representatives are noted, Appendix 2.

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Council makes a number of appointments to outside bodies. The schedule attached at appendix 1 details the appointments due in June 2016 and indicates the nominations received for each body.
- 2.2 Where organisations have stipulated, or have expressed a preference that the representative appointed be a serving Councillor, this is indicated.

Option	Comments
To appoint representatives to the outside bodies as detailed in Appendix 1. This is the recommended option.	Members can consider the comments of current representatives in relation to outside bodies. (List detailed in Appendix 2; annual reports available electronically).
Not to appoint representatives to the outside bodies as detailed in Appendix 1.	Members can consider the comments of current representatives in relation to outside bodies. (List detailed in Appendix 2; annual reports available electronically). Not appointing would mean the Council was not represented on a number of outside bodies within the local authority.
To appoint alternative representatives to those listed in Appendix 1.	Members can consider the comments of current representatives in relation to outside bodies. (List detailed in Appendix 2; annual reports available electronically).

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
% Council representation on outside and associated bodies that wish to have representatives	Less than 80%.	80-90%.	91-95%.	96-100%	May 2017

4. FINANCIAL DETAILS

Financial impact on the budget

None.

5. LEGAL IMPLICATIONS

- 5.1 The Council's Constitution stipulates that the Cabinet shall make appointments to external bodies in accordance with paragraph 19 of Schedule 2 of the Local Authorities (Functions & Responsibilities) (England) Regulations 2000 as amended.

6. VALUE FOR MONEY

- 6.1 Members are requested to submit annual reports for each outside or associated body listed in Tables 1, 2 and 3 in Appendix 2 on which they are a representative, to highlight the key activities/achievements/outcomes during the year.

7. SUSTAINABILITY IMPACT APPRAISAL

- 7.1 None.

8. RISK MANAGEMENT

- 8.1 None.

9. LINKS TO STRATEGIC OBJECTIVES

- 9.1 The relevant Strategic Objectives are:

Residents First

- Support Children and Young People
- Encourage Healthy People and Lifestyles
- Improve the Environment, Economy and Transport
- Work for safer and stronger communities

Delivering Together

- Strengthen Partnerships

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

- 10.1 N/A

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

- 11.1 None.

12. PROPERTY AND ASSETS

- 12.1 None.

13. ANY OTHER IMPLICATIONS

- 13.1 N/A

14. CONSULTATION

- 14.1 All Group Leaders have been consulted on the proposed nominations.

The Corporate Services Overview and Scrutiny Panel has previously agreed that this report would not need to be considered at a formal meeting of the Panel.

15. TIMETABLE FOR IMPLEMENTATION

15.1 Organisations will be notified of appointments following the end of the call-in period.

16. APPENDICES

Appendix 1 – Proposed nominations to outside and associated bodies.

Appendix 2 – List of Annual reports received for 2015/16. (available electronically)

17. BACKGROUND INFORMATION

The Council's Constitution – Part 7E – Advice to Members (Duties on Outside Bodies.)

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Bateson	Principal Member	26/5/16	1/6/16	
Chris Targowski	Cabinet Policy Manager	26/5/16		
Russell O'Keefe	Strategic Director Corporate and Community Services	24/5/16	24/5/16	
Alison Alexander	Managing Director/ Strategic Director Adults, Children and Health	25/5/16	25/5/16	Throughout
Richard Bunn	Interim Head of Finance	24/5/16	24/5/16	

REPORT HISTORY

Decision type:	Urgency item?
Key decision	No

Full name of report author	Job title	Full contact no:
David Cook	Democratic Services	01628 796560

Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
1 year appointments						
Windsor UK	Windsor UK will seek to promote and sustain the economic development of Windsor. 2 meetings per year plus sub-groups and Board meetings.	3	Cllr Bicknell, Former Cllr Bathurst, Cllr Rankin			Cllr Alexander
Age Concern Windsor	To promote the well being of all older people in Windsor. 4 times per year at The Spencer Denney Centre.	1	Mr J Evans			Cllr M Airey
Berkshire Healthcare NHS Foundation Trust Council of Governors	To engage with local people and organisations in order to shape and develop healthcare provision in the area. Quarterly Meetings (Jan/April/July/Oct) Plus Annual Trust Members Meeting (Dec)	1	Cllr N Airey		Must be a Cllr, Cllr Airey no longer the rep.	
Berkshire Local Transport Body	From 2015, funding for major transport schemes will be devolved to Local Transport Bodies (LTBs). The Department for Transport (DfT) sets out within the comprehensive guidance accompanying this process that LTBs will be voluntary partnerships between Local Authorities, Local Enterprise Partnerships and other optional organisations. Quarterly meetings	1 + 1 Deputy	Cllr Hill + Cllr Bicknell		Rep must be a Cllr	Cllr Hill (deputy) + Cllr Bicknell
Frimley Health (Heatherwood & Wexham Park) Hospitals Foundation Trust Congress	Rotates on annual basis with Slough BC.	1	Cllr Hilton		Rep must be a Cllr	Cllr Hilton
Housing Solutions	To provide a quality housing service that reflects the needs and demands of tenants on a non profit-making basis. 9 meetings a year in Crown House.	2	Cllr Hill, Cllr D. Wilson		Rep must be a Cllr	Cllr D. Wilson, Cllr Love
Joint Strategic Planning Committee	At Least 4 Times A Year	2	Cllr Walters + Cllr Wilson		1 voting & 1 observer. Must be Cllr	Cllr Walters + Cllr Wilson voting
Local Authorities Aircraft Noise Council	To deal with problems affecting members arising from the nuisance created by the operation of aircraft. March, June, September and November at Spelthorne Borough Council Offices, Knowle Green, Staines, TW18 1XB from 10.30am on Fridays. Executive Committee Meetings are held in January, April, July & October.	3 + 1 deputy	Cllr Beer, Cllr Lenton, Cllr Lion			Cllr Beer, Cllr Lenton, Cllr Lion
South East Employers	To promote good industrial relations, training & development, information services to 81 local authorities. Six full meetings a year plus a conference.	2 + 2 deputies	Cllr Smith + Cllr Brimacombe		Rep must be a Cllr.	Cllr Smith + Cllr Brimacombe
South East Reserve Forces & Cadets Association	Local civilian body for building, recruitment and general support of the nation's reserve forces. Two county meetings per year in Reading.	1	Cllr Walters			Cllr Walters

Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
South Central Health Overview And Scrutiny Group	Currently not in operation but left body active in case a meeting is called.	1	Cllr Mrs Luxton		Rep should be Chairman of Adult Services & Health O&S, or Member of Adult Services & Health O&S if Chair chooses not to act	O&S Chairman when appointed.
Thames Basin Heaths Special Protection Area Strategic Partnership	The Thames Basin Heaths Joint Strategic Partnership (The Partnership) will provide a vehicle for joint working, liaison and exchange of information between the local authorities and other organisations affected by the Thames Basin Heaths SPA and related planning or land management issues. Approx 3 times per year.	1	Cllr Hilton			Cllr Hilton
Rbwm Fairtrade Group	To promote Fairtrade in the Royal Borough of Windsor & Maidenhead for the sole purpose of raising awareness and increasing the sale of fairtrade products. Approximately Every Eight Weeks. The Meetings Alternate Between Windsor And Maidenhead Using Church Halls Or Homes Of Committee Members.	1	Mr Lawless		Rep must be a Cllr.	vacancy
Windsor Old People's Welfare Association	Care of the elderly in Windsor . One meeting per month.	2	S Evans, Cllr Quick			S Evans, Cllr Quick
Windsor & Eton Society	To conserve the heritage of the buildings and the environment of the conservation area situated adjacent to Windsor Castle and other buildings and places of architectural or historic interest within the boundaries of Windsor. Ad hoc - normally at Windsor Constitutional Club.	2	Former Cllr Bathurst, Cllr C Rayner		Rep must be a Cllr. Cllr Rankin wishes to be rep if meeting sin evening currently checking.	Cllr Quick, Cllr Rankin, Cllr C Rayner
2 year appointments						
One Borough	A community led forum having a membership drawn from and representative of the Boroughs diverse communities. The purpose of the Group is to provide a platform and local voice for all the borough's communities to highlight local community issues that are important to them that could be addressed collectively. The Group is due to be reviewed, with the option of the Chairman being drawn from a community group in future.	1 (Chairman)	Cllr Majeed			vacancy
3 year appointments						
Windsor & Maidenhead Victim Support Scheme	To give emotional and practical help to individuals and families who have experienced loss, distress or inconvenience as a result of crime. Aid and advice is also available if there is a subsequent need to attend court proceedings.	2	Mrs Kemp, Mr Chelani		Does not need to be a Cllr	Mrs Kemp, Mr Chelani
4 year appointments						
Sunninghill Parochial Charities	Provision of almshouses and relief for poor in the parish of Sunninghill	1	Cllr Bateson			Cllr Bateson
Twinning Committee	To promote links and exchanges with our twin towns: Bad Godesberg, Goslar, St Cloud, Neuilly, Kortrijk And Frascati.	4	Cllrs Luxton (Mrs), C Rayner, The Mayor			Cllrs Quick, C Rayner, Lenton, The Mayor

Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
Vacancies to be Appointed During the Year						
Windsor Municipal Charities	To cater for the welfare and housig of poor people of the Royl Borough of New Windsor.	1	Former Cllr Bathurst		vacancy due to the resignation of Cllr Bathurst.	Cllr M Airey
Youth and Community Centre - Charters	Tp promote and organise activities for young people and the community.	1	Former Cllr Bathurst		vacancy due to the resignation of Cllr Bathurst.	vacancy
Heathermount, The Learning Centre - Governing Body	Heathermount is an independent residential school, but offering some day places, for pupils aged 5-19 who have severe language and communication difficulties, including autism and Asperger Syndrome.	1	Cllr Bateson		Rep must be Cllr. November appointment.	vacancy

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

**OUTSIDE BODIES – ANNUAL REPORTS RECEIVED DETAILING ACTIVITY
DURING 2015/16 (ACTUAL REPORTS AVAILABLE ELECTRONICALLY)**

TABLE 1 – THOSE BODIES WHICH SET A PRECEPT THAT THE ROYAL BOROUGH COLLECTS

ORGANISATION	CURRENT REPRESENTATIVES	ANNUAL REPORT RECEIVED
Royal Berkshire Fire Authority	Cllr Mrs Bateson	Yes
	Cllr Bicknell	Yes
	Cllr Lenton	
	Cllr Burbage	Yes
Thames Valley Police and Crime Panel	Cllr Grey	

TABLE 2 – THOSE BODIES TO WHICH THE ROYAL BOROUGH SUBSCRIBES TO BE A MEMBER

ORGANISATION	CURRENT REPRESENTATIVES	ANNUAL REPORT RECEIVED
South East Employers	Cllr Smith	Yes
	Cllr Walters	Yes
Tourism South East (Previously Southern Tourist Board)	Cllr Burbage	

TABLE 3 – THOSE BODIES WHICH RECEIVED A GRANT FROM THE ROYAL BOROUGH OR GOVERNMENT TO OPERATE (does not include bodies already mentioned above)

ORGANISATION	CURRENT REPRESENTATIVES	ANNUAL REPORT RECEIVED
Age Concern, Windsor		
Bracknell & District CAB	Cllr Dr Evans	
Elizabeth House, Cookham	Mr J Stretton	
Family Friends In Windsor & Maidenhead	Cllr Hollingsworth	yes
Maidenhead Festival	Cllr Stretton	
Maidenhead CAB	Cllr Love	
	Cllr Majeed	
	Cllr D Wilson	
No.22 Youth Counselling Agency, Maidenhead	Cllr Ilyas	
Relate Mid Thames and Buckinghamshire	Cllr Dr Evans	
Twinning Committee	Cllr Luxton	
	Cllr Quick	
	Vacancy	
	Cllr C Rayner	
	Vacancy	
Trustees of the Old Court	Cllr Bicknell	
	Cllr Grey	

ORGANISATION	CURRENT REPRESENTATIVES	ANNUAL REPORT RECEIVED
	Cllr Mrs Quick	
Windsor Festival Society	Cllr S Rayner	yes
Windsor Old People's Welfare Association	Cllr Mrs Quick Cllr Collins	

TABLE 4 – OTHER APPOINTMENTS (Report requested but not compulsory)

ORGANISATION	CURRENT REPRESENTATIVES
Age UK, Berkshire	Cllr Coppinger
Age Concern, Wraysbury & Horton	Cllr Lenton
Altwood All Weather Surface Exec Cttee	Cllr Mrs Mills
Berkshire Historic Environment Forum	Cllr Jones
Berkshire College of Agriculture – Board of Governors	Cllr Cox
Berkshire Healthcare NHS Foundation Trust Council of Governors	Vacancy
Berkshire Local Transport Body	Cllr Hill
	Cllr C Rayner
Berkshire Maestros	Cllr Gerry Clark
Carers Partnership Board	Cllr Coppinger
Charles Davis Trust	Mrs Kemp
	Cllr Majeed
	Cllr Love
	Cllr Walters
Charters School Community Recreation Centre Trust	Cllr Mrs Bateson
	Cllr Mrs Yong
	Cllr Dr Evans
Clewer Non Ecclesiastical Charities	Cllr Collins
	Cllr E Wilson
Clewer Youth & Community Centre – Management Committee	Cllr Mrs Airey
	Cllr Bhatti
Campaign For The Protection Of Rural England – Windsor & Maidenhead Branch	Cllr Walters
Court of Imperial College	Cllr Burbage
Cox Green Community Centre – Board of Trustees	Mr Adams
	Mrs Howes
Duke Of Edinburgh Award Scheme Local Committee	Cllr Mrs Luxton
East Berkshire Adoption Panel	Cllr Hollingsworth
Eton Commons Management Committee	Cllr Alexander
Heathermount, The Learning Centre – Governing Body	Cllr Mrs Bateson
Heathrow Airport Consultative Committee	Cllr Lenton
	Cllr Bowden
Heathrow Community Noise Forum	Cllr Hilton
Housing Solutions	Cllr D Wilson
Joint Strategic Planning Committee	Cllr Walters
	Cllr D Wilson
Lady Pococks Non-Ecclesiastical Charity	Cllr Lion
Learning Disability Partnership Board	Vacancy
Local Access Forum (Countryside &	Cllr Majeed

ORGANISATION	CURRENT REPRESENTATIVES
Rights of Way Act)	Cllr Hunt
Local Authorities Aircraft Noise Council	Cllr Beer
	Cllr Lenton
	Cllr Bowden
Local Enterprise Partnership	Cllr Bicknell
Maidenhead Civic Society	Cllr D Wilson
Maidenhead & District Arts Council	Cllr Brimacombe
	Cllr Ms Stretton
Maidenhead & District Scout Council	Mr Adams
Mental Health Partnership Board	Cllr Lion
New Windsor Community Association & Social Club	Cllr Bhatti
North Ascot Community Association	Cllr Dr Evans
Old Windsor Day Centre Management Committee	Mr Hyslop
Older People's Partnership Board	Cllr Love
People To Places	Cllr Coppinger
Poole's & Ring's Charities	Mrs Kemp
	Cllr Love
	Cllr Coppinger
	Cllr Walters
	The Mayor
Porny's Charity	Cllr S Rayner
RBWM Fairtrade Group	
Radian Thames Area Panel	Cllr Bhatti
Secure Accommodation Panel	Cllr Kellaway
South Central Health Overview & Scrutiny Group	Cllr Ilyas
South East Reserve Forces & Cadets Assoc	Cllr Walters
Spoore, Merry & Rixman Foundation	Mrs Kemp
	Cllr Majeed
	Cllr Coppinger
	Cllr Love
	Cllr Walters
St Luke's Community Hall	Mr Baskerville
	Cllr Love
Standing Conference On Archives In Berkshire	Cllr Mills
	Cllr Lion
Strategic Aviation Special Interest Group	Cllr Lenton
	Cllr Bowden
Sunninghill Parochial Charities	Cllr Mrs Bateson
Swan Lifeline	Cllr Collins
SACRE	Cllr Mrs Airey
	Cllr Kellaway
	Cllr Majeed
Thames Basin Heaths Special Protection Area Strategic Partnership	Cllr Hilton
Thames Regional Flood Defence Committee	Cllr Grey
Thames Valley Athletics Centre	Cllr Grey

ORGANISATION	CURRENT REPRESENTATIVES
Management Committee	Cllr S Rayner (deputy)
Thames Valley Athletics Centre Trust	Cllr Grey
The Little Marlow Sewage Treatment Works Liaison Committee	Cllr Clark
White Waltham Airfield Consultative Committee	Cllr Mrs Hunt
	Cllr Bullock
Windsor Municipal Charities	Cllr Bathurst
	Cllr C Rayner
	Cllr Shelim
	Mr Smith
Windsor Royal Free Foundation	Cllr Rankin
	Cllr Shelim
Windsor & Eton District Scout Council – Executive Committee	Cllr E Wilson
Windsor & Eton Society (Incorporating Windsor Heritage)	Cllr Bhatti
	Cllr C Rayner
Windsor & Maidenhead Christian Trust (formerly known as Windsor & Maidenhead Association For Social Work).	Cllr D Wilson
	Cllr Richards
Windsor & Maidenhead Victim Support Scheme	Mr Chelani
	Mrs Kemp
Workers' Educational Association, Thames & Solent	Cllr Brimacombe
Youth & Community Centre Management Committee – Marlow Road (Prev Castle Hill)	Cllr Hunt
	Cllr Hill
	Cllr Mrs Mills
	Cllr Ms Stretton
Youth & Community Centre Management Committee - Charters	Cllr Hilton
	Cllr Mrs Luxton
	Cllr Bathurst
	Enid Cross
Youth & Community Centre Management Committee - Cox Green	Cllr Brimacombe
	Mr I Harvey
	Mrs Howes
Youth & Community Centre Management Committee – Datchet	Cllr Grey
	Cllr Muir
	Mr H Clasper
	Mr Lyons-Davis
Youth & Community Centre Management Committee – Pinkneys Green	Cllr Hollingsworth
	Mrs Hendry
	Mrs Mills
	Cllr Gilmore
Youth & Community Centre Management Committee – Windsor Area (Amalgamation of Manor and Windsor YCC)	Cllr Bhatti
	Cllr Collins
	Cllr N Airey
	Cllr Bicknell