**One Borough Group meeting**

**19th May 2016**

**10am-11.30am**

**Council Chamber, Town Hall**

Attendees

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| Cllr. Asghar Majeed | Chair, RBWM |
| Alison Alexander | Managing Director, RBWM |
| Harjit Hunjan | Community Partnerships, RBWM |
| Rowena Razzaq | Ategi: Shared Lives |
| Karnail Pannu | Community Member, Chair WAMCF |
| Samreen Aslam Raja | Maidenhead and Windsor Innovation Project |
| Zena Pike | Community Development Lead, Mental Health Team |
| Lincoln Ball | Station Manager, RBF & R Service (plus 2) |
| Major Paul Downes | Victoria Barracks |
| David Britwell | Coldstream Guards (plus 1) |
| Honor Ryan | Trading Standards, RBWM |
| Karnail Pannu | Community Member, Chair WAMCF |
| Zena Pike | Community Development Lead, MHT |
| Nicola Davidson | Our Community Enterprise |

Apologies

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|---|---|
| Kevin Mist | Head of Community Services |
| Debra Beasley | Community Partnership, RBWM |
| Barbara Grossman | Maidenhead Synagogue |
| Craig Miller | Head of Community Protection & Enforcement |
| Shabana Farooq | Radian Housing |
| Saghir Ahmed | Islamic Trust Maidenhead |

1. **Welcome and Apologies**
   The Chair welcomed everyone and apologies were given.

2. **Matters Arising**
   - The group should seek to engage with and include other community groups currently involved such as Traveller community, Eastern Europeans particular Polish residents.
     **Action: All to forward detail of other community groups that could be invited to join the group.**
   - Chair asked that where possible future meetings of the groups should be held within the local community. Mr Pannu has offered the Maidenhead Gurdwara as a venue for the next meeting.
     **Action: DB to liaise with Mr Pannu.**

3. **Presentation -** Trading Standards Scams.
   A presentation was given by the Royal Borough's Trading Standards Officer Honor Ryan (HR). The presentation attached.
   Key Issues highlighted:
   - Isolated older residents were particularly vulnerable to telephone and on line scams
   - Trading standard team had a 'suckers list' of 250 residents who were being targeted by scammers
   - Faith and voluntary groups could help to raise awareness with vulnerable residents in their communities
   - WAM Get Involved would circulate details to local groups and volunteers to circulate information packs to vulnerable residents
   - Adopt a Street volunteers could deliver information packs to vulnerable residents in their areas
   - Training is available to partner organisations CAB, RBFS etc.
   - Information packs are available and HR is available to visit communities to give talks
   - Awareness will be raised through Around the Royal Borough's residents magazine and Council Screen savers
   - Door Stopper stickers were available through the council.
     **Action: all to contact HR as required for further information and to arrange visits /talks as required.**

4. **Prevent Update**

   HH provided an update on behalf of Craig Miler (Head of Community Protection & Enforcement) the Boroughs Prevent lead. The updates are:

   1) The council's executive has confirmed that the Prevent work stream will be managed by the Head of Community Protection;
   2) The council is currently in the process of conducting a risk assessment internally and with key community stakeholders and partners. A number of representatives from the One Borough group will be contacted by the team of officers who are doing this work to arrange a meeting to complete an assessment with them and on behalf of the community group or organisation they represent;
   3) The risk assessment will provide valuable information that will help inform the development of the council's overall Prevent strategy;
   4) The council has established a Prevent Working Group. This group will oversee the development of the Prevent strategy.
   5) Community Cohesion will be a very important element in respect of Prevent and the One Borough group will continue to be the primary mechanism in this regard.
      **Action: All to contact Craig for more details as required.**

5. **Community Updates**
    - The Chair confirmed that a One Borough webpage had been set up and could promote local community events
    - Mr Pannu feedback on 5 interfaith dialog sessions recently held to promote interfaith understanding, further sessions are planned
      **Action:** Mr Pannu to forward details to DB
    - Fire Service are holding an open day at the station Maidenhead 30th May
    - A volunteering and employment fair organised by Housing solutions/RBWM will be held at the Town Hall (2nd June) as part of national volunteering week (1st – 12th June), events also planned for Windsor and Ascot
    - A volunteering year awarded planned for September (date to be confirmed)
      **Action: DB to provide more details.**
    - Maidenhead Festival, Charities are invited to take a table( free of charge) inside the baby big top from Sunday 24th July 2016, 10am to 2pm or 2pm to 6pm at Kidwells Park, Maidenhead. Tables can be reserved for half a day or the whole day free of charge
      **Action: All contact DB to reserve a stall.**

6. **Armed Forces Covenant**
   HH and ND provided an update on the Community Covenant.
   The key point highlights were:
    - The One Borough Group was the Local Community Covenant Partnership for the Royal Borough
    - The MOD will only assess applications for funding endorsed by the Local Covenant Partnership
    - ND provided a snapshot of the Armed Forces Covenant (attached)
    - ND provided an overview of the Community Covenant Grant, £10 million fund established under 4 priority areas:
      Veterans' Gateway, Families in stress, improving local covenant delivery community integration/delivery of local services.
      **Action: All to forward suggestions for local projects for Covenant funding.**

7. **Any Other Business**
   The following points were raised:

   Details were provided on a new carers support service for unpaid carers in the Borough (SIGNAL), who have replaced Berkshire Carers details at www.signal4carers,org.uk.

   The NHS Windsor, Ascot and Maidenhead CCG through the Better Care Fund were targeting People with Long term conditions (diabetes, heart failure, COPD (chesty condition), People living alone – especially the self funders who may not be approaching RBWM for support and communities – such as the Asian community to reduce hospital attendances by 0-5 year olds by

giving parents more information on childhood illnesses which was very successful.

**Action: Marianne Hiley, the Borough's Better Care Fund Programme Manager to be invited to a future meeting of the group**

8. **Dates of Future Meetings**

8th September – Maidenhead Gurdwara, 31 Rutland Rd, Maidenhead SL6 4HZ